

Resolution 2026-R-14

A Resolution authorizing execution of an agreement with Goodwyn Mills Cawood, LLC for Professional Design Services for Beacon Park

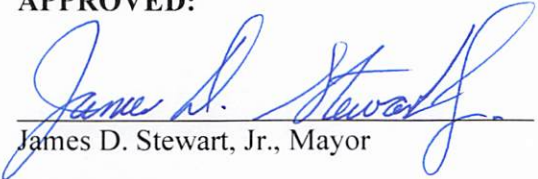
BE IT HEREBY RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute an agreement with Goodwyn Mills Cawood, LLC (in substantially the form attached as **Exhibit 1**) in an amount not to exceed Two Hundred Eighty Thousand and No/100 Dollars (\$280,000.00) for professional design services for Beacon Park and to execute any documents necessary to effectuate such agreement.

ADOPTED & APPROVED: This 20th day of January, 2026.



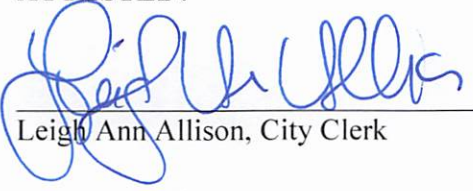
David Spivey, City Council President

APPROVED:



James D. Stewart, Jr., Mayor

ATTESTED:



Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 20th day of January, 2026, as the same appears in the minutes of record of said meeting.



Leigh Ann Allison, City Clerk

Exhibit 1



Goodwyn Mills Cawood

2400 5th Avenue South
Suite 200
Birmingham, AL 35233

T (205) 879-4462

www.gmcnetwork.com

January 7, 2026

Mayor Stewart
Irondale, Alabama

RE: Proposal for Beacon Park

We are pleased to submit this proposal for Beacon Park in Irondale, AL. The conceptual design for the park was completed at the end of 2025. We are excited to bring new life and safety to this important neighborhood park.

This proposal is for the Construction Documentation Phase, Bidding Phase, and Construction Phase Services for a **lump sum fee of \$280,000**. Please see below for full scope of work.

Project Team

GMC

Landscape Architect	Patrick Ritchey, PLA
Civil Engineer	Cory Shoop, PE
Electrical Engineer	John Averrett, PE
Survey	David Entrekin, PLS
Geotechnical Engineering	Kevin Wales, PE

As Needed Consultants

Structural Engineer Greg Tucker, PE - Tucker Jones

Scope of Services

The overall design process will address the development of the park with the following:

- Site Design and Hardscapes – walkways, seat walls, steps, accessibility, parking
- Grading and Erosion Control
- Utilities and Storm Systems
- Planting and Irrigation
- Site Furnishings – benches
- Structures – Pavilions, Restrooms and other site structures (assumed to be “off the shelf” products).
- Playground

Survey:

GMC will survey the site to get an accurate understanding of the site conditions, boundaries, and potential challenges.

Geotechnical Engineering:

GMC will perform 7 borings and geotechnical recommendations to verify the locations of site elements and improvements.



Construction Documents Phase:

GMC will provide site planning design services to include the following scope: general notes, demolition, site layout plan for exterior improvements and surface features, grading with additional "blow ups" as necessary, drainage as necessary, utility relocation and service connections, erosion control/BMPs, and the preparation of technical specifications.

Bidding Phase:

Prepare documents for bidding, advertise to bid, pre-bid meeting, bid opening, and construction award contract.

Construction Phase Services:

Includes pre-construction meeting, 8 OAC meetings (as needed), various site visits, review shop drawings, requests for information and punch list.

Services include one day (8 hours) of tree tagging at up to 3 nurseries in Alabama for the best specimens.

Project Schedule

Work to be performed in the schedule set by the client. It is our understanding that the proposed work is to be designed in 2026 per the schedule below:

Survey	30 days
Construction Documentation:	60 days
Bidding:	30 days
Construction Phase:	200 days

Compensation

Basic Services Fee

As stated above, compensation for the landscape design services for the described scope is a lump sum fee of **\$280,000.00**

Work will be invoiced monthly as completed. The following schedule is an example of how the final fee will be phased and billed for each phase of work as requested by the client.

Survey	Pre	\$21,250.00
Geotechnical Engineering	Pre	\$10,000.00
Construction Documentation	60%	\$149,250.00
Bidding	10%	\$24,875.00
Construction Administration	30%	\$74,625.00
Total Fee	100%	\$280,000.00

Additional Services Lump Sum

The following are services not included, but can be added to the scope and design fee as desired.

Check (x) the following services

- () Pre and Post construction project marketing to be delivered to clients, including but not limited to drone and site photography/videography by GMC **\$2,500.00.**
- () Marketing renderings such as 3D perspectives, sections and fly throughs. (beyond those provided in conceptual design) **\$2,500.00/graphic.**



Additional Services as Needed

*Fees to be calculated on an as needed basis

- () Video camera services for stormwater study
- () Geotechnical services
- () Environmental services
- () Architectural design services
- () Construction staking and as-built hardscape drawings
- () LEED administration
- () Signage/wayfinding design
- () As-built illustrative renderings

We are prepared to begin work within your schedule and we are very pleased to be considered. A signed copy will authorize us to start work.

Best regards,

Patrick Ritchey, PLA
Landscape Architect, ASLA, LEED Green Associate

Mayor Stewart
Irondale, Alabama

1/20/2020
Date

*The Client's signature above indicates that he/she has read or has had the opportunity to read the accompanying General Conditions of Service and agrees to be bound by such.

GOODWYN MILLS CAWOOD, LLC
LANDSCAPE DESIGN SERVICES - GENERAL CONDITIONS

1. **DATE OF COMMENCEMENT AND DURATION:** The Date of Commencement of this Agreement shall be the date last appearing on the signature page. This Agreement shall remain in effect for eighteen (18) months from the acceptance date of this agreement, or until terminated as provided herein, or extended by mutual agreement in writing.
2. **IF GOODWYN MILLS CAWOOD, LLC 's SERVICES UNDER THIS AGREEMENT ARE DELAYED** for reasons beyond GOODWYN MILLS CAWOOD, LLC 's control, the completion date specified in this Agreement shall be modified accordingly and the fees shall be renegotiated for any unfinished services as of the effective date of such change.
3. **COMPENSATION DEFINITIONS:** Reimbursable Expenses are project-related expenses that accrue over the course of design and construction phases of the project. We do not consider telephone charges (including long distance), faxing, scanning, in-house small document copying, costs associated with e-mail correspondence, or maintaining our CAD software and systems as reimbursable expenses. The following expenses are reimbursable and shall be charged at actual costs plus an administrative charge of twenty percent (20%) and will be itemized and included in the invoice:
 - Fees of Professional Subcontractors (whose expertise is required to complete the project).
 - All printing/ mounting and material costs including drawings for presentations, meetings, contractor pricing, permitting, and discussion purposes.
 - All travel expenses, lodging, and meals directly associated with the project and incurred by our employees will be considered a reimbursable expense.
 - Automobile travel associated with the project and incurred by our employees will be invoiced at \$0.67/ mile.
4. **INVOICE PROCEDURES AND PAYMENT:** Goodwyn Mills Cawood, LLC shall submit invoices to the Client for Services accomplished during each calendar month. For Services provided on a Lump Sum basis, the amount of each monthly invoice shall be determined on the "percentage of completion method" whereby Goodwyn Mills Cawood, LLC will estimate the percentage of the total Services (provided on a Lump Sum basis) accomplished during the invoicing period. Monthly invoices shall include, separately listed, any charges for Services for which time charges and/or unit costs shall apply. Such invoices shall also include, separately listed, any charges for Professional Subcontractors and reimbursable costs. Goodwyn Mills Cawood, LLC shall submit such invoices as soon as possible after the end of the month in which the Services were accomplished and shall be due and payable by the Client upon receipt.

The Client, as owner or authorized agent for the owner, hereby agrees that payment will be made for said Services within thirty (30) days from the date of the invoice; and, in default of such payment, hereby agrees to pay all costs of collection, including reasonable attorney's fees, regardless of whether legal action is initiated. The Client hereby acknowledges that unpaid invoices shall accrue interest at twelve percent (12%) per annum after they have been outstanding for over sixty (60) days. If an invoice remains unpaid ninety days (90) after the date of the invoice, Goodwyn Mills Cawood, LLC may, upon giving seven (7) days written notice of its intent to do so, suspend all Services on the Client's project. This suspension shall remain in effect until all unpaid invoices are paid in full. If an invoice remains unpaid one hundred and twenty days (120) after the date of the invoice, Goodwyn Mills Cawood, LLC may, upon giving seven (7) days written notice of its intent to do so, terminate this Agreement and pursue its remedies for collection.
5. **LIMIT OF LIABILITY:** The limit of liability of Goodwyn Mills Cawood, LLC to the Client for any cause or combination of causes resulting from the Services hereunder rendered, shall be, in total amount, limited within the extent of the law, to the fees paid under this Agreement.
6. **INSURANCE:** Goodwyn Mills Cawood, LLC shall at all times carry, on all operations hereunder, worker's compensation insurance, public liability and property insurance, automotive public liability and property

damage insurance, and professional errors and omissions insurance. At the request of the Client, Goodwyn Mills Cawood, LLC will have the client listed as additional insured where appropriate.

7. **ASSIGNMENT:** Neither the Client nor Goodwyn Mills Cawood, LLC will assign or transfer its interest in this Agreement without the written consent of the other. Goodwyn Mills Cawood, LLC, however, does reserve the right to subcontract any portion of the Services.
8. **SUSPENSION, TERMINATION, CANCELLATION OR ABANDONMENT:** In the event the Project described in, or the Services of Goodwyn Mills Cawood, LLC called for under this Agreement, is/are suspended, canceled, terminated, or abandoned by the Client, Goodwyn Mills Cawood, LLC shall be given seven (7) days prior written notice of such action and shall be compensated for the Services provided up to the date of suspension, termination, cancellation, or abandonment including reimbursable expenses in accordance with the provisions of this Agreement.
9. **ENTIRETY OF AGREEMENT:** This Agreement embodies the entire Agreement and understanding between the parties, their successors and assigns hereto, and there are no other agreements and understandings, oral or written, with reference to the subject matter hereof that are not merged herein and superseded hereby. No alteration, change or modification of the terms of this Agreement shall be valid unless made in writing and signed by both parties hereto. The laws of the State of Alabama shall govern this Agreement unless specifically stated otherwise. This Agreement includes this document.
10. **HOLD HARMLESS:** The Client will hold harmless Goodwyn Mills Cawood, LLC for any damages resulting from the use of information prepared by others and provided by the Client.
11. **ADDITIONAL SERVICES:** Upon written request from the Client, GMC will commence to perform or furnish the Additional Services not listed in the attached Scope of Service. GMC shall cease performing or furnishing such Additional Services upon receipt of written notice from the Client. Additional services shall be compensated in accordance with the current standard GMC hourly rates schedule, or by a lump sum fee, if requested by the Client.



2026
Standard Rate and Fee Schedule

Standard Hourly Rates

Executive Vice President	\$ 310.00
Senior Vice President	\$ 290.00
Vice President	\$ 270.00
Senior Professional (Architect, Engineer, Regional Technical Leader, Surveyor, Interior Design, Scientist, Planner, Manager)	\$ 260.00
Professional III (Architect, Engineer, Design Manager, Surveyor, Interior Design, Scientist, Planner, Project Manager)	\$ 240.00
Professional II (Architect, Engineer, State Technical Leader, Surveyor, Interior Design, Scientist, Planner, Project Manager)	\$ 220.00
Professional I (Architect, Engineer, Design Coordinator, Surveyor, Interior Design, Scientist, Planner, Project Manager)	\$ 200.00
Senior Professional Staff (Architect, Project Engineer, Interior Design, Scientist, Assistant Project Manager)	\$ 165.00
Professional Staff III (Architect, Project Professional, Interior Design, Scientist)	\$ 150.00
Professional Staff II (Architect, Staff Professional, Interior Design, Scientist)	\$ 135.00
Professional Staff I (Architect, Interior Design, Scientist)	\$ 120.00
Senior Technical (Technical Spec., Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 165.00
Technical III (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 150.00
Technical II (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 125.00
Technical I (Contract Spec., CADD Tech., Designer, Drafting, CA, ROW, Inspector)	\$ 100.00
Intern II (Architecture, Engineering, Survey, Interior Design, Environmental Sciences)	\$ 90.00
Intern I (Architecture, Engineering, Survey, Interior Design, Environmental Sciences)	\$ 75.00
Executive Administrative Assistant	\$ 125.00
Administrative Assistant II	\$ 100.00
Administrative Assistant I	\$ 80.00
Field Survey:	
Survey Crew (four-man survey crew)	\$ 385.00
Survey Crew (three-man survey crew)	\$ 305.00
Survey Crew (two-man survey crew)	\$ 225.00
Field Tech III	\$ 125.00
Field Tech II	\$ 100.00
Field Tech I	\$ 80.00

Reimbursable Expenses

Travel Expenses	
Vehicle Transport	\$0.725 per mile
Travel/ Meals/ Lodging	Cost
Other Out-of-Pocket Expenses	Cost plus twenty percent
Sub-Consultant/ Sub-Contractors	Cost plus twenty percent
Sub-Consultant/Sub-Contractors reimbursable expenses	Cost plus twenty percent
Printing & Shipping	
Out of house reprographic services	Cost plus ten percent
In-House B&W reprographic services (small format)	\$0.10/ sheet (8.5 x 11)
	\$0.15/ sheet (11 x 17)
In-House Color reprographic services (small format)	\$0.10/ sheet (8.5 x 11)
	\$0.15/ sheet (11 x 17)
In-House B&W reprographic services (large format)	\$0.15/ sf
In-House Color reprographic services (large format)	\$0.20/ sf
GPS equipment	\$250.00 per day