

Resolution 2026-R-23

A Resolution Adopting the City of Irondale School Donation Report Policy

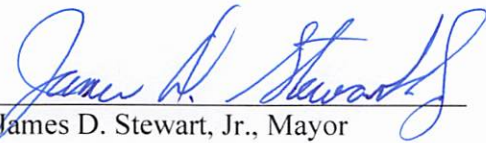
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present School Donation Report Policy, in the form attached hereto as Exhibit A. is hereby adopted by the City Council of the City of Irondale.

ADOPTED AND APPROVED: This 20th day of January 2026.



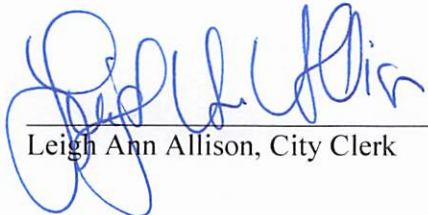
David Spivey, City Council President

APPROVED:



James D. Stewart, Jr., Mayor

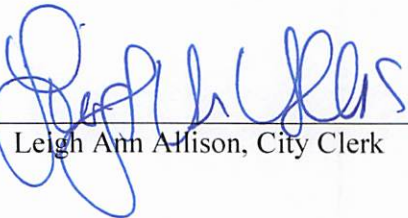
ATTESTED:



Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on January 20th, 2026, as the same appears in the minutes of record of said meeting.



Leigh Ann Allison, City Clerk

EXHIBIT A

CITY OF IRONDALE

2026 School Donation Report

BOTTOM LINE

Submit this report by October 1, 2026, or lose next year's funding. Show: (1) how you spent City funds, (2) what results you achieved, and (3) evidence linking spending to outcomes.

What You Must Do

1. Complete all sections of this form
2. Attach receipts for purchases over \$500
3. Attach your Alabama Report Card printout
4. Attach evidence of impact (test scores, usage data, etc.)
5. Email to mayor@cityofirondale.com by **October 1, 2026**

HOW TO WRITE YOUR RESPONSES

City Council members and citizens will read this report. Follow these six principles:

1. **Less is more.** Use fewer words. Cut anything that doesn't add value.
2. **Make reading easy.** Short sentences. Simple words. No jargon.
3. **Design for easy navigation.** Put your main point first. Use the tables provided.
4. **Use enough formatting but no more.** Don't over-bold or over-highlight.
5. **Tell readers why they should care.** Connect spending to student outcomes.
6. **Make responding easy.** Be specific so we don't need to follow up.

Why This Matters

Irondale taxpayers invest in your school. This report proves that their money improved student outcomes. Schools that demonstrate results strengthen their case for continued support.

Executive Summary

One sentence: What was your school's grade and your biggest win from City funding?

[Example: "We maintained a 'B' grade and City funds raised math proficiency 5%."]

1. School Information

| | |
|------------------------|-------------------------|
| School Name | [Name] |
| Principal Name & Email | [Name, Email] |
| City Donation Received | [\$Amount] on [Date] |
| Reporting Period | Academic Year 2025-2026 |

2. How You Spent City Funds

List each purchase. **Attach receipts for items over \$500.**

| What You Bought | Vendor & Quantity | Cost | Balance |
|---------------------|-------------------|------|---------|
| [e.g., Chromebooks] | [Dell, qty 50] | \$ | \$ |
| [Item] | [Vendor, qty] | \$ | \$ |
| [Item] | [Vendor, qty] | \$ | \$ |
| [Item] | [Vendor, qty] | \$ | \$ |

| | | | |
|--------------|--|----|----|
| TOTAL | | \$ | \$ |
|--------------|--|----|----|

Unspent funds: Return to City or request written approval to carry forward.

3. Your Results (Alabama Report Card)

Attach the Report Card printout.

| Metric | This Year | Last Year | Next Year's Goal |
|---------------------------|-----------|-----------|------------------|
| Overall Grade | [A-F] | [A-F] | [Goal] |
| Reading Proficiency | [%] | [%] | [%] |
| Math Proficiency | [%] | [%] | [%] |
| Attendance Rate | [%] | [%] | [%] |
| Graduation Rate (HS only) | [%] | [%] | [%] |

4. Prove the Connection

Show how City funds improved a specific metric. **This is the most critical section.**

| | |
|---------------------------------|-------------------------------------|
| Which metric did you target? | [e.g., Math Proficiency] |
| What did you buy to address it? | [e.g., STEM lab equipment] |
| Before (baseline) | [e.g., 42% proficient, Fall 2025] |
| After (current) | [e.g., 47% proficient, Spring 2026] |
| Net change | [e.g., +5 percentage points] |

Evidence Attached (check all that apply)

- Pre/post test scores
- Usage logs (equipment checkouts, attendance)
- Comparison to last year's students
- Third-party assessment
- Other: _____

Explain in 2-3 sentences

How did this purchase produce this result? (Remember: less is more.)

[Your explanation—be specific, be brief]

5. One Success Story

One specific example. Citizens want to see the human impact.

| | |
|---------------|--|
| Teacher quote | [Direct quote—keep it under 30 words] |
| Student story | [One student's success—first name only, 2-3 sentences] |

6. Next Year's Priority

What unfunded need would most improve student outcomes?

| | |
|-------------------------------|---------------------------------|
| What you need | [Description—one sentence] |
| Cost estimate | \$ |
| Which metric will it improve? | [From Section 3] |
| Expected result | [Specific number or percentage] |

7. Sign Here

I certify this report is accurate. I understand it is a public record.

Signature: _____

Printed Name: _____

Date: _____

Miss the October 1, 2026, deadline? Next year's donation is automatically suspended until you submit.

City Use Only

| | |
|------------------------------------|---|
| Received by deadline | <input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____ |
| All sections complete | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Attachments included | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Impact evidence adequate | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Approved for future funding | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Conditional |

Reviewer: _____ Date: _____

Mayor: _____ Date: _____

This is a public record. Citizens may request copies from the Mayor's Office.