

**Resolution 2026-R-88**

*A Resolution authorizing the City of Irondale to enter into an Agreement  
with Revize LLC for Website Services*

**THEREFORE BE IT RESOLVED** that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute an agreement with Revize LLC for website services in an amount not to exceed a one-time fee of Nine Thousand Eight Hundred and 00/100 Dollars (\$9,800.00) and a yearly fee of Two Thousand Three Hundred and 00/100 Dollars (\$2,300.00) beginning with the second year of the agreement, as well as any other documents necessary to secure such services.

**ADOPTED AND APPROVED:** This 7th day of April 2026.

  
\_\_\_\_\_  
David Spivey, City Council President

**APPROVED:**

  
\_\_\_\_\_  
James D. Stewart, Jr., Mayor

**ATTESTED:**

  
\_\_\_\_\_  
Leigh Ann Allison, City Clerk

**CERTIFICATION**

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 7, 2026, as the same appears in the minutes of record of said meeting.

  
\_\_\_\_\_  
Leigh Ann Allison, City Clerk



## Revize Web Services Sales Agreement

This Sales Agreement is between Irondale Public Library, AL ("Client") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 01/27/26

**CLIENT INFORMATION:**

**Client Name:** Irondale Public Library  
**Client Address:** 105 20<sup>th</sup> Street South  
**Client Address 2:** \_\_\_\_\_  
**Client City/State/Zip:** Irondale, AL 35210  
Tamara Tackett  
**Contact Name:** (205) 951-1415  
Tamara.Tackett@irondalelibrary.org  
**Billing Dept. Contact:** \_\_\_\_\_  
**Client Website Address:** <https://www.irondalelibrary.org/>

**REVIZE LLC:**

**Revize Software Systems**  
**150 Kirts Blvd., Suite B**  
**Troy, MI 48084**  
**248-269-9263**

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – Project Planning and Analysis	\$500
1	Phase 2 – Discovery & Design from scratch - One concept, three rounds of changes, home page and inner page designs and layout, includes Responsive Web Design	\$2,750
1	Phase 3 & 4 – Revize Template Development - Set-up all CMS modules listed on the following page with I-framing or linking to any additional 3rd party web applications and CMS module updates	\$3,000
1	Phase 5 – Quality Assurance Testing	\$500
1	Phase 6 – Site map development/content reorganization and content migration from old website into new website including spell checking and style corrections – up to 75 web pages and documents (approximate amount on your website today). To help eliminate stale content, Revize will not be moving over any calendar event items	\$750
1	Phase 7 – Content Editing/Administrator Training, one-day virtual session	Included
1	Phase 8 – Go Live	Included
1	Revize Annual Fee, pre-paid: Includes unlimited tech support, CMS software updates (up to 3 users), security software updates, and 24 hour website health monitoring. Website hosting on 4 redundant server farms included free of charge with SSL security certificate (10 GB storage space, 100 GB monthly bandwidth limit) with pre-paid annual fee	\$2,300
	<b>Grand Total (1st year)</b>	<b>\$9,800</b>
	<b>Second Year and Onward Investment</b>	<b>\$2,300/year</b>

Five-year agreement with free website design refresh during year four. The annual fee will be a locked-in rate of \$2,300 for the first 5 years. If client cancels this sales agreement, without cause, before the sales agreement expiration date, the full amount of the 5-year agreement is still due. This agreement will automatically renew each year after five years of service, unless either party gives notice of cancelation by email and letter 60 days before the end of the annual one-year anniversary date.

**5-Year Payment Plan – The Revize Client First Plan**

The Revize Client First Plan offers clients an alternative payment plan that makes it easier to purchase a new website on your budget and spreads the one-time project design and development costs over a longer period of time. Through a 5-year contract, The Revize Client First Plan dramatically lowers the one-time project development and start-up costs of launching a new website. What Revize does is combine the one-time and recurring fees and spreading them over the life of the contract, interest free. And because we value our continuing relationships with our customers, you will receive a website design refresh at the beginning of your fourth year with Revize, Free of Charge.



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The Revize Client First Plan Annual Recurring Fees – Interest Free

Year 1:	1/5th of project costs + Annual Hosting, Support, Maintenance Fee
Year 2:	1/5th of project costs + Annual Hosting, Support, Maintenance Fee
Year 3:	1/5th of project costs + Annual Hosting, Support, Maintenance Fee
Year 4:	1/5th of project costs + Annual Hosting, Support, Maintenance Fee
Year 5:	1/5th of project costs + Annual Hosting, Support, Maintenance Fee

Revize requires a check for \$3,800 to start this Initiative. The remaining balance is due per the following payment schedule (actual date will be when signed agreement is received):

Payment Amount	Payment Date
\$3,800	01/27/2027
\$3,800	01/27/2028
\$3,800	01/27/2029
\$3,800	01/27/2030

For project timeline and details please refer to our proposal dated 12/17/25. CLIENT understands that the project completion date is highly dependent on their timely communication with REVIZE.

CLIENT also agrees and understands that:

- a. The primary communication tool for this project and future tech support is the REVIZE customer portal found at <https://support.revize.com>.
- b. During the project, CLIENT will respond to REVIZE inquiries within 48 hours of the request to avoid any delay in the project timeline.
- c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.

Terms:

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. Additional content migration, if requested, is available for \$4 per web page or document.
3. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, low quality images, or data that can reasonably be considered non-conforming to new website layout.
4. Video/audio files are not permitted to be uploaded to web server. You can use a free service like YouTube or Revize offers streaming video server at additional cost.
5. Unless otherwise noted in this agreement, if e-notify and Revize Newsletter system are included, a monthly allowance of 5,000 texts and 10,000 email sends are included for E-notify. 5,000 monthly email sends for Revize newsletter.
6. This Sales Agreement is the only legal document governing this sale. If the contract is terminated before the expiration date, the full amount of the contract is still owed.
7. Both parties must agree in writing to any changes or additions to this Sales Agreement.
8. Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Michigan.
9. Pricing expires in 30 days

AGREED TO BY:


Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

CLIENT

  
 \_\_\_\_\_  
 Mayor  
 \_\_\_\_\_  
 4/13/2026

REVIZE



Danny Callaway

Account Executive

01/27/26



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Please sign and return to: [danny@revize.com](mailto:danny@revize.com)

## **The Following Applications & Features will be integrated into Your Website Project**

Revize provides applications and features specifically designed for government websites. The applications and features are grouped into five categories:

- Constituent's Communication Center Apps
- Constituent's Engagement Center Apps
- Staff Productivity Apps
- Site Administration and Security Features
- Mobile Device and Accessibility Features

### **Constituent's Communication Center Apps**

- Non-technical Website Editing Software
- Home Page Pop Up Alert
- Document Center with Keyword Search Bar
- FAQs with Keyword Search Bar
- Staff Directory with Keyword Search Bar
- Changeable Home Page Photo Slider or Video Player
- Photo/Video Galleries
- Quick Link Buttons
- Revize Web Calendars
- Sliding Feature Bar
- Language Translator – over 95 languages

### **Constituent's Engagement Center Apps**

- News Center with Facebook/Twitter Integration
- "Share This" Social Media Flyout App

### **Staff Productivity Apps**

- Image Manager
- iCal Integration
- Drag and Drop Menu Management
- Drag and Drop Photo Management
- Drag and Drop Document Management
- Link Checker
- Menu Manager
- Online Web Form Builder
- Website Content Archiving
- Website Content Scheduling

## **Site Administration and Security Features**

- Audit Trail
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics

## **Mobile Device and Accessibility Features**

- WCAG 2.1 AA ADA Compliant
- ADA Accessibility Widget
- Responsive Website Design (RWD) for great Mobile Phone viewing on any Smart - Phone Apple, Android, etc.

## **Service Level Agreement**

### **Revize Maximum Response Times via Severity Level**

- 1 hour for crisis issues
- 4-6 hours for critical issues
- 24 hours for normal issues

Crisis issues, determined by Revize, are defined as when a website error renders the CMS program or website completely unusable or nearly unusable or introduces a high degree of operational risk and no workaround is available. Until this error is resolved, the website is essentially halted. Many users and or core program functionality are severely impacted.

Critical issues are defined as website errors that are an inconvenience, or causes a inconsistent behavior of the website, which does not impede the normal functioning of the website. It could be an error that occurs consistently and affects non-essential functions and is an inconvenience which impacts a small number of users. May also contain visual errors for the graphical display of the website that is not ideal but still functioning correctly.

Normal issues are defined as an error that has a small degree of significance or is a minor cosmetic issue or is a one-off case. A one-off case occurs when the error occurs and cannot be reproduced easily. These are errors that do not impact the daily use of the website. A low error is something that does not affect normal use, and can be accepted for a period, but the user would eventually want changed.



### **Technical Support Escalation**

If an issue cannot be remedied by the Tech Support technician within 3 days, it will be escalated to the CTO, Ray Akshaya. If the problem is not resolved within 3 business days, then the Business Development Director, Joseph Nagrant, will assemble a team to work on the issue and have a conference call with the client explaining the resolution path the company will take to resolve the issue. If additional time is needed, the Business Development Director will contact the client and notify the client with an explanation and a follow update as agreed by both the client and Revize.

### **Revize Support**

8 am – 8 pm EST Phone Support (Monday-Friday)

24x7x365 Portal & Email Support

Dedicated Support Staff

Training Refreshers

Video Tutorials and Online Training Manual