

AGENDA
April 21, 2026
Irondale City Council Meeting - City Council Chambers, City Hall
Regular Council Meeting at 6:00 p.m.

I. Invocation and Pledge of Allegiance

II. Call to Order

III. Roll Call

IV. Approval of Minutes of the Regular City Council Meeting on April 7, 2026.

V. Approval of Current Bills for Payment (\$829,617.92)

VI. Mayor's Report, Announcements, Special Guest

*Swearing In – Chief of Police, Fire Chief and City Clerk
Special Proclamations*

VII. Councilmembers, Standing Committees, or Special Committee Reports

- A. David Spivey (Finance; Planning & Zoning)
- B. John London (Parks & Recreation; Public Works)
- C. Erin Arnold (Water Department; Library; Education & Youth)
- D. Robert Box (Senior Activity Center; Public Safety; Abatement Board)
- E. Aaron Sims (Judicial Ordinances; Economic Development; CDA/IDB)

VIII. Public Comments to the Council on Non-Agenda Items

IX. Reports of Boards and Non-Council Committees

X. Council Deliberation on Agenda Items Only

XI. Approval of the Form of the Agenda

XII. Public Comments on Agenda Items Only

XIII. Consent Agenda

1. Resolved, That Resolution 2026-R-59-C amends Resolution 2026-R-59-B approving the FY 2025-26 General Fund Budget. *(Allison/Harrington)*
2. Resolved, That Resolution 2026-R-93 declares certain items from the Irondale Administrative Department as surplus and not needed for public or municipal purposes

- and authorizes the disposal of such property by Mayor James D. Stewart, Jr., or his designee. *(Allison)*
3. Resolved, That Resolution 2026-R-94 accepts the audit for FY2024-25. *(Mayor Stewart)*
 4. Resolved, That Resolution 2026-R-95 authorizes the allocation of public funds to Shades Valley High School in the amount of \$750.00 from the FY2025-26 Discretionary Fund of Councilor John London to be used exclusively for the Shades Valley High School Track Team. *(London)*
 5. Resolved, That Resolution 2026-R-96 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an agreement with Singer H&R for the design of the kitchen for the Irondale Civic Center Project in an amount not to exceed \$10,155.00. *(Doss)*
 6. Resolved, That Resolution 2026-R-97 adopts a Purchasing Policy for the City of Irondale, Alabama. *(Mayor Stewart)*
 7. Resolved, That Resolution 2026-R-98 adopts a Fund Balance Policy for the City of Irondale, Alabama. *(Mayor Stewart)*
 8. Resolved, That Resolution 2026-R-99 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an agreement with Charles Williams & Associates, Inc. in an amount not to exceed 6.2% of the total construction cost for the architectural design of the public works building. *(Mayor Stewart)*
 9. Resolved, That Resolution 2026-R-100 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a tax abatement agreement with CAV Kitchen LLC related to the facility located at 1507 Alex Drive, Irondale, Alabama, as a culinary incubator and corporate headquarters facility, with a total major capital investment of at least \$2,800,000. *(Mayor Stewart)*
 10. Resolved, That Resolution 2026-R-101 authorizes Irondale Police Chief Paul Kellogg to execute a Facility Use License Agreement with Church of the Highlands, Inc. for use of classroom space for Irondale Police Department training on May 29, 2026. *(Kellogg)*
 11. Resolved, That Resolution 2026-R-102 authorizes the allocation of public funds in the amount of \$1,579.57 from the FY2026-27 Discretionary Fund of Councilor John London to be used exclusively for the purchase of a swing at Ruffner Park Sports Complex. *(London)*
 12. Resolved, That Resolution 2026-R-103 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a purchase agreement with RaceTrac, Inc., or one of its affiliates, for the purchase of property located at 2000 Crestwood Boulevard, Irondale, Alabama 35210 in the amount of \$1,350,000.00 plus closing costs. *(Mayor Stewart)*

13. Resolved, That Resolution 2026-R-104 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an agreement with the Regional Planning Commission of Greater Birmingham for the acceptance of funds related to the purchase of a Champion Challenger with a wheelchair lift. *(Mayor Stewart)*
14. Resolved, That Resolution 2026-R-105 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an agreement with KultureCity in an amount not to exceed \$2,500 per year for sensory inclusive areas at five City facilities. *(Mayor Stewart)*

XIV. Regular Agenda

15. Ordained, That Ordinance 2026-16 amends Chapter 2, Administration, Article II, Finances, Division 1, Generally of the Municipal Code of the City of Irondale, Alabama. *(Mayor Stewart)*

XV. Executive Session

XVI. Adjournment

MINUTES
April 7, 2026
Irondale City Council Meeting - City Council Chambers, City Hall
Regular Council Meeting at 6:00 p.m.

- I. Invocation and Pledge of Allegiance** – *Councilor London led the invocation and pledge.*
- II. Call to Order** – *The meeting was called to order by Council President Spivey at 6:01 p.m.*
- III. Roll Call**

Present

David Spivey, Council President
John London
Erin Arnold
Aaron Sims
Robert Box

IV. Approval of Minutes of the Regular City Council Meeting on March 17, 2026.

Councilor Sims made a motion to approve the minutes from the Regular City Council Meeting held on March 17, 2026. The motion was seconded by Councilor Box. A vote was held and this motion passed unanimously.

V. Approval of Current Bills for Payment (\$931,624.82)

Councilor Box made a motion to approve the bills in the amount of \$931,624.82 to be paid. This motion was seconded by Councilor Arnold. A vote was held and this motion passed unanimously.

VI. Mayor’s Report, Announcements, Special Guest

VII. Councilmembers, Standing Committees, or Special Committee Reports

- A. David Spivey (Finance; Planning & Zoning)
- B. John London (Parks & Recreation; Public Works)
- C. Erin Arnold (Water Department; Library; Education & Youth)
- D. Robert Box (Senior Activity Center; Public Safety; Abatement Board)
- E. Aaron Sims (Judicial Ordinances; Economic Development; CDA/IDB)

VIII. Public Comments to the Council on Non-Agenda Items

Kimberly Myles-Stewart; 4030 Nichole Drive

IX. Reports of Boards and Non-Council Committees

John Schoen; Irondale Exchange Club

X. Council Deliberation on Agenda Items Only

The City Council discussed all agenda items.

XI. Approval of the Form of the Agenda

Councilor Box made a motion that the form of the agenda be approved. Councilor Arnold seconded the motion. A vote was held and this motion passed unanimously.

XII. Public Comments on Agenda Items Only – None

XIII. Consent Agenda

Councilor Box made a motion that the Consent Agenda be approved. Councilor Arnold seconded this motion. A vote was held and this motion passed unanimously.

1. Resolved, That Resolution 2026-R-06-A amends Resolution 2026-R-06 to add America 250 as a 2026 City Event and authorize the expenditures related thereto. *(Mayor Stewart)*
2. Resolved, That Resolution 2026-R-59-B amends Resolution 2026-R-59-A approving the FY 2025-26 General Fund Budget. *(Allison/Kellogg)*
3. Resolved, That Resolution 2026-R-75 authorizes the allocation of public funds to the Irondale Senior Activity Center in the amount of \$500.00 from the FY 2025-26 Discretionary Fund of Councilor David Spivey. *(Spivey)*
4. Resolved, That Resolution 2026-R-76 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a service agreement with Exchange Club Center for the Prevention of Child Abuse of Jefferson County, Alabama, Inc. in the amount of \$5,000.00 from the FY 2025-26 Discretionary Fund of Mayor James D. Stewart, Jr. *(Mayor Stewart)*
5. Resolved, That Resolution 2026-R-77 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a service agreement with Studio by the Tracks, Inc. in the amount of \$5,000.00 from the FY 2025-26 Discretionary Fund of Mayor James D. Stewart, Jr. *(Mayor Stewart)*
6. Resolved, That Resolution 2026-R-78 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a service agreement with Glenwood, Inc. in the amount of \$2,500.00 from the FY 2025-26 Discretionary Fund of Mayor James D. Stewart, Jr. *(Mayor Stewart)*
7. Resolved, That Resolution 2026-R-79 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a service agreement with Alabama Spay/Neuter Clinic, Inc. in the amount of \$3,900.00 from the FY 2025-26 Discretionary Fund of Mayor James D. Stewart, Jr. *(Mayor Stewart)*

8. Resolved, That Resolution 2026-R-80 authorizes the City of Irondale to purchase a flagpole from General Sign Company and an American Flag from Birmingham Flag Store for the Irondale Public Library in a total amount not to exceed \$7,183.00. *(Mayor Stewart)*
9. Resolved, That Resolution 2026-R-81 appoints the voting delegate and an alternate voting delegate of the City of Irondale, Alabama for the Alabama League of Municipalities Annual Business Meeting. *(Allison)*
10. Resolved, That Resolution 2026-R-82 authorizes Mayor James D. Stewart, Jr., or his designee, to accept a quote from VitalExam LLC for medical examinations for the Irondale Police Department in an amount not to exceed \$35,190.00 *(Kellogg)*
11. Resolved, That Resolution 2026-R-83 authorizes Mayor James D. Stewart, Jr., or his designee, to purchase 3 EXFIL Ballistic Helmet Rail 3.0 from Team Wendy, LLC in an amount not to exceed \$4,485.00. *(Kellogg)*
12. Resolved, That Resolution 2026-R-84 authorizes Mayor James D. Stewart, Jr., or his designee, to purchase 15 sets of tactical body armor from Blaising Fire & Water, Inc. in an amount not to exceed \$29,405.00. *(Kellogg)*
13. Resolved, That Resolution 2026-R-85 authorizes Mayor James D. Stewart, Jr. to purchase radio headsets and microphones for the Irondale Police Department from GT Distributors, Inc. in an amount not to exceed \$4,347.25. *(Kellogg)*
14. Resolved, That Resolution 2026-R-86 authorizes Mayor James D. Stewart, Jr., or his designee, to purchase 6 dash cameras from Axon Enterprise, Inc. in an amount not to exceed \$18,377.36 per year for the Irondale Police Department. *(Kellogg)*
15. Resolved, That Resolution 2026-R-87 declares personal property owned by the City of Irondale as surplus and authorizes its disposal through donation to the City of Marion, Alabama. *(Kellogg)*
16. Resolved, That Resolution 2026-R-88 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an agreement with Revize LLC to provide website services for a one time fee of \$9,800.00 and a yearly fee of \$2,300.00 beginning the second year of the agreement. *(Wilson)*
17. Resolved, That Resolution 2026-R-89 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a service agreement with the Greater Irondale, Alabama Chamber of Commerce in the amount of \$10,000 for the Irondale Community Guide. *(Mayor Stewart)*
18. Resolved, That Resolution 2026-R-90 changes the date of the regular City Council meeting from Tuesday, May 19th, 2026 at 6:00 p.m. to Thursday, May 21st, 2026 at 6:00 p.m. due to the primary election. *(Allison)*

19. Resolved, That Resolution 2026-R-91 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an agreement with Prestige Alarm and Specialty Products, Inc. for the installation of access control changes for the Irondale Public Library in an amount not to exceed \$29,284.39. *(Wilson)*
20. Resolved, That Resolution 2026-R-92 authorizes Mayor James D. Stewart, Jr., or his designee, to execute a quote from General Sign Company in an amount not to exceed \$4,602.99 for signage at the City building located at 1801 Crestwood Boulevard. *(Mayor Stewart)*

XIV. Regular Agenda

21. **Public Hearing** – Ordained, That Ordinance 2026-13 amends Appendix A, Zoning, Article II, Section 2:69A – Pawn Shop of the *Municipal Code of the City of Irondale, Alabama*. *(Sims)*

Councilor Sims made a motion to enter public hearing. Councilor Arnold seconded this motion. A vote was held and this motion passed unanimously.

Comments:

Peter Bennett; 1019 Bramble Lane

Councilor London made a motion to exit public hearing. Councilor Box seconded this motion. A vote was held and this motion passed unanimously.

Councilor Sims made a motion that Ordinance 2026-13 be approved. Councilor Box seconded this motion. A vote was held and this motion passed unanimously.

22. **Public Hearing** – Ordained, That Ordinance 2026-14 rezones the property located at 2716 Mary Taylor Road, Irondale, AL 35210 from A-1 Agricultural District to I-1 Light Industrial District. *(Cochran)*

Councilor Box made a motion to enter public hearing. Councilor Arnold seconded this motion. A vote was held and this motion passed unanimously.

Councilor London made a motion to exit public hearing. Councilor Box seconded this motion. A vote was held and this motion passed unanimously.

Councilor Box made a motion that Ordinance 2026-14 be approved. Councilor Arnold seconded this motion. A vote was held and this motion passed unanimously.

23. Ordained, That Ordinance 2026-15 authorizes Mayor James D. Stewart, Jr., or his designee, to execute an amendment to the sewer franchise agreement between the City of Irondale and Phoenix Water Resources, LLC. (*Mayor Stewart*)

Councilor Box made a motion that Ordinance 2026-15 be considered read. Councilor Arnold seconded this motion. A vote was held and this motion passed with all councilors voting in favor of the motion.

Councilor Box made a motion that all rules that would prevent the immediate consideration of Ordinance 2026-15 be suspended. Councilor Arnold seconded this motion. A roll call vote was held and this motion passed with all councilors voting in favor of the motion.

Councilor Box made a motion that Ordinance 2026-15 be adopted. Councilor Arnold seconded this motion. A vote was held and this motion passed with all councilors voting in favor of the motion.

XV. Executive Session

XVI. Adjournment

Councilor London made a motion to adjourn the council meeting. Councilor Arnold seconded the motion. The meeting adjourned at 7:10 p.m.

Leigh Allison, City Clerk

Read and approved on the 21st day of April 2026.

David Spivey, City Council President



Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
Fund: 01 - GENERAL FUND					
Bank Code: TRUIST GEN FUND – TRUIST GENERAL FUND					
Vendor: 1144 - ALABAMA FIRE COLLEGE					
01-6002-58300	REGISTRATION FEES/TUITION	ALABAMA FIRE COLLEGE	DYESS, GREEN, & DAVIS ROPE TECH 4.13 - 4.17.26	TRUIST GEN FUND	1,155.00
01-6002-58200	CONFERENCE & TRAINING	ALABAMA FIRE COLLEGE	B Johnson, Rope Tech, 04.13-04.18.26	TRUIST GEN FUND	385.00
01-6002-58200	CONFERENCE & TRAINING	ALABAMA FIRE COLLEGE	TRP: Rope Tech Jackson Brown	TRUIST GEN FUND	385.00
Vendor 1144 - ALABAMA FIRE COLLEGE Total:					1,925.00
Vendor: 29 - ALABAMA POWER COMPANY-ATLANTA					
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	48.55
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	28.53
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	13.61
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	33.21
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	245.80
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	16.41
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	19,308.30
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	83.96
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	44.39
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	45.96
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	536.58
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	1,338.64
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	108.93
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	23.18
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	7,817.03
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	23.70
Vendor 29 - ALABAMA POWER COMPANY-ATLANTA Total:					29,716.78
Vendor: 28 - ALABAMA POWER COMPANY-BHAM					
01-6002-62200	ELECTRICITY	ALABAMA POWER COMPANY...	03/11/2026-04/12/2026 1847 Crestwood	TRUIST GEN FUND	228.30
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	February Power Services	TRUIST GEN FUND	40.16
01-6008-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	34.91
01-6008-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	83.07
01-6008-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	82.73
01-6018-62200	ELECTRICITY	ALABAMA POWER COMPANY...	Camera 3 Power	TRUIST GEN FUND	33.47
01-6018-62200	ELECTRICITY	ALABAMA POWER COMPANY...	Camera 1 Power	TRUIST GEN FUND	33.22
01-6018-62200	ELECTRICITY	ALABAMA POWER COMPANY...	EMA Siren	TRUIST GEN FUND	31.21
01-6018-62200	ELECTRICITY	ALABAMA POWER COMPANY...	Camera 2 Power	TRUIST GEN FUND	33.47
01-6018-54321	SECURITY SYSTEM	ALABAMA POWER COMPANY...	Camera Lease	TRUIST GEN FUND	412.63
01-6009-62200	ELECTRICITY	ALABAMA POWER COMPANY...	March Power Services	TRUIST GEN FUND	31.98
01-6018-62200	ELECTRICITY	ALABAMA POWER COMPANY...	Dusk-Dawn Lights	TRUIST GEN FUND	270.22
01-6018-62200	ELECTRICITY	ALABAMA POWER COMPANY...	Storage Buildings	TRUIST GEN FUND	42.67
Vendor 28 - ALABAMA POWER COMPANY-BHAM Total:					1,358.04
Vendor: 1690 - ALABAMA PROFESSIONAL SERVICES					
01-6012-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	pest control @105 July & Sep 2025	TRUIST GEN FUND	54.00
01-6014-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	925704 pest control	TRUIST GEN FUND	84.00
01-6012-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	monthly pest control	TRUIST GEN FUND	80.00
01-6009-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	April Pest Services	TRUIST GEN FUND	54.00
01-6000-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	Pest - City Hall	TRUIST GEN FUND	84.00
01-6009-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	April Pest Services	TRUIST GEN FUND	29.00
01-6000-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	Pest - Historical	TRUIST GEN FUND	29.00
01-6000-62500	BOYS & GIRLS CLUB EXPENSES	ALABAMA PROFESSIONAL SER...	Pest - Boys & Girls Club	TRUIST GEN FUND	54.00

Expense Approval Report

Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6012-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	pest control @105 July & Sep 2025	TRUIST GEN FUND	54.00
01-6002-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	Pest control 1847 Crestwood 04.06.26	TRUIST GEN FUND	75.00
Vendor 1690 - ALABAMA PROFESSIONAL SERVICES Total:					597.00
Vendor: 5709 - ARPA (ALABAMA RECREATION & PARKS ASSOCIATION DISTRICT III)					
01-6008-65400	DUES & SUBSCRIPTIONS	ARPA (ALABAMA RECREATION...	ARPA Dues	TRUIST GEN FUND	75.00
Vendor 5709 - ARPA (ALABAMA RECREATION & PARKS ASSOCIATION DISTRICT III) Total:					75.00
Vendor: 9494 - ASHLEIGH WILLIAMS-EXPENSE					
01-6000-58000	TRAVEL	ASHLEIGH WILLIAMS-EXPENSE	4.6.26 TO 4.10.26 Conference	TRUIST GEN FUND	145.42
Vendor 9494 - ASHLEIGH WILLIAMS-EXPENSE Total:					145.42
Vendor: 1578 - AT&T FIRST NET					
01-6009-62400	TELEPHONE	AT&T FIRST NET	March Telephone Services	TRUIST GEN FUND	2,089.10
01-6014-62400	TELEPHONE	AT&T FIRST NET	287321323440 4-4-26 cell phone	TRUIST GEN FUND	45.44
Vendor 1578 - AT&T FIRST NET Total:					2,134.54
Vendor: 6156 - AXON ENTERPRISE, INC.					
01-6016-53200	DATA PROCESSING EXPENSE	AXON ENTERPRISE, INC.	INUS429170I	TRUIST GEN FUND	3,972.78
Vendor 6156 - AXON ENTERPRISE, INC. Total:					3,972.78
Vendor: 7128 - BIRMINGHAM RECYCLING AND RECOVERY					
01-6009-56100	RECYCLING EXPENSE	BIRMINGHAM RECYCLING AN...	March Recycle Services	TRUIST GEN FUND	1,779.70
Vendor 7128 - BIRMINGHAM RECYCLING AND RECOVERY Total:					1,779.70
Vendor: 320 - BIRMINGHAM WATER WORKS					
01-6002-54400	FIRE HYDRANT RENTAL	BIRMINGHAM WATER WORKS	03.03.26 - 4.01.26 Hydrant rent	TRUIST GEN FUND	3,302.37
01-6018-62300	WATER & SEWER	BIRMINGHAM WATER WORKS	Fire Water	TRUIST GEN FUND	67.14
Vendor 320 - BIRMINGHAM WATER WORKS Total:					3,369.51
Vendor: 8120 - BOLT HOLDCO II INC.					
01-6002-54310	BUILDING REPAIRS/MAINT	BOLT HOLDCO II INC.	HVAC repair 1845 Crestwood 04.07.26	TRUIST GEN FUND	342.85
01-6002-54310	BUILDING REPAIRS/MAINT	BOLT HOLDCO II INC.	HVAC repair 1845 Crestwood 04.09.26	TRUIST GEN FUND	342.85
Vendor 8120 - BOLT HOLDCO II INC. Total:					685.70
Vendor: 8030 - BOUND TREE MEDICAL LLC					
01-6002-65700	PARAMEDIC SUPPLIES	BOUND TREE MEDICAL LLC	Paramedic supplies 04.02.26	TRUIST GEN FUND	777.83
01-6002-65803	EMS MEDICATION	BOUND TREE MEDICAL LLC	Paramedic supplies 04.03.26	TRUIST GEN FUND	73.74
01-6002-65803	EMS MEDICATION	BOUND TREE MEDICAL LLC	Paramedic supplies 04.13.26	TRUIST GEN FUND	311.97
Vendor 8030 - BOUND TREE MEDICAL LLC Total:					1,163.54
Vendor: 8211 - BRADLEY ARANT BOULT CUMMINGS LLP					
01-6000-53100	LEGAL SERVICES	BRADLEY ARANT BOULT CU...	Professional Svcs Rendered Thru 1.31.2026	TRUIST GEN FUND	5,737.50
Vendor 8211 - BRADLEY ARANT BOULT CUMMINGS LLP Total:					5,737.50
Vendor: 1488 - CINTAS					
01-6008-65500	UNIFORM EXPENSE	CINTAS	2 Weeks Services	TRUIST GEN FUND	56.16
01-6008-65500	UNIFORM EXPENSE	CINTAS	2 Weeks Services	TRUIST GEN FUND	56.16
01-6008-65500	UNIFORM EXPENSE	CINTAS	One Week Uniform Service	TRUIST GEN FUND	56.16
01-6009-65500	UNIFORM EXPENSE	CINTAS	One Week	TRUIST GEN FUND	551.09
01-6016-65500	UNIFORM EXPENSE	CINTAS	4265060168I	TRUIST GEN FUND	17.50
01-6016-65500	UNIFORM EXPENSE	CINTAS	4265779663I	TRUIST GEN FUND	17.50
01-6009-65500	UNIFORM EXPENSE	CINTAS	One Week	TRUIST GEN FUND	562.68
Vendor 1488 - CINTAS Total:					1,317.25
Vendor: 9537 - COMPASS FIRE SPRINKLER, INC					
01-6018-54310	BUILDING REPAIRS & MAINTEN...	COMPASS FIRE SPRINKLER, INC	Fire Extinguisher Replacement x4	TRUIST GEN FUND	360.00
Vendor 9537 - COMPASS FIRE SPRINKLER, INC Total:					360.00
Vendor: 5542 - CRAFT TRAINING FUND					
01-22550	CRAFT TRAINING FEE	CRAFT TRAINING FUND	CITI MARCH 2026	TRUIST GEN FUND	1,299.00
Vendor 5542 - CRAFT TRAINING FUND Total:					1,299.00

Expense Approval Report

Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
Vendor: 18895 - DEX IMAGING LLC					
01-6012-55000	COPIER & PRINTING EXPENSES	DEX IMAGING LLC	copier usage	TRUIST GEN FUND	180.05
Vendor 18895 - DEX IMAGING LLC Total:					180.05
Vendor: 14411 - EMS TECHNOLOGY SOLUTIONS, LLC					
01-6002-65700	PARAMEDIC SUPPLIES	EMS TECHNOLOGY SOLUTION...	RFID labels for EMS storage 04.10.26	TRUIST GEN FUND	195.00
Vendor 14411 - EMS TECHNOLOGY SOLUTIONS, LLC Total:					195.00
Vendor: 3077 - ENTERPRISE FM TRUST					
01-6002-72500	LEASE OF EQUIPMENT	ENTERPRISE FM TRUST	April 2026	TRUIST GEN FUND	1,189.99
01-6002-72500	LEASE OF EQUIPMENT	ENTERPRISE FM TRUST	April 2026	TRUIST GEN FUND	1,307.66
01-6009-72500	LEASE OF EQUIPMENT	ENTERPRISE FM TRUST	April 2026	TRUIST GEN FUND	6,261.78
Vendor 3077 - ENTERPRISE FM TRUST Total:					8,759.43
Vendor: 7781 - FINANCIAL IMAGING, LLC					
01-6009-61900	POSTAGE & FREIGHT	FINANCIAL IMAGING, LLC	March Billing Services	TRUIST GEN FUND	1,769.57
Vendor 7781 - FINANCIAL IMAGING, LLC Total:					1,769.57
Vendor: 618 - FLEET PRIDE					
01-6009-54340	VEHICLE REPAIRS/MAINT	FLEET PRIDE	371, 313	TRUIST GEN FUND	590.28
01-6009-54340	VEHICLE REPAIRS/MAINT	FLEET PRIDE	371, 313	TRUIST GEN FUND	590.28
Vendor 618 - FLEET PRIDE Total:					1,180.56
Vendor: 1670 - HB'S TECH SUPPLY					
01-6010-61200	MISCELLANEOUS SUPPLIES	HB'S TECH SUPPLY	Tire Repair Supplies	TRUIST GEN FUND	56.97
Vendor 1670 - HB'S TECH SUPPLY Total:					56.97
Vendor: 9004 - HOLSTON GASES, INC.					
01-6002-65700	PARAMEDIC SUPPLIES	HOLSTON GASES, INC.	Oxygen cylinder rental and maintenance 03.31.26	TRUIST GEN FUND	621.99
Vendor 9004 - HOLSTON GASES, INC. Total:					621.99
Vendor: 4 - HOME DEPOT CREDIT SERVICES					
01-6008-61200	MISCELLANEOUS SUPPLIES	HOME DEPOT CREDIT SERVICES	Straw/Mulch for Ruffner	TRUIST GEN FUND	448.50
01-6008-61200	MISCELLANEOUS SUPPLIES	HOME DEPOT CREDIT SERVICES	Keys, Mailbox	TRUIST GEN FUND	9.77
01-6008-61200	MISCELLANEOUS SUPPLIES	HOME DEPOT CREDIT SERVICES	Keys, Mailbox	TRUIST GEN FUND	6.97
01-6011-61200	MISCELLANEOUS SUPPLIES	HOME DEPOT CREDIT SERVICES	Glue, Bolts	TRUIST GEN FUND	8.80
01-6011-61200	MISCELLANEOUS SUPPLIES	HOME DEPOT CREDIT SERVICES	Glue, Bolts	TRUIST GEN FUND	8.48
01-6009-54350	EQUIPMENT REPAIRS/MAINT	HOME DEPOT CREDIT SERVICES	Jetter/Waste Tank	TRUIST GEN FUND	38.55
01-6009-54310	BUILDING REPAIRS/MAINT	HOME DEPOT CREDIT SERVICES	Lights, Air Freshener	TRUIST GEN FUND	209.94
Vendor 4 - HOME DEPOT CREDIT SERVICES Total:					731.01
Vendor: 1372 - ICEMAKERS INC					
01-6002-54310	BUILDING REPAIRS/MAINT	ICEMAKERS INC	Ice maker repair 03.10.26 Station 3	TRUIST GEN FUND	627.33
Vendor 1372 - ICEMAKERS INC Total:					627.33
Vendor: 5089 - ICMA MEMBERSHIP RENEWALS					
01-6000-65400	DUES & SUBSCRIPTIONS	ICMA MEMBERSHIP RENEWA...	2026 Membership Renewal	TRUIST GEN FUND	200.00
Vendor 5089 - ICMA MEMBERSHIP RENEWALS Total:					200.00
Vendor: 344 - IIMC					
01-6000-65400	DUES & SUBSCRIPTIONS	IIMC	IIMC Membership 2026	TRUIST GEN FUND	220.00
Vendor 344 - IIMC Total:					220.00
Vendor: 973 - INGENUITY, INC.					
01-6000-65400	DUES & SUBSCRIPTIONS	INGENUITY, INC.	Basis for Shared Revenue - March 6	TRUIST GEN FUND	1,235.74
Vendor 973 - INGENUITY, INC. Total:					1,235.74
Vendor: 122 - INGRAM LIBRARY SERVICES					
01-6012-64001	BOOKS & PERIODICALS	INGRAM LIBRARY SERVICES	authors standing order	TRUIST GEN FUND	20.22
01-6012-64001	BOOKS & PERIODICALS	INGRAM LIBRARY SERVICES	Ingram book order	TRUIST GEN FUND	14.08
01-6012-64001	BOOKS & PERIODICALS	INGRAM LIBRARY SERVICES	Ingram book order	TRUIST GEN FUND	99.22
01-6012-64001	BOOKS & PERIODICALS	INGRAM LIBRARY SERVICES	authors standing order	TRUIST GEN FUND	27.56
01-6012-64001	BOOKS & PERIODICALS	INGRAM LIBRARY SERVICES	Ingram book order	TRUIST GEN FUND	190.14
Vendor 122 - INGRAM LIBRARY SERVICES Total:					351.22

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
Vendor: 14 - IRONDALE WATER SYSTEM					
01-6012-62300	WATER & SEWER	IRONDALE WATER SYSTEM	water 2/23 to 3/24/26	TRUIST GEN FUND	655.10
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	38.06
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	38.06
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	310.53
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	38.06
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	22.37
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	38.06
01-6008-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	22.37
01-6009-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	31.00
01-6009-62300	WATER & SEWER	IRONDALE WATER SYSTEM	March Water Services	TRUIST GEN FUND	213.72
01-6002-62300	WATER & SEWER	IRONDALE WATER SYSTEM	Fire Admin 02.23.26 - 03.24.26	TRUIST GEN FUND	46.01
01-6002-62300	WATER & SEWER	IRONDALE WATER SYSTEM	Station 1 02.23.26 - 03.24.26	TRUIST GEN FUND	241.27
01-6014-62300	WATER & SEWER	IRONDALE WATER SYSTEM	25145207 4-16-26 water	TRUIST GEN FUND	131.39
01-6002-62300	WATER & SEWER	IRONDALE WATER SYSTEM	Station 2 02.23.26 - 03.24.26	TRUIST GEN FUND	350.91
01-6000-62300	WATER & SEWER	IRONDALE WATER SYSTEM	101 20th Street S - 2.23.26 - 3.24.26	TRUIST GEN FUND	56.58
01-6000-62300	WATER & SEWER	IRONDALE WATER SYSTEM	101 20th St S C Hall Sprinklers - 2.23 - 3.24.26	TRUIST GEN FUND	22.37
01-6002-62300	WATER & SEWER	IRONDALE WATER SYSTEM	02.23.26 - 03.24.26 1847 Crestwood	TRUIST GEN FUND	47.50
Vendor 14 - IRONDALE WATER SYSTEM Total:					2,303.36
Vendor: 140 - JEFFERSON CO SEWER SERVICE FD					
01-6012-62300	WATER & SEWER	JEFFERSON CO SEWER SERVIC...	sewer bill 1/22-2/23/26	TRUIST GEN FUND	2,249.62
01-6009-62300	WATER & SEWER	JEFFERSON CO SEWER SERVIC...	February Sewer Services	TRUIST GEN FUND	41.35
01-6016-62300	WATER & SEWER	JEFFERSON CO SEWER SERVIC...	01/22/2026-02/23/2026I	TRUIST GEN FUND	25.62
Vendor 140 - JEFFERSON CO SEWER SERVICE FD Total:					2,316.59
Vendor: 14995 - JOHN R REDD					
01-6009-85203	FLAGS & MAINTENANCE	JOHN R REDD	Flags	TRUIST GEN FUND	1,119.00
Vendor 14995 - JOHN R REDD Total:					1,119.00
Vendor: 6543 - KANOPY LLC					
01-6012-64001	BOOKS & PERIODICALS	KANOPY LLC	March 2026 invoice	TRUIST GEN FUND	72.00
Vendor 6543 - KANOPY LLC Total:					72.00
Vendor: 1425 - KONICA MINOLTA BUSINESS SOLUTI					
01-6000-62500	BOYS & GIRLS CLUB EXPENSES	KONICA MINOLTA BUSINESS ...	Copies - Boys and Girls Club	TRUIST GEN FUND	127.55
Vendor 1425 - KONICA MINOLTA BUSINESS SOLUTI Total:					127.55
Vendor: 9016 - MARY CHAPMAN					
01-6016-54402	OFFICE RENTAL-1801 CREST...	MARY CHAPMAN	BuldingRentMay2026I 2	TRUIST GEN FUND	45.04
Vendor 9016 - MARY CHAPMAN Total:					45.04
Vendor: 35 - MIDSOUTH PAVING INC.					
01-6009-54370	STREET REPAIRS	MIDSOUTH PAVING INC.	BM1 Cold Mix Aslphalt	TRUIST GEN FUND	214.20
01-6009-54370	STREET REPAIRS	MIDSOUTH PAVING INC.	BM1 Cold Mix Asphalt	TRUIST GEN FUND	312.90
Vendor 35 - MIDSOUTH PAVING INC. Total:					527.10
Vendor: 1297 - MIDWEST TAPE					
01-6012-64001	BOOKS & PERIODICALS	MIDWEST TAPE	Hoopla March 2026 invoice	TRUIST GEN FUND	2,095.12
Vendor 1297 - MIDWEST TAPE Total:					2,095.12
Vendor: 15666 - MOST DEPENDABLE FOUNTAINS, INC.					
01-6008-61900	POSTAGE & FREIGHT	MOST DEPENDABLE FOUNTAI...	Shipping	TRUIST GEN FUND	50.00
01-6008-81300	ELLARD PARK MT	MOST DEPENDABLE FOUNTAI...	Dog Waste Bags	TRUIST GEN FUND	165.00
Vendor 15666 - MOST DEPENDABLE FOUNTAINS, INC. Total:					215.00
Vendor: 1611 - NAFECO					
01-6002-65500	UNIFORM EXPENSE	NAFECO	New employee uniform, Crews	TRUIST GEN FUND	679.50
Vendor 1611 - NAFECO Total:					679.50
Vendor: 110 - NAPA AUTO PARTS					
01-6008-54350	EQUIPMENT REPAIRS/MAINT	NAPA AUTO PARTS	P3039	TRUIST GEN FUND	81.61
01-6010-61500	SMALL TOOLS	NAPA AUTO PARTS	Trigger Torch	TRUIST GEN FUND	51.01
01-6009-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	371, 350, 313, 365, 364	TRUIST GEN FUND	127.75

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6009-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	371, 350, 313, 365, 364	TRUIST GEN FUND	236.21
01-6009-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	371, 350, 313, 365, 364	TRUIST GEN FUND	14.42
01-6009-54350	EQUIPMENT REPAIRS/MAINT	NAPA AUTO PARTS	RC Mower, 306	TRUIST GEN FUND	81.61
01-6009-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	371, 350, 313, 365, 364	TRUIST GEN FUND	98.83
01-6010-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	502	TRUIST GEN FUND	24.51
01-6010-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	502	TRUIST GEN FUND	5.88
01-6009-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	371, 350, 313, 365, 364	TRUIST GEN FUND	23.48
01-6009-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	371, 350, 313, 365, 364	TRUIST GEN FUND	23.48
01-6009-54350	EQUIPMENT REPAIRS/MAINT	NAPA AUTO PARTS	RC Mower, 306	TRUIST GEN FUND	4.21
01-6002-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	F-9, fuel filter	TRUIST GEN FUND	31.59
01-6016-54340	VEHICLE REPAIRS/MAINT	NAPA AUTO PARTS	797339	TRUIST GEN FUND	23.48
Vendor 110 - NAPA AUTO PARTS Total:					828.07
Vendor: 398 - ODP BUSINESS SOLUTIONS, LLC					
01-6002-61000	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LLC	Copy paper, fire admin, 03.09.26	TRUIST GEN FUND	43.28
Vendor 398 - ODP BUSINESS SOLUTIONS, LLC Total:					43.28
Vendor: 19111 - Over The Mountain Sporting Goods					
01-6008-34055	BB/SB/TB REGISTRATION & F...	Over The Mountain Sporting ...	Baseball/Softball Uniforms	TRUIST GEN FUND	9,194.25
Vendor 19111 - Over The Mountain Sporting Goods Total:					9,194.25
Vendor: 7435 - QUADIENT LEASING USA, INC.					
01-6000-61900	POSTAGE & FREIGHT	QUADIENT LEASING USA, INC.	Postage Machine Lease 1/21/26 - 4/20/26	TRUIST GEN FUND	648.75
Vendor 7435 - QUADIENT LEASING USA, INC. Total:					648.75
Vendor: 9296 - RAYMOND JAMES & ASSOCIATES, INC.					
01-6000-53310	MANAGEMENT/CONSULTING ...	RAYMOND JAMES & ASSOCIA...	Cont Discl Dissemination Agent Svcs - FY 25	TRUIST GEN FUND	2,500.00
Vendor 9296 - RAYMOND JAMES & ASSOCIATES, INC. Total:					2,500.00
Vendor: 6 - RIVERTREE SYSTEMS, INC.					
01-6000-53202	AUDITING/ACCOUNTING SERV...	RIVERTREE SYSTEMS, INC.	Boise Cascade Bldg Materials Distribution	TRUIST GEN FUND	787.50
Vendor 6 - RIVERTREE SYSTEMS, INC. Total:					787.50
Vendor: 8672 - ROCKY RIDGE FIRE DISTRICT					
01-6002-65710	TRANSPORT SERVICE FEE EXP...	ROCKY RIDGE FIRE DISTRICT	March 2026 EMS Billing	TRUIST GEN FUND	2,645.75
Vendor 8672 - ROCKY RIDGE FIRE DISTRICT Total:					2,645.75
Vendor: 3030 - SERVICESTAR					
01-6009-54350	EQUIPMENT REPAIRS/MAINT	SERVICESTAR	Stock- Scag Supplies	TRUIST GEN FUND	574.16
Vendor 3030 - SERVICESTAR Total:					574.16
Vendor: 6435 - SHERWIN-WILLIAMS PAINT STORE					
01-6008-61200	MISCELLANEOUS SUPPLIES	SHERWIN-WILLIAMS PAINT S...	Paint for Cahaba	TRUIST GEN FUND	35.95
Vendor 6435 - SHERWIN-WILLIAMS PAINT STORE Total:					35.95
Vendor: 7784 - SLAPPEY COMMUNICATIONS					
01-6018-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	Products and Services	TRUIST GEN FUND	432.21
01-6018-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	Managed Services	TRUIST GEN FUND	578.90
01-6002-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	April 2026 - DG	TRUIST GEN FUND	503.10
01-6002-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	April 2026 - ITV	TRUIST GEN FUND	1,584.32
01-6012-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	phone service	TRUIST GEN FUND	299.98
01-6014-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	39231 phone repair	TRUIST GEN FUND	163.12
01-6014-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	69137 phone repair	TRUIST GEN FUND	434.09
01-6012-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	phone service	TRUIST GEN FUND	173.21
01-6016-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	DG-39233I	TRUIST GEN FUND	43.15
01-6016-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	ITV69135I	TRUIST GEN FUND	1,026.58
Vendor 7784 - SLAPPEY COMMUNICATIONS Total:					5,238.66
Vendor: 9539 - SOUTHERN TIRE MART, LLC					
01-6009-54360	TIRES & TUBES	SOUTHERN TIRE MART, LLC	371	TRUIST GEN FUND	766.50
Vendor 9539 - SOUTHERN TIRE MART, LLC Total:					766.50

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
Vendor: 18475 - SOUTHLAKE CAPITAL, LLC					
01-6012-55000	COPIER & PRINTING EXPENSES	SOUTHLAKE CAPITAL, LLC	copier leases	TRUIST GEN FUND	556.85
Vendor 18475 - SOUTHLAKE CAPITAL, LLC Total:					556.85
Vendor: 3 - SPIRE					
01-6009-62100	NATURAL GAS	SPIRE	March Gas Services	TRUIST GEN FUND	15.79
01-6009-62100	NATURAL GAS	SPIRE	March Gas Services	TRUIST GEN FUND	263.13
01-6002-62100	NATURAL GAS	SPIRE	03.03.26 - 04.01.26 Station 1	TRUIST GEN FUND	285.11
01-6014-62100	NATURAL GAS	SPIRE	8991232222 gas	TRUIST GEN FUND	200.46
01-6000-62500	BOYS & GIRLS CLUB EXPENSES	SPIRE	105 20th St S - 2.27.26 - 3.30.26	TRUIST GEN FUND	15.79
01-6016-62100	NATURAL GAS	SPIRE	3130750178 03/30/26	TRUIST GEN FUND	28.51
01-6000-62100	NATURAL GAS	SPIRE	101 20th St S - 2.27.26 - 3.30.26	TRUIST GEN FUND	155.94
Vendor 3 - SPIRE Total:					964.73
Vendor: 5186 - STATE OF ALABAMA DEPARTMENT OF REVENUE					
01-6002-65710	TRANSPORT SERVICE FEE EXP...	STATE OF ALABAMA DEPART...	Q1 2026 EMS Medicaid assessment	TRUIST GEN FUND	5,361.37
Vendor 5186 - STATE OF ALABAMA DEPARTMENT OF REVENUE Total:					5,361.37
Vendor: 1359 - STEWART JAMES EXPENSE					
01-6000-58000	TRAVEL	STEWART JAMES EXPENSE	04.06.26 to 04.10.26 conference	TRUIST GEN FUND	39.72
Vendor 1359 - STEWART JAMES EXPENSE Total:					39.72
Vendor: 8601 - STRYKER FLEX FINANCIAL					
01-6002-72500	LEASE OF EQUIPMENT	STRYKER FLEX FINANCIAL	April 2026 lease payment	TRUIST GEN FUND	3,709.63
Vendor 8601 - STRYKER FLEX FINANCIAL Total:					3,709.63
Vendor: 7214 - STRYKER SALES CORPORATION					
01-6002-54350	EQUIPMENT REPAIRS/MAINT	STRYKER SALES CORPORATION	Stretcher repair 04.01.26	TRUIST GEN FUND	639.00
Vendor 7214 - STRYKER SALES CORPORATION Total:					639.00
Vendor: 18195 - SUN COAST RESOURCES, LLC					
01-6009-62600	FUELS & LUBRICANTS	SUN COAST RESOURCES, LLC	Lubricants Credit	TRUIST GEN FUND	-466.36
01-6009-62600	FUELS & LUBRICANTS	SUN COAST RESOURCES, LLC	DEF Fluid	TRUIST GEN FUND	467.50
01-6002-62600	FUELS & LUBRICANTS	SUN COAST RESOURCES, LLC	DEF fluid x 2 01.12.26	TRUIST GEN FUND	367.52
Vendor 18195 - SUN COAST RESOURCES, LLC Total:					368.66
Vendor: 6833 - TARGETSOLUTIONS LEARNING LLC					
01-6002-54320	DATA - PROCESSING EXPENSE	TARGETSOLUTIONS LEARNING...	additional slots in Crew Sense	TRUIST GEN FUND	195.75
Vendor 6833 - TARGETSOLUTIONS LEARNING LLC Total:					195.75
Vendor: 2244 - TATE & ASSOCIATES, LLC					
01-6000-53310	MANAGEMENT/CONSULTING ...	TATE & ASSOCIATES, LLC	Hr Executive Leadership Coaching & Consulting 4/6/	TRUIST GEN FUND	5,500.00
Vendor 2244 - TATE & ASSOCIATES, LLC Total:					5,500.00
Vendor: 18319 - THE JONES GROUP					
01-6000-53310	MANAGEMENT/CONSULTING ...	THE JONES GROUP	Government Affairs Consulting 11.2025	TRUIST GEN FUND	6,500.00
01-6000-53310	MANAGEMENT/CONSULTING ...	THE JONES GROUP	Government Affairs Consulting for 12.2025	TRUIST GEN FUND	6,500.00
Vendor 18319 - THE JONES GROUP Total:					13,000.00
Vendor: 3086 - TRICON ON-SITE CONCRETE, LLC					
01-6009-54000	SIDEWALK REPAIRS	TRICON ON-SITE CONCRETE, L...	Concrete for 1530 John Rogers Dr	TRUIST GEN FUND	525.00
Vendor 3086 - TRICON ON-SITE CONCRETE, LLC Total:					525.00
Vendor: 13933 - TRUCKWORX, HOLDING CO., LLC					
01-6002-54340	VEHICLE REPAIRS/MAINT	TRUCKWORX, HOLDING CO., L...	E-2 pressure relief valve 03.31.26	TRUIST GEN FUND	370.69
Vendor 13933 - TRUCKWORX, HOLDING CO., LLC Total:					370.69
Vendor: 1567 - TRUIST BANK					
01-6000-54340	VEHICLE REPAIRS/MAINT	TRUIST BANK	Allison - City Vehicle Carwash	TRUIST GEN FUND	10.00
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	Allison - F Johnson GFOAA Conf	TRUIST GEN FUND	1,060.00

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	Allison - B. Pollard Rev Conf	TRUIST GEN FUND	245.00
01-6000-61200	MISCELLANEOUS EXPENSE	TRUIST BANK	Allison - Quarterly Admin Mtg	TRUIST GEN FUND	166.89
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - Amazon Prime	TRUIST GEN FUND	14.99
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Mbrship		
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - 1 Year Commitment	TRUIST GEN FUND	5.68
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	McDaniel - Restream Sub. for Podcast	TRUIST GEN FUND	18.99
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - Microsoft 365 Busin	TRUIST GEN FUND	809.20
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - Microsoft Exchg Onli	TRUIST GEN FUND	10.09
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - GFOAA Mbship	TRUIST GEN FUND	100.00
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Johnson		
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - Exchange Online 1 yr	TRUIST GEN FUND	382.20
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Allison - Amazon Prime	TRUIST GEN FUND	14.99
01-6000-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	Mbrship		
01-6000-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	Allison - Amazon PC for Revenu	TRUIST GEN FUND	539.96
01-6000-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	McDaniel-C. Chambers Mic Receiver	TRUIST GEN FUND	175.00
01-6000-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	Allison - Amazon Monitor	TRUIST GEN FUND	99.99
01-6000-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	Reven		
01-6001-58200	TRAINING/TRAVEL	TRUIST BANK	McDaniel- HDMI Cable for Council TV	TRUIST GEN FUND	49.99
01-6001-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Perryman Jason Townes	TRUIST GEN FUND	300.00
01-6001-62600	FUELS & LUBRICANTS	TRUIST BANK	NASRO		
01-6001-62600	FUELS & LUBRICANTS	TRUIST BANK	Kellogg: Workplace compliance posters	TRUIST GEN FUND	30.69
01-6001-65101	PISTOL RANGE EQUIP/SUPPLI...	TRUIST BANK	Flippo Tesla Premium	TRUIST GEN FUND	10.99
01-6001-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Connectivity		
01-6001-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Flippo Tesla charge at Buckees	TRUIST GEN FUND	10.74
01-6002-53000	COMMUNICATIONS EXPENSE	TRUIST BANK	Perryman brass buckets for range	TRUIST GEN FUND	65.56
01-6002-54310	BUILDING REPAIRS/MAINT	TRUIST BANK	Hassett Adobe Pro March sub. payment	TRUIST GEN FUND	39.38
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	Kellogg: Microsoft fee	TRUIST GEN FUND	304.96
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	Kellogg: Microsoft fee	TRUIST GEN FUND	323.40
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	Anderton:B1 phone holder	TRUIST GEN FUND	57.36
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel - Window Replacement 1845	TRUIST GEN FUND	1,977.00
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel - Bolts and Drywall Hangers	TRUIST GEN FUND	170.59
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel - Antivirus for Laptops	TRUIST GEN FUND	102.58
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	Anderton: Office 365	TRUIST GEN FUND	142.99
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	Holliday: iCloud on Fire Marshal phone.	TRUIST GEN FUND	2.99
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel-FD Email	TRUIST GEN FUND	302.40
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel - App Data	TRUIST GEN FUND	0.72
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel - Fixer AI	TRUIST GEN FUND	69.22
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	McDaniel - App	TRUIST GEN FUND	20.00
01-6002-54320	DATA - PROCESSING EXPENSE	TRUIST BANK	Colby: update and subscription	TRUIST GEN FUND	948.49
01-6002-54340	VEHICLE REPAIRS/MAINT	TRUIST BANK	McDAniel -F3 Electrical Parts and Bulbs	TRUIST GEN FUND	51.55
01-6002-54340	VEHICLE REPAIRS/MAINT	TRUIST BANK	McDaniel - F1 Maintenance	TRUIST GEN FUND	643.49
01-6002-54340	VEHICLE REPAIRS/MAINT	TRUIST BANK	Colby: Truck cleaning supplies	TRUIST GEN FUND	139.85
01-6002-58000	TRAVEL	TRUIST BANK	Station 1		
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	32.97
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	49.06
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel - CFSI	TRUIST GEN FUND	52.77
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel -CFSI	TRUIST GEN FUND	45.57
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel CFSI	TRUIST GEN FUND	34.00
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	35.00
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	37.17
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel CFSI	TRUIST GEN FUND	35.00

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6002-58000	TRAVEL	TRUIST BANK	Maglothin: Flight for Capt. Vance to Conf.	TRUIST GEN FUND	434.40
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel - CFSI	TRUIST GEN FUND	112.00
01-6002-58000	TRAVEL	TRUIST BANK	Brasher FMMA conference	TRUIST GEN FUND	5.00
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel - CFSI Refund	TRUIST GEN FUND	-34.00
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	5.39
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	6.59
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	45.00
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel - CFSI	TRUIST GEN FUND	9.07
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel - Metro CFSI	TRUIST GEN FUND	13.50
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- Hotel CFSI	TRUIST GEN FUND	1,386.76
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel-CFSI	TRUIST GEN FUND	17.51
01-6002-58000	TRAVEL	TRUIST BANK	Maglothin: RM Alex White during AFC Course	TRUIST GEN FUND	516.20
01-6002-58000	TRAVEL	TRUIST BANK	Maglothin: Lodging for FF Etheriedge at AFC Class	TRUIST GEN FUND	497.20
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel CFSI Refund	TRUIST GEN FUND	-28.00
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel- CFSI	TRUIST GEN FUND	26.86
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel - Metro CFSI	TRUIST GEN FUND	15.50
01-6002-58000	TRAVEL	TRUIST BANK	McDaniel-CFSI	TRUIST GEN FUND	40.65
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	Colby: Reg for BI, JW, & ED Leadership	TRUIST GEN FUND	90.00
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	McDaniel- Dillashaw and McDaniel SEAFB Conf.	TRUIST GEN FUND	936.84
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	Maglothin: Training Lunch for IPAT Proctors	TRUIST GEN FUND	49.26
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	McDaniel-PBJC Training Lunch	TRUIST GEN FUND	48.32
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	Maglothin: Reg for Capt. Vance for Conf.	TRUIST GEN FUND	75.00
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	Colby: Anderton leadership class AFC	TRUIST GEN FUND	30.00
01-6002-58200	CONFERENCE & TRAINING	TRUIST BANK	Thompson: Rocket City EMS Conf Lunch Day 2	TRUIST GEN FUND	22.17
01-6002-58400	EMS TRAINING	TRUIST BANK	Thompson: Pig Tracheas for RSI Training	TRUIST GEN FUND	196.95
01-6002-58400	EMS TRAINING	TRUIST BANK	McDaniel - Refund EMS Training Equip	TRUIST GEN FUND	-37.99
01-6002-58400	EMS TRAINING	TRUIST BANK	McDaniel - Refund EMS Training Equip	TRUIST GEN FUND	-34.19
01-6002-58400	EMS TRAINING	TRUIST BANK	Colby: CC-P course for Mandel Hill	TRUIST GEN FUND	454.99
01-6002-58400	EMS TRAINING	TRUIST BANK	Thompson: Credit for returned battery pack	TRUIST GEN FUND	-25.64
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel-Charging Cable	TRUIST GEN FUND	22.98
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel - Boxes	TRUIST GEN FUND	52.23
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	Colby: Staples for Fire Admin	TRUIST GEN FUND	8.39
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel- Otter AI Transcription	TRUIST GEN FUND	479.76
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel-Electronics Duster	TRUIST GEN FUND	37.99
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel-Spiral Binding Supplies	TRUIST GEN FUND	88.44
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel - Screen Mount	TRUIST GEN FUND	149.99
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	Brasher scene photo storage	TRUIST GEN FUND	40.40
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel - Shipping Tape	TRUIST GEN FUND	15.92
01-6002-61000	OFFICE SUPPLIES	TRUIST BANK	McDaniel-Cord Organizer	TRUIST GEN FUND	108.98
01-6002-61100	CLEANING MATERIALS/SUPPLI...	TRUIST BANK	Anderton: Air sanitizer	TRUIST GEN FUND	41.88
01-6002-61100	CLEANING MATERIALS/SUPPLI...	TRUIST BANK	Anderton: Station Supplies	TRUIST GEN FUND	1,141.64
01-6002-61100	CLEANING MATERIALS/SUPPLI...	TRUIST BANK	Stewart: Apparatus shammies	TRUIST GEN FUND	9.99
01-6002-61100	CLEANING MATERIALS/SUPPLI...	TRUIST BANK	Salter: Investigation supplies	TRUIST GEN FUND	9.98
01-6002-61100	CLEANING MATERIALS/SUPPLI...	TRUIST BANK	Stewart: station cleaning supplies	TRUIST GEN FUND	240.12
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Stewart: E2 water and Gatorade	TRUIST GEN FUND	22.96

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Maglothin: Water hose holder for FD	TRUIST GEN FUND	8.49
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	McDaniel - Battery Charger	TRUIST GEN FUND	51.95
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Anderton: Apparatus Water	TRUIST GEN FUND	124.74
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	McDaniel - Epidemic Sound	TRUIST GEN FUND	129.47
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Maglothin: door sign for FD Admin.	TRUIST GEN FUND	660.99
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	McDaniel-HDMI Cables	TRUIST GEN FUND	68.22
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	McDaniel-Shelf	TRUIST GEN FUND	69.98
01-6002-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Anderton: Cooler replacement	TRUIST GEN FUND	121.37
01-6002-61900	POSTAGE & FREIGHT	TRUIST BANK	McDaniel - Shipping	TRUIST GEN FUND	81.66
01-6002-62100	NATURAL GAS	TRUIST BANK	McDaniel-Station 3 Natural Gas	TRUIST GEN FUND	528.27
01-6002-62300	WATER & SEWER	TRUIST BANK	McDaniel-Station 3 Water	TRUIST GEN FUND	73.07
01-6002-62600	FUELS & LUBRICANTS	TRUIST BANK	Stewart: St 2 gas can	TRUIST GEN FUND	18.29
01-6002-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	McDaniel - Annual Remarkable Sub.	TRUIST GEN FUND	31.90
01-6002-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Salter: ICC Subscription	TRUIST GEN FUND	180.96
01-6002-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	McDaniel-Refund from IAFC	TRUIST GEN FUND	-32.08
01-6002-65500	UNIFORM EXPENSE	TRUIST BANK	McDaniel - EMS Uniform Shirts	TRUIST GEN FUND	222.87
01-6002-65500	UNIFORM EXPENSE	TRUIST BANK	McDaniel - Uniform Cleaning	TRUIST GEN FUND	28.72
01-6002-65500	UNIFORM EXPENSE	TRUIST BANK	McDaniel - Uniform Cleaning	TRUIST GEN FUND	5.27
01-6002-65500	UNIFORM EXPENSE	TRUIST BANK	McDaniel - Uniform Cleaning	TRUIST GEN FUND	121.56
01-6002-65700	PARAMEDIC SUPPLIES	TRUIST BANK	Anderton: RSI Kit	TRUIST GEN FUND	219.96
01-6002-66000	FIRE PREVENTION & INVESTIG...	TRUIST BANK	Brasher investigation equipment	TRUIST GEN FUND	154.96
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	McDaniel - Drive Bit Set	TRUIST GEN FUND	39.19
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	McDaniel -Crimping Tool	TRUIST GEN FUND	43.99
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	McDaniel-Heat Gun	TRUIST GEN FUND	74.82
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	McDaniel - Voltmeter	TRUIST GEN FUND	59.97
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	Stewart: rescue boat equipment	TRUIST GEN FUND	281.31
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	McDaniel - Hammer Drill	TRUIST GEN FUND	307.65
01-6002-70150	EQUIPMENT UNDER \$5000	TRUIST BANK	Salter: Investigation supplies	TRUIST GEN FUND	411.35
01-6003-53000	COMMUNICATION EXPENSE	TRUIST BANK	Tolbert Mailchimp Email Service	TRUIST GEN FUND	110.00
01-6003-53000	COMMUNICATION EXPENSE	TRUIST BANK	Tolbert Election Website Domain Renew	TRUIST GEN FUND	19.95
01-6003-53000	COMMUNICATION EXPENSE	TRUIST BANK	Tolbert Irondale Website Renewal	TRUIST GEN FUND	144.00
01-6003-53000	COMMUNICATION EXPENSE	TRUIST BANK	Tolbert CallHub Robo Call Credits	TRUIST GEN FUND	1,000.00
01-6003-53500	MARKETING	TRUIST BANK	Tolbert Facebook Advertising	TRUIST GEN FUND	225.02
01-6003-53500	MARKETING	TRUIST BANK	Tolbert Facebook Advertising	TRUIST GEN FUND	70.60
01-6003-53500	MARKETING	TRUIST BANK	Tolbert Facebook Advertising	TRUIST GEN FUND	112.51
01-6003-53500	MARKETING	TRUIST BANK	Tolbert Facebook Advertising	TRUIST GEN FUND	507.62
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert Restaurant Travel Meal PRCA	TRUIST GEN FUND	39.60
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert Restaurant Travel Meal PRCA	TRUIST GEN FUND	49.18
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert Renaissance Hotel PRCA Conf	TRUIST GEN FUND	251.08
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert PRCA Conf Luncheon Ticket	TRUIST GEN FUND	100.00
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert Delta Flight to PRSA Conf.	TRUIST GEN FUND	237.20
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert Marathon Fuel PRCA Conf Travel	TRUIST GEN FUND	58.39
01-6003-58000	TRAVEL	TRUIST BANK	Tolbert Pub Relations Council Conf Fee	TRUIST GEN FUND	300.00
01-6003-61000	OFFICE SUPPLIES	TRUIST BANK	Tolbert ChatGPT Subscription	TRUIST GEN FUND	22.00
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Easter Event Supplies	TRUIST GEN FUND	459.33

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Marty?s CEI Class Meal	TRUIST GEN FUND	848.50
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon CEI Supplies	TRUIST GEN FUND	40.92
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Banners OTC YE Day Banners	TRUIST GEN FUND	307.82
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Iron-Woman Awards	TRUIST GEN FUND	690.00
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Sunshine Bakery CEI Dessert	TRUIST GEN FUND	648.00
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Halloween Event Inflatables	TRUIST GEN FUND	550.00
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Easter Event Supplies	TRUIST GEN FUND	334.95
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Ball Park Opening Inflatables	TRUIST GEN FUND	222.00
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Square Website for Events	TRUIST GEN FUND	192.00
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert MLK Proj Supplies CWashington	TRUIST GEN FUND	208.21
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert April Event Banners	TRUIST GEN FUND	529.58
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Brasher Business on the beat	TRUIST GEN FUND	12.13
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Square Website for Events	TRUIST GEN FUND	19.95
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Movie Night Movies	TRUIST GEN FUND	24.96
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Book Walk Supplies	TRUIST GEN FUND	56.85
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert MLK Proj Supplies CWashington	TRUIST GEN FUND	53.85
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon MLK Proj Sellers	TRUIST GEN FUND	37.38
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert BigCheckStore Presentation Check	TRUIST GEN FUND	51.71
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon MLK Proj Sellers	TRUIST GEN FUND	49.99
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert MLK Proj Supplies CWashington	TRUIST GEN FUND	61.18
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon MLK Proj Sellers	TRUIST GEN FUND	29.99
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Ball Park Opening Costume	TRUIST GEN FUND	29.99
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Banners OTC Autism Banners	TRUIST GEN FUND	101.41
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Easter Event Supplies	TRUIST GEN FUND	108.40
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Easter Event Supplies	TRUIST GEN FUND	109.95
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Aldi Easter Event Ice Cream	TRUIST GEN FUND	114.30
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon CEI Supplies	TRUIST GEN FUND	122.06
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon CEI Supplies	TRUIST GEN FUND	32.94
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Publix Easter Event Ice Cream	TRUIST GEN FUND	176.77
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Shirts for Ball Park Event	TRUIST GEN FUND	174.68
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert NextDayFlyers Ball Park Event	TRUIST GEN FUND	131.18
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Movie Night Movies	TRUIST GEN FUND	25.85
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Easter Egg Stuffing Supplies	TRUIST GEN FUND	143.23
01-6003-89100	COMMUNITY EVENTS	TRUIST BANK	Tolbert Amazon Ball Park Opening Costume	TRUIST GEN FUND	26.99
01-6008-61000	OFFICE SUPPLIES	TRUIST BANK	Pennington Docking Station	TRUIST GEN FUND	28.49
01-6008-82300	RUFFNER PARK MT	TRUIST BANK	Pennington Food Handler Online Course	TRUIST GEN FUND	60.00

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6008-82300	RUFFNER PARK MT	TRUIST BANK	Pennington Docking Station	TRUIST GEN FUND	33.38
01-6009-54350	EQUIPMENT REPAIRS/MAINT	TRUIST BANK	Pennington RC Mower Repair	TRUIST GEN FUND	167.20
01-6009-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Pennington Retirement Celebration	TRUIST GEN FUND	15.91
01-6009-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Pennington Retirement Celebration	TRUIST GEN FUND	57.95
01-6009-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Pennington Retirement Celebration	TRUIST GEN FUND	63.99
01-6010-61500	SMALL TOOLS	TRUIST BANK	Pennington Shop Tools	TRUIST GEN FUND	27.59
01-6014-54230	JANITORIAL MAINT & SUPPLIES	TRUIST BANK	Jw dishwash detergent.	TRUIST GEN FUND	21.40
01-6014-54310	BUILDING REPAIRS/MAINT	TRUIST BANK	McDaniel - SC Kitchen Sink Drain Repair	TRUIST GEN FUND	125.16
01-6014-54310	BUILDING REPAIRS/MAINT	TRUIST BANK	McDaniel-SC AV Upgrade (Dubose Grant)	TRUIST GEN FUND	364.46
01-6014-54310	BUILDING REPAIRS/MAINT	TRUIST BANK	McDaniel-Repair Holes at SC	TRUIST GEN FUND	78.90
01-6014-54310	BUILDING REPAIRS/MAINT	TRUIST BANK	McDaniel - Coffee Pot Water Repair	TRUIST GEN FUND	19.46
01-6014-54310	BUILDING REPAIRS/MAINT	TRUIST BANK	McDaniel- Replacement TV with Grant funds	TRUIST GEN FUND	1,999.98
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw Easter hats.	TRUIST GEN FUND	39.99
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw Easter hats.	TRUIST GEN FUND	39.99
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw bingo and tea supplies.	TRUIST GEN FUND	163.63
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw visit to temple. Part of other receipt.	TRUIST GEN FUND	1.00
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw movie supplies.	TRUIST GEN FUND	26.68
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw plates for exercise.	TRUIST GEN FUND	5.50
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	JW netflix subscription.	TRUIST GEN FUND	8.63
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw netflix subscription.	TRUIST GEN FUND	8.63
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw tea supplies.	TRUIST GEN FUND	55.17
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw balloon class.	TRUIST GEN FUND	125.00
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw signs for restroom.	TRUIST GEN FUND	37.47
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw hat decorating supplies.	TRUIST GEN FUND	9.99
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw hat party supplies.	TRUIST GEN FUND	12.99
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	JW Sugar for tea for lunches.	TRUIST GEN FUND	23.99
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw Art supplies.	TRUIST GEN FUND	140.35
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw refund for items never received.	TRUIST GEN FUND	-118.80
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw bingo supplies.	TRUIST GEN FUND	13.96
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw tea and movie supplies.	TRUIST GEN FUND	23.97
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw movie and misc. supplies.	TRUIST GEN FUND	114.67
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw Easter hat party supplies.	TRUIST GEN FUND	158.40
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw birthday party supplies.	TRUIST GEN FUND	61.97
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw visit to temple.	TRUIST GEN FUND	246.95
01-6014-54901	SENIOR CITIZEN PROGRAMS	TRUIST BANK	Jw bingo supplies.	TRUIST GEN FUND	79.43
01-6014-58200	CONFERENCE & TRAINING	TRUIST BANK	JW conference.	TRUIST GEN FUND	885.80
01-6014-58200	CONFERENCE & TRAINING	TRUIST BANK	Jw conference.	TRUIST GEN FUND	600.00
01-6014-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Jw Alabama magazine subscription.	TRUIST GEN FUND	50.70
01-6018-54320	DATA PROCESSING EXPENSE	TRUIST BANK	Doss - PDF processing subscription	TRUIST GEN FUND	32.39
01-6018-54321	SECURITY SYSTEM	TRUIST BANK	Doss - Security Camera Monthly Sub.	TRUIST GEN FUND	57.00
01-6018-54321	SECURITY SYSTEM	TRUIST BANK	Doss - Security Camera Monthly Sub.	TRUIST GEN FUND	57.00
01-6018-54321	SECURITY SYSTEM	TRUIST BANK	Doss - SD cards for security cameras	TRUIST GEN FUND	56.94
01-6018-54321	SECURITY SYSTEM	TRUIST BANK	Doss - SD cards for security cameras	TRUIST GEN FUND	76.98
01-6018-58000	TRAVEL	TRUIST BANK	Doss - IAVM Security Academy Exp	TRUIST GEN FUND	115.98
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	STEWART-GOOGLE ONE	TRUIST GEN FUND	124.99

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-MONT EMBASSY SUITES	TRUIST GEN FUND	394.11
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-MONT EMBASSY SUITES	TRUIST GEN FUND	382.11
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-SQ ATX COOP TAXI	TRUIST GEN FUND	53.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-JW MARRIOTT AUS	TRUIST GEN FUND	1,416.37
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER TRIP	TRUIST GEN FUND	39.91
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-BHAM AIRPORT AUTHOR	TRUIST GEN FUND	67.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-TAXI WASH, DC	TRUIST GEN FUND	24.95
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-VENETIAN/PALAZZO RM	TRUIST GEN FUND	236.96
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-TRULUCKS-SEAFOOD STEAKS	TRUIST GEN FUND	85.15
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER TRIP	TRUIST GEN FUND	37.88
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-DELTA AIR	TRUIST GEN FUND	185.03
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER TRIP	TRUIST GEN FUND	5.99
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	STEWART-WEF REG	TRUIST GEN FUND	939.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-THE WESTIN DC	TRUIST GEN FUND	1,287.30
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	STEWART--WEF MAIN	TRUIST GEN FUND	475.00
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	STEWART-NATIONAL LEG	TRUIST GEN FUND	775.00
01-6000-62600	FUELS & LUBRICANTS	TRUIST BANK	CLARKS EXXON	TRUIST GEN FUND	71.87
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-TOWER TAP ROOM MONT	TRUIST GEN FUND	17.49
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-RENAISSANCE BATTLE HSE	TRUIST GEN FUND	291.18
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-RENAISSANCE BATTLE HSE	TRUIST GEN FUND	312.45
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-MACALISTERS PRATTVILLE	TRUIST GEN FUND	14.01
01-6000-61200	MISCELLANEOUS EXPENSE	TRUIST BANK	STEWART-PUBLIC RELATIONS COUN	TRUIST GEN FUND	100.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-CURB CHARLOTTE TAXI	TRUIST GEN FUND	40.60
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-BUFFALO WILD WINGS	TRUIST GEN FUND	30.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER TRIP	TRUIST GEN FUND	19.98
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	STEWART-GOOGLE GOOGLE ONE	TRUIST GEN FUND	249.99
01-6000-58000	TRAVEL	TRUIST BANK	STEWART--EMBASSY SUITES CHAR	TRUIST GEN FUND	1,244.49
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER TRIP	TRUIST GEN FUND	28.97
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER TRIP	TRUIST GEN FUND	16.99
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-BUFFALO WILD WINGS CHAR	TRUIST GEN FUND	14.91
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	STEWART-PAYPAL ALNAACP	TRUIST GEN FUND	125.00
01-6000-61200	MISCELLANEOUS EXPENSE	TRUIST BANK	STEWART-IRONDALE CAFE	TRUIST GEN FUND	50.24
01-6000-61200	MISCELLANEOUS EXPENSE	TRUIST BANK	STEWART-JEFF CNTY COMM	TRUIST GEN FUND	2.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-JW MARRIOTT AUSTIN	TRUIST GEN FUND	524.26
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-JIMMY JOHNS MONTGOMERY	TRUIST GEN FUND	32.82
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-UBER EATS	TRUIST GEN FUND	35.43
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	STEWART-ADOBE, INC	TRUIST GEN FUND	21.59
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-VENETIAN/PALAZZO RM	TRUIST GEN FUND	143.71
01-6000-89000	COMMUNITY PROGRAMS	TRUIST BANK	STEWART-AMAZON.COM	TRUIST GEN FUND	250.00
01-6000-89000	COMMUNITY PROGRAMS	TRUIST BANK	STEWART-DOMINOS	TRUIST GEN FUND	87.89
01-6003-53500	MARKETING	TRUIST BANK	STEWART-FACEBK	TRUIST GEN FUND	494.26
01-6000-89000	COMMUNITY PROGRAMS	TRUIST BANK	STEWART-SPEEDYBUTTONS	TRUIST GEN FUND	188.93
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	STEWART-ADOBE, INC	TRUIST GEN FUND	21.59
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	STEWART-ANTHROPIC,PBC	TRUIST GEN FUND	100.00

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
01-6000-61200	MISCELLANEOUS EXPENSE	TRUIST BANK	STEWART-GOO GOO WASH CLUB	TRUIST GEN FUND	39.99
01-6000-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	STEWART-XAI, LLC	TRUIST GEN FUND	30.00
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	STEWART-TYLER USER CONFERENCE (FELICIA JOHNSON)	TRUIST GEN FUND	1,249.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-SOUTHWEST (FELICIA JOHNSON)	TRUIST GEN FUND	834.79
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-SOUTHWEST (ASHLEIGH WILLIAMS)	TRUIST GEN FUND	834.79
01-6000-58200	CONFERENCE & TRAINING	TRUIST BANK	STEWART-TYLER USER CONFERENCE(ASHLEIGH WILLIAMS)	TRUIST GEN FUND	1,249.00
01-6000-58000	TRAVEL	TRUIST BANK	STEWART-VENETIAN/PALAZZO RM	TRUIST GEN FUND	143.71
01-6001-65600	POLICE COMMUNITY PROJECTS	TRUIST BANK	Hill Business on the beat supplies	TRUIST GEN FUND	13.17
01-6001-65600	POLICE COMMUNITY PROJECTS	TRUIST BANK	Hill Business on the beat supplies	TRUIST GEN FUND	72.69
				Vendor 1567 - TRUIST BANK Total:	52,953.31
Vendor: 3083 - VERIFIED FIRST, LLC					
01-6010-57000	EMPLOYEE PHYSICALS	VERIFIED FIRST, LLC	Background Check	TRUIST GEN FUND	55.04
				Vendor 3083 - VERIFIED FIRST, LLC Total:	55.04
Vendor: 8184 - WALLACE JORDAN RATLIFF & BRANDT, LLC					
01-6000-53100	LEGAL SERVICES	WALLACE JORDAN RATLIFF & ...	3/2026 Litigation Legal Fees	TRUIST GEN FUND	4,102.50
01-6000-53100	LEGAL SERVICES	WALLACE JORDAN RATLIFF & ...	3/2026 103.2 Hours	TRUIST GEN FUND	23,220.00
01-6000-53100	LEGAL SERVICES	WALLACE JORDAN RATLIFF & ...	3/2026 General Representation Expenses	TRUIST GEN FUND	467.92
01-6000-53100	LEGAL SERVICES	WALLACE JORDAN RATLIFF & ...	3/2026 Litigation Expenses	TRUIST GEN FUND	1,220.08
01-6000-53100	LEGAL SERVICES	WALLACE JORDAN RATLIFF & ...	3/2026 Genera...	TRUIST GEN FUND	16,000.00
01-6000-53102	LEGAL SERVICES - SPECIAL PR...	WALLACE JORDAN RATLIFF & ...	3/2026 Special Projects Expenses	TRUIST GEN FUND	37.00
01-6000-53102	LEGAL SERVICES - SPECIAL PR...	WALLACE JORDAN RATLIFF & ...	3/2026 Community Development Legal Fees	TRUIST GEN FUND	330.00
01-6000-53102	LEGAL SERVICES - SPECIAL PR...	WALLACE JORDAN RATLIFF & ...	3/2026 Special Projects Legal Fees	TRUIST GEN FUND	31,072.50
				Vendor 8184 - WALLACE JORDAN RATLIFF & BRANDT, LLC Total:	76,450.00
Vendor: 15512 - WILLIAM D LOCKRIDGE					
01-6008-34055	BB/SB/TB REGISTRATION & F...	WILLIAM D LOCKRIDGE	USSSA Sanction Fees	TRUIST GEN FUND	120.00
				Vendor 15512 - WILLIAM D LOCKRIDGE Total:	120.00
Vendor: 8333 - WILLIAMS FIRE APPARATUS, INC.					
01-6002-65500	UNIFORM EXPENSE	WILLIAMS FIRE APPARATUS, I...	Fire helmets x 3	TRUIST GEN FUND	1,456.00
				Vendor 8333 - WILLIAMS FIRE APPARATUS, INC. Total:	1,456.00
Vendor: 8667 - WM CORPORATE SERVICES, INC.					
01-6009-56000	LANDFILL EXPENSE	WM CORPORATE SERVICES, I...	March Landfill Services	TRUIST GEN FUND	18,276.59
				Vendor 8667 - WM CORPORATE SERVICES, INC. Total:	18,276.59
Vendor: 5073 - XEROX CORPORATION					
01-6018-55000	COPIER & PRINTING EXPENSE	XEROX CORPORATION	Copier Lease and Use	TRUIST GEN FUND	212.52
01-6009-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	March Printing Services	TRUIST GEN FUND	48.10
01-6002-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	02.30.26 - 03.21.26 Fire Admin	TRUIST GEN FUND	72.78
01-6014-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	025357979 copier usage	TRUIST GEN FUND	77.67
01-6000-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	Copies - Revenue	TRUIST GEN FUND	138.65
01-6016-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	025357980I	TRUIST GEN FUND	39.14
01-6000-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	Copies - Mayor	TRUIST GEN FUND	51.07
01-6000-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	Copies - Accounting	TRUIST GEN FUND	145.71
				Vendor 5073 - XEROX CORPORATION Total:	785.64
				Bank Code TRUIST GEN FUND – TRUIST GENERAL FUND Total:	285,856.74

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
Bank Code: TRUIST PARK & REC – TRUIST PARKS & RECREATION					
Vendor: 8 - SAM'S CLUB DIRECT					
01-6008-82700	RUFFNER PARK CONCESSION ...	SAM'S CLUB DIRECT	Concession Supplies	TRUIST PARK & REC	92.68
01-6008-82700	RUFFNER PARK CONCESSION ...	SAM'S CLUB DIRECT	Concession Supplies	TRUIST PARK & REC	638.76
01-6008-82700	RUFFNER PARK CONCESSION ...	SAM'S CLUB DIRECT	Concession Supplies	TRUIST PARK & REC	918.73
Vendor 8 - SAM'S CLUB DIRECT Total:					1,650.17
Bank Code TRUIST PARK & REC – TRUIST PARKS & RECREATION Total:					1,650.17
Fund 01 - GENERAL FUND Total:					287,506.91
Fund: 10 - CAPITAL PROJECT					
Bank Code: TRUIST CAPITAL PROJ – TRUIST CAPITAL PROJECT A1 TRUST FUND					
Vendor: 17248 - ARGO BUILDING COMPANY, LLC					
10-6002-70100	CAPITAL OUTLAYS	ARGO BUILDING COMPANY, L...	02.26.26 - 03.25.26 Pay application 11	TRUIST CAPITAL PROJ	427,541.47
Vendor 17248 - ARGO BUILDING COMPANY, LLC Total:					427,541.47
Vendor: 18227 - ARMSTRONG TRANSFER & STORAGE CO., INC					
10-6012-70100	CAPITAL OUTLAYS	ARMSTRONG TRANSFER & ST...	extra moving cost	TRUIST CAPITAL PROJ	6,638.00
Vendor 18227 - ARMSTRONG TRANSFER & STORAGE CO., INC Total:					6,638.00
Vendor: 14783 - BIRMINGHAM ENGINEERING AND CONSTRUCTION CONSULTANTS, INC					
10-6002-70100	CAPITAL OUTLAYS	BIRMINGHAM ENGINEERING ...	February 2026 Fire Station 3	TRUIST CAPITAL PROJ	10,962.89
Vendor 14783 - BIRMINGHAM ENGINEERING AND CONSTRUCTION CONSULTANTS, INC Total:					10,962.89
Vendor: 1101 - CHARLES WILLIAMS & ASSOCIATES, INC.					
10-6002-70100	CAPITAL OUTLAYS	CHARLES WILLIAMS & ASSOCI...	04.01.26 Fire Station 3	TRUIST CAPITAL PROJ	6,120.93
Vendor 1101 - CHARLES WILLIAMS & ASSOCIATES, INC. Total:					6,120.93
Vendor: 4016 - KEMP MANAGEMENT SOLUTIONS, LLC					
10-6002-70100	CAPITAL OUTLAYS	KEMP MANAGEMENT SOLUTI...	March 2026 Fire Station 3	TRUIST CAPITAL PROJ	14,116.00
Vendor 4016 - KEMP MANAGEMENT SOLUTIONS, LLC Total:					14,116.00
Vendor: 18315 - STONETOWN 5 LLLP					
10-6401-70100	CAPITAL OUTLAYS	STONETOWN 5 LLLP	16' WATER LINE PROJEC...	TRUIST CAPITAL PROJ	500.00
Vendor 18315 - STONETOWN 5 LLLP Total:					500.00
Vendor: 1567 - TRUIST BANK					
10-6002-70100	CAPITAL OUTLAYS	TRUIST BANK	McDaniel-Station 3 Construction Permit Barricade	TRUIST CAPITAL PROJ	832.00
Vendor 1567 - TRUIST BANK Total:					832.00
Bank Code TRUIST CAPITAL PROJ – TRUIST CAPITAL PROJECT A1 TRUST FUND Total:					466,711.29
Fund 10 - CAPITAL PROJECT Total:					466,711.29
Fund: 20 - E - 911 FUND					
Bank Code: TRUIST E911 COMM – TRUIST E 911 COMM DIST ACCT					
Vendor: 1567 - TRUIST BANK					
20-6017-54230	JANITORIAL MAINT & SUPPLIES	TRUIST BANK	DAUSCH - CLEANING SUPPLIES	TRUIST E911 COMM	17.28
20-6017-54230	JANITORIAL MAINT & SUPPLIES	TRUIST BANK	DAUSCH - CLEANING SUPPLIES	TRUIST E911 COMM	20.99
20-6017-54230	JANITORIAL MAINT & SUPPLIES	TRUIST BANK	DAUSCH - CLEANING SUPPLIES	TRUIST E911 COMM	111.41
20-6017-55000	COPIER & PRINTING EXPENSES	TRUIST BANK	DAUSCH - COPY PAPER	TRUIST E911 COMM	84.18
20-6017-58200	CONF/TRAINING	TRUIST BANK	DAUSCH - RECORDS CLASS	TRUIST E911 COMM	159.00
20-6017-58200	CONF/TRAINING	TRUIST BANK	DAUSCH - TRAINING CONF WITH 911 BOARD	TRUIST E911 COMM	203.94
20-6017-58200	CONF/TRAINING	TRUIST BANK	DAUSCH - MANAGER TRAINING COURSE	TRUIST E911 COMM	475.00
20-6017-58200	CONF/TRAINING	TRUIST BANK	DAUSCH - TRAINING FOR SHERI	TRUIST E911 COMM	475.00
20-6017-61000	OFFICE SUPPLIES	TRUIST BANK	DAUSCH - BATTERIES FOR EQUIPMENT	TRUIST E911 COMM	39.94
20-6017-89100	COMMUNITY EVENTS	TRUIST BANK	DAUSCH - TATTOOS PARK OPENING	TRUIST E911 COMM	7.83

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
20-6017-89100	COMMUNITY EVENTS	TRUIST BANK	DAUSCH - TATTOOS RUFFNER PARK	TRUIST E911 COMM	150.18
Vendor 1567 - TRUIST BANK Total:					1,744.75
Bank Code TRUIST E911 COMM – TRUIST E 911 COMM DIST ACCT Total:					1,744.75
Fund 20 - E - 911 FUND Total:					1,744.75

Fund: 50 - WATER

Bank Code: TRUIST WATER O&M – TRUIST WATER OPERATIONS & MAINTENANCE -TRUIST

Vendor: 7342 - ALABAMA LINE LOCATION CENTER, INC.

50-6401-65400	DUES & SUBSCRIPTIONS	ALABAMA LINE LOCATION CE...	LCOATE 811 0326072	TRUIST WATER O&M	126.47
Vendor 7342 - ALABAMA LINE LOCATION CENTER, INC. Total:					126.47

Vendor: 29 - ALABAMA POWER COMPANY-ATLANTA

50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	00732-69002 835 GRANTS MILL RD BILL DATE 03-12-26	TRUIST WATER O&M	571.91
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	02832-43050 108 22ND ST N BILL DATE 03-13-26	TRUIST WATER O&M	222.08
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	03783-59007 1003 BRAMBLE LN BILL DATE 03-12-26	TRUIST WATER O&M	374.81
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	04092-69003 110 BROOKS LN BILL DATE 03-11-26	TRUIST WATER O&M	130.27
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	06172-18005 20 LION PARK DR BILL DATE 03-13-26	TRUIST WATER O&M	100.29
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	16452-30003 121 19TH ST S BILL DATE 03-13-26	TRUIST WATER O&M	127.80
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	21219-06010 3101 HIGHWAY 78 E BILL DATE 03-30-26	TRUIST WATER O&M	3,534.78
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	ALA POWER BHAM 34460-23000 108 22ND ST N 03-11-26	TRUIST WATER O&M	14,657.40
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	41882-76006 5624 HAVENHILL RD BILL DATE 03-12-26	TRUIST WATER O&M	58.83
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	50062-23002 5359 DIXIELAND RD BILL DATE 03-12-26	TRUIST WATER O&M	99.39
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	99822-30007 510 REAMER ST BILL DATE 03-11-26	TRUIST WATER O&M	141.78
Vendor 29 - ALABAMA POWER COMPANY-ATLANTA Total:					20,019.34

Vendor: 28 - ALABAMA POWER COMPANY-BHAM

50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	1801 CRESTWOOD BLV BOX CAM-16353-16121 04/10/26	TRUIST WATER O&M	1,391.67
50-6401-62200	ELECTRICITY	ALABAMA POWER COMPANY...	2731 EDWARDS ST PUMP 16768-68000 03-10-26/04-08-26	TRUIST WATER O&M	338.70
Vendor 28 - ALABAMA POWER COMPANY-BHAM Total:					1,730.37

Vendor: 1690 - ALABAMA PROFESSIONAL SERVICES

50-6401-54310	BUILDING REPAIRS/MAINT	ALABAMA PROFESSIONAL SER...	PEST CONTROL 919064	TRUIST WATER O&M	20.00
Vendor 1690 - ALABAMA PROFESSIONAL SERVICES Total:					20.00

Vendor: 7469 - BRIGHTARROW TECHNOLOGIES, INC.

50-6401-65400	DUES & SUBSCRIPTIONS	BRIGHTARROW TECHNOLOGI...	SUBSCRIPTION TEXT AND CALL OUTS 20093	TRUIST WATER O&M	250.00
Vendor 7469 - BRIGHTARROW TECHNOLOGIES, INC. Total:					250.00

Vendor: 1488 - CINTAS

50-6401-65500	UNIFORM EXPENSE	CINTAS	MATS 4265060168	TRUIST WATER O&M	17.50
50-6401-65500	UNIFORM EXPENSE	CINTAS	UNIFORMS 4265060222	TRUIST WATER O&M	120.74
50-6401-65500	UNIFORM EXPENSE	CINTAS	UNIFORMS 4265779603	TRUIST WATER O&M	129.88
50-6401-65500	UNIFORM EXPENSE	CINTAS	MATS 4265779663	TRUIST WATER O&M	17.50
Vendor 1488 - CINTAS Total:					285.62

Vendor: 81 - COWIN EQUIPMENT CO. INC

50-6401-54350	EQUIPMENT REPAIRS/MAINT	COWIN EQUIPMENT CO. INC	PSO266125-1	TRUIST WATER O&M	84.50
Vendor 81 - COWIN EQUIPMENT CO. INC Total:					84.50

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
Vendor: 98 - EMPIRE PIPE & SUPPLY COMPANY					
50-6401-61700	MATERIAL AND SUPPLIES	EMPIRE PIPE & SUPPLY COMP...	HOSE W/ CAMLOCK-CAMLOCK X MALE FITTING	TRUIST WATER O&M	80.71
Vendor 98 - EMPIRE PIPE & SUPPLY COMPANY Total:					80.71
Vendor: 115 - GUARDIAN SYSTEMS INC.					
50-6401-56101	WATER ANALYSIS	GUARDIAN SYSTEMS INC.	COLIFORM 010955	TRUIST WATER O&M	138.00
50-6401-56101	WATER ANALYSIS	GUARDIAN SYSTEMS INC.	SOC/VOC'S/IOC/COLIFORM 010997	TRUIST WATER O&M	2,335.00
Vendor 115 - GUARDIAN SYSTEMS INC. Total:					2,473.00
Vendor: 4 - HOME DEPOT CREDIT SERVICES					
50-6401-61000	OFFICE SUPPLIES	HOME DEPOT CREDIT SERVICES	1021576	TRUIST WATER O&M	113.42
50-6401-61700	MATERIAL AND SUPPLIES	HOME DEPOT CREDIT SERVICES	3013823	TRUIST WATER O&M	392.36
50-6401-54310	BUILDING REPAIRS/MAINT	HOME DEPOT CREDIT SERVICES	3522703	TRUIST WATER O&M	57.00
50-6401-54310	BUILDING REPAIRS/MAINT	HOME DEPOT CREDIT SERVICES	7622526	TRUIST WATER O&M	34.97
50-6401-54310	BUILDING REPAIRS/MAINT	HOME DEPOT CREDIT SERVICES	9522010	TRUIST WATER O&M	19.99
Vendor 4 - HOME DEPOT CREDIT SERVICES Total:					617.74
Vendor: 140 - JEFFERSON CO SEWER SERVICE FD					
50-6401-62300	WATER & SEWER	JEFFERSON CO SEWER SERVIC...	507274-1002163 01-22-26/02-23-26	TRUIST WATER O&M	25.62
Vendor 140 - JEFFERSON CO SEWER SERVICE FD Total:					25.62
Vendor: 9016 - MARY CHAPMAN					
50-6401-54402	OFFICE RENTAL-1801 CREST...	MARY CHAPMAN	MAY 2026 RENT 1801 CRESTWOOD BLVD	TRUIST WATER O&M	2,305.16
Vendor 9016 - MARY CHAPMAN Total:					2,305.16
Vendor: 3046 - MASTER METER, INC					
50-6401-60800	METERS	MASTER METER, INC	284141 07-01-25/06-06-30-26	TRUIST WATER O&M	2,195.00
Vendor 3046 - MASTER METER, INC Total:					2,195.00
Vendor: 5079 - MUNICIPAL CONSULTANTS, INC.					
50-6401-53310	MANAGEMENT/CONSULTING ...	MUNICIPAL CONSULTANTS, I...	GEN WTR SYS ENG 02-05-26/03-04-26	TRUIST WATER O&M	31,166.00
Vendor 5079 - MUNICIPAL CONSULTANTS, INC. Total:					31,166.00
Vendor: 110 - NAPA AUTO PARTS					
50-6401-54350	EQUIPMENT REPAIRS/MAINT	NAPA AUTO PARTS	MOTOR OIL 796164	TRUIST WATER O&M	21.96
50-6401-54350	EQUIPMENT REPAIRS/MAINT	NAPA AUTO PARTS	ENGINE OIL FILTER	TRUIST WATER O&M	3.36
Vendor 110 - NAPA AUTO PARTS Total:					25.32
Vendor: 398 - ODP BUSINESS SOLUTIONS, LLC					
50-6401-61000	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS, LLC	459192736001	TRUIST WATER O&M	25.79
Vendor 398 - ODP BUSINESS SOLUTIONS, LLC Total:					25.79
Vendor: 7784 - SLAPPEY COMMUNICATIONS					
50-6401-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	DG-39233	TRUIST WATER O&M	43.16
50-6401-62400	TELEPHONE	SLAPPEY COMMUNICATIONS	ITV69135	TRUIST WATER O&M	1,026.58
Vendor 7784 - SLAPPEY COMMUNICATIONS Total:					1,069.74
Vendor: 3 - SPIRE					
50-6401-62100	NATURAL GAS	SPIRE	108 22ND ST N 02-27-26/03-30-26 2709444444	TRUIST WATER O&M	58.66
50-6401-62100	NATURAL GAS	SPIRE	1801 CRESTWOOD BLVD 02-27-26/03-30-26 3130750178	TRUIST WATER O&M	28.50
Vendor 3 - SPIRE Total:					87.16
Vendor: 1567 - TRUIST BANK					
50-6401-54200	EQUIPMENT RENTAL	TRUIST BANK	Jared Morris Packer Rental	TRUIST WATER O&M	280.00
50-6401-54340	VEHICLE REPAIRS/MAINT	TRUIST BANK	Tim Johnson Dump Truck Parts	TRUIST WATER O&M	-8.39
50-6401-54340	VEHICLE REPAIRS/MAINT	TRUIST BANK	Tim Johnson Dump Truck Parts	TRUIST WATER O&M	68.50
50-6401-54350	EQUIPMENT REPAIRS/MAINT	TRUIST BANK	Jared Morris Grease for Equipment	TRUIST WATER O&M	470.97
50-6401-54350	EQUIPMENT REPAIRS/MAINT	TRUIST BANK	Pennington 404 Repair	TRUIST WATER O&M	13.30
50-6401-54350	EQUIPMENT REPAIRS/MAINT	TRUIST BANK	Tim Johnson Grease for Equipment	TRUIST WATER O&M	23.97

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Account Number	Account Name	Vendor Name	Description (Item)	Bank Code	Amount
50-6401-54350	EQUIPMENT REPAIRS/MAINT	TRUIST BANK	Pennington Repair parts for 404	TRUIST WATER O&M	27.45
50-6401-58000	TRAVEL	TRUIST BANK	Tim Johnson ARWA Conference	TRUIST WATER O&M	62.10
50-6401-58000	TRAVEL	TRUIST BANK	Tim Johnson ARWA Conference	TRUIST WATER O&M	652.95
50-6401-58000	TRAVEL	TRUIST BANK	Tim Johnson ARWA Conf.Tucker Cochran	TRUIST WATER O&M	497.40
50-6401-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Tim Johnson Grass Seed	TRUIST WATER O&M	118.40
50-6401-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Jared Morris Field guys worked without time to eat	TRUIST WATER O&M	60.65
50-6401-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Jared Morris Refund	TRUIST WATER O&M	72.95
50-6401-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Suzanne Headley Monthly Safety Meeting	TRUIST WATER O&M	325.34
50-6401-61200	MISCELLANEOUS SUPPLIES	TRUIST BANK	Jared Morris Refund	TRUIST WATER O&M	-72.95
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Crates for tools	TRUIST WATER O&M	60.00
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Various Tools REFUND	TRUIST WATER O&M	-264.93
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Tool Storage	TRUIST WATER O&M	36.99
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Various Tools	TRUIST WATER O&M	32.98
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Various Tools	TRUIST WATER O&M	155.96
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Push Brooms	TRUIST WATER O&M	211.96
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Sharpshooter Spade	TRUIST WATER O&M	222.52
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Various Tools	TRUIST WATER O&M	259.99
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Sledge Hammer	TRUIST WATER O&M	419.96
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Rakes	TRUIST WATER O&M	430.64
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Shovels	TRUIST WATER O&M	442.72
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Wrenches	TRUIST WATER O&M	599.00
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Various Tools	TRUIST WATER O&M	2,059.42
50-6401-61500	SMALL TOOLS	TRUIST BANK	Jared Morris Various Tools	TRUIST WATER O&M	74.98
50-6401-61700	MATERIAL AND SUPPLIES	TRUIST BANK	Jared Morris Concrete	TRUIST WATER O&M	512.56
50-6401-61900	POSTAGE & FREIGHT	TRUIST BANK	Pennington Repair for 404	TRUIST WATER O&M	13.90
50-6401-65400	DUES & SUBSCRIPTIONS	TRUIST BANK	Jared Morris PDF Editor	TRUIST WATER O&M	64.78
Vendor 1567 - TRUIST BANK Total:					7,926.07
Vendor: 5073 - XEROX CORPORATION					
50-6401-55000	COPIER & PRINTING EXPENSES	XEROX CORPORATION	COPIER 025357980	TRUIST WATER O&M	39.14
Vendor 5073 - XEROX CORPORATION Total:					39.14
Bank Code TRUIST WATER O&M – TRUIST WATER OPERATIONS & MAINTENANCE -TRUIST Total:					70,552.75
Fund 50 - WATER Total:					70,552.75
Fund: 65 - CORRECTIONS FUND - COURT					
Bank Code: TRUIST COURT CORRECT – TRUIST COURT CORRECTIONS FUND					
Vendor: 1567 - TRUIST BANK					
65-6001-59400	LAUNDRY/DRY CLEANING	TRUIST BANK	Horsley Jail laundry Champion Feb 2026	TRUIST COURT CORRECT	149.50
65-6001-63005	PRISONERS MEALS, ETC	TRUIST BANK	Hassett Inmate meals	TRUIST COURT CORRECT	149.08
Vendor 1567 - TRUIST BANK Total:					298.58
Bank Code TRUIST COURT CORRECT – TRUIST COURT CORRECTIONS FUND Total:					298.58
Fund 65 - CORRECTIONS FUND - COURT Total:					298.58
Fund: 70 - POLICE DEPT DRUG FORFEITURE ACCT					
Bank Code: TRUIST POLICE DR EXP – TRUIST POLICE DRUG FORFEITURE EXPENDITURES					
Vendor: 2138 - BEST BUY					
70-6001-61000	OFFICE SUPPLIES	BEST BUY	Laptop Computer For Det. Towl	TRUIST POLICE DR EXP	2,803.64
Vendor 2138 - BEST BUY Total:					2,803.64
Bank Code TRUIST POLICE DR EXP – TRUIST POLICE DRUG FORFEITURE EXPENDITURES Total:					2,803.64
Fund 70 - POLICE DEPT DRUG FORFEITURE ACCT Total:					2,803.64
Grand Total:					829,617.92

Fund Summary

Fund	Expense Amount
01 - GENERAL FUND	287,506.91
10 - CAPITAL PROJECT	466,711.29
20 - E - 911 FUND	1,744.75
50 - WATER	70,552.75
65 - CORRECTIONS FUND - COURT	298.58
70 - POLICE DEPT DRUG FORFEITURE ACCT	2,803.64
Grand Total:	829,617.92

Account Summary

Account Number	Account Name	Expense Amount
01-22550	CRAFT TRAINING FEE	1,299.00
01-6000-53100	LEGAL SERVICES	50,748.00
01-6000-53102	LEGAL SERVICES - SPECI...	31,439.50
01-6000-53202	AUDITING/ACCOUNTING...	787.50
01-6000-53310	MANAGEMENT/CONSUL...	21,000.00
01-6000-54310	BUILDING REPAIRS/MAI...	113.00
01-6000-54340	VEHICLE REPAIRS/MAINT	10.00
01-6000-55000	COPIER & PRINTING EXP...	335.43
01-6000-58000	TRAVEL	8,981.48
01-6000-58200	CONFERENCE & TRAINI...	6,117.00
01-6000-61200	MISCELLANEOUS EXPEN...	359.12
01-6000-61900	POSTAGE & FREIGHT	648.75
01-6000-62100	NATURAL GAS	155.94
01-6000-62300	WATER & SEWER	78.95
01-6000-62500	BOYS & GIRLS CLUB EXP...	197.34
01-6000-62600	FUELS & LUBRICANTS	71.87
01-6000-65400	DUES & SUBSCRIPTIONS	3,560.04
01-6000-70150	EQUIPMENT UNDER \$50...	864.94
01-6000-89000	COMMUNITY PROGRAMS	526.82
01-6001-58200	TRAINING/TRAVEL	300.00
01-6001-61200	MISCELLANEOUS SUPPLI...	30.69
01-6001-62600	FUELS & LUBRICANTS	21.73
01-6001-65101	PISTOL RANGE EQUIP/S...	65.56
01-6001-65400	DUES & SUBSCRIPTIONS	667.74
01-6001-65600	POLICE COMMUNITY PR...	85.86
01-6002-53000	COMMUNICATIONS EXP...	57.36
01-6002-54310	BUILDING REPAIRS/MAI...	3,535.62
01-6002-54320	DATA - PROCESSING EXP...	1,785.14
01-6002-54340	VEHICLE REPAIRS/MAINT	1,237.17
01-6002-54350	EQUIPMENT REPAIRS/M...	639.00
01-6002-54400	FIRE HYDRANT RENTAL	3,302.37
01-6002-55000	COPIER & PRINTING EXP...	72.78
01-6002-58000	TRAVEL	3,391.17
01-6002-58200	CONFERENCE & TRAINI...	2,021.59
01-6002-58300	REGISTRATION FEES/TUI...	1,155.00
01-6002-58400	EMS TRAINING	554.12
01-6002-61000	OFFICE SUPPLIES	1,048.36
01-6002-61100	CLEANING MATERIALS/...	1,443.61
01-6002-61200	MISCELLANEOUS SUPPLI...	1,258.17
01-6002-61900	POSTAGE & FREIGHT	81.66
01-6002-62100	NATURAL GAS	813.38
01-6002-62200	ELECTRICITY	228.30
01-6002-62300	WATER & SEWER	758.76
01-6002-62400	TELEPHONE	2,087.42
01-6002-62600	FUELS & LUBRICANTS	385.81
01-6002-65400	DUES & SUBSCRIPTIONS	180.78
01-6002-65500	UNIFORM EXPENSE	2,513.92

Account Summary

Account Number	Account Name	Expense Amount
01-6002-65700	PARAMEDIC SUPPLIES	1,814.78
01-6002-65710	TRANSPORT SERVICE FEE...	8,007.12
01-6002-65803	EMS MEDICATION	385.71
01-6002-66000	FIRE PREVENTION & INV...	154.96
01-6002-70150	EQUIPMENT UNDER \$50...	1,218.28
01-6002-72500	LEASE OF EQUIPMENT	6,207.28
01-6003-53000	COMMUNICATION EXPE...	1,273.95
01-6003-53500	MARKETING	1,410.01
01-6003-58000	TRAVEL	1,035.45
01-6003-61000	OFFICE SUPPLIES	22.00
01-6003-89100	COMMUNITY EVENTS	6,727.05
01-6008-34055	BB/SB/TB REGISTRATIO...	9,314.25
01-6008-54350	EQUIPMENT REPAIRS/M...	81.61
01-6008-61000	OFFICE SUPPLIES	28.49
01-6008-61200	MISCELLANEOUS SUPPLI...	501.19
01-6008-61900	POSTAGE & FREIGHT	50.00
01-6008-62200	ELECTRICITY	200.71
01-6008-62300	WATER & SEWER	507.51
01-6008-65400	DUES & SUBSCRIPTIONS	75.00
01-6008-65500	UNIFORM EXPENSE	168.48
01-6008-81300	ELLARD PARK MT	165.00
01-6008-82300	RUFFNER PARK MT	93.38
01-6008-82700	RUFFNER PARK CONCESS...	1,650.17
01-6009-54000	SIDEWALK REPAIRS	525.00
01-6009-54310	BUILDING REPAIRS/MAI...	292.94
01-6009-54340	VEHICLE REPAIRS/MAINT	1,704.73
01-6009-54350	EQUIPMENT REPAIRS/M...	865.73
01-6009-54360	TIRES & TUBES	766.50
01-6009-54370	STREET REPAIRS	527.10
01-6009-55000	COPIER & PRINTING EXP...	48.10
01-6009-56000	LANDFILL EXPENSE	18,276.59
01-6009-56100	RECYCLING EXPENSE	1,779.70
01-6009-61200	MISCELLANEOUS SUPPLI...	137.85
01-6009-61900	POSTAGE & FREIGHT	1,769.57
01-6009-62100	NATURAL GAS	278.92
01-6009-62200	ELECTRICITY	29,788.92
01-6009-62300	WATER & SEWER	286.07
01-6009-62400	TELEPHONE	2,089.10
01-6009-62600	FUELS & LUBRICANTS	1.14
01-6009-65500	UNIFORM EXPENSE	1,113.77
01-6009-72500	LEASE OF EQUIPMENT	6,261.78
01-6009-85203	FLAGS & MAINTENANCE	1,119.00
01-6010-54340	VEHICLE REPAIRS/MAINT	30.39
01-6010-57000	EMPLOYEE PHYSICALS	55.04
01-6010-61200	MISCELLANEOUS SUPPLI...	56.97
01-6010-61500	SMALL TOOLS	78.60
01-6011-61200	MISCELLANEOUS SUPPLI...	17.28
01-6012-54310	BUILDING REPAIRS/MAI...	188.00
01-6012-55000	COPIER & PRINTING EXP...	736.90
01-6012-62300	WATER & SEWER	2,904.72
01-6012-62400	TELEPHONE	473.19
01-6012-64001	BOOKS & PERIODICALS	2,518.34
01-6014-54230	JANITORIAL MAINT & SU...	21.40
01-6014-54310	BUILDING REPAIRS/MAI...	2,671.96
01-6014-54901	SENIOR CITIZEN PROGR...	1,279.56
01-6014-55000	COPIER & PRINTING EXP...	77.67
01-6014-58200	CONFERENCE & TRAINI...	1,485.80
01-6014-62100	NATURAL GAS	200.46

Account Summary

Account Number	Account Name	Expense Amount
01-6014-62300	WATER & SEWER	131.39
01-6014-62400	TELEPHONE	642.65
01-6014-65400	DUES & SUBSCRIPTIONS	50.70
01-6016-53200	DATA PROCESSING EXP...	3,972.78
01-6016-54340	VEHICLE REPAIRS/MAINT	23.48
01-6016-54402	OFFICE RENTAL-1801 CR...	45.04
01-6016-55000	COPIER & PRINTING EXP...	39.14
01-6016-62100	NATURAL GAS	28.51
01-6016-62300	WATER & SEWER	25.62
01-6016-62400	TELEPHONE	1,069.73
01-6016-65500	UNIFORM EXPENSE	35.00
01-6018-54310	BUILDING REPAIRS & MA...	360.00
01-6018-54320	DATA PROCESSING EXP...	32.39
01-6018-54321	SECURITY SYSTEM	660.55
01-6018-55000	COPIER & PRINTING EXP...	212.52
01-6018-58000	TRAVEL	115.98
01-6018-62200	ELECTRICITY	444.26
01-6018-62300	WATER & SEWER	67.14
01-6018-62400	TELEPHONE	1,011.11
10-6002-70100	CAPITAL OUTLAYS	459,573.29
10-6012-70100	CAPITAL OUTLAYS	6,638.00
10-6401-70100	CAPITAL OUTLAYS	500.00
20-6017-54230	JANITORIAL MAINT & SU...	149.68
20-6017-55000	COPIER & PRINTING EXP...	84.18
20-6017-58200	CONF/TRAINING	1,312.94
20-6017-61000	OFFICE SUPPLIES	39.94
20-6017-89100	COMMUNITY EVENTS	158.01
50-6401-53310	MANAGEMENT/CONSUL...	31,166.00
50-6401-54200	EQUIPMENT RENTAL	280.00
50-6401-54310	BUILDING REPAIRS/MAI...	131.96
50-6401-54340	VEHICLE REPAIRS/MAINT	60.11
50-6401-54350	EQUIPMENT REPAIRS/M...	645.51
50-6401-54402	OFFICE RENTAL-1801 CR...	2,305.16
50-6401-55000	COPIER & PRINTING EXP...	39.14
50-6401-56101	WATER ANALYSIS	2,473.00
50-6401-58000	TRAVEL	1,212.45
50-6401-60800	METERS	2,195.00
50-6401-61000	OFFICE SUPPLIES	139.21
50-6401-61200	MISCELLANEOUS SUPPLI...	504.39
50-6401-61500	SMALL TOOLS	4,742.19
50-6401-61700	MATERIAL AND SUPPLIES	985.63
50-6401-61900	POSTAGE & FREIGHT	13.90
50-6401-62100	NATURAL GAS	87.16
50-6401-62200	ELECTRICITY	21,749.71
50-6401-62300	WATER & SEWER	25.62
50-6401-62400	TELEPHONE	1,069.74
50-6401-65400	DUES & SUBSCRIPTIONS	441.25
50-6401-65500	UNIFORM EXPENSE	285.62
65-6001-59400	LAUNDRY/DRY CLEANING	149.50
65-6001-63005	PRISONERS MEALS, ETC	149.08
70-6001-61000	OFFICE SUPPLIES	2,803.64
	Grand Total:	829,617.92

Project Account Summary

Project Account Key	Expense Amount
None	370,505.94
E-2	370.69
FS#3Con	438,504.36

Project Account Summary

Project Account Key	Expense Amount
FS#3D&C	20,236.93
Grand Total:	829,617.92

Resolution 2026-R-59-C

A Resolution Amending Resolution 2026-R-59-B approving the FY 2025-26 General Fund Budget

WHEREAS, the City Council of the City of Irondale approved Resolution 2026-R-59 on March 3, 2026;

WHEREAS, the City Council of the City of Irondale approved Resolution 2026-R-59-A on March 17, 2026; and

WHEREAS, the City Council of the City of Irondale approved Resolution 2026-R-59-B on April 7, 2026; and

WHEREAS, the City Council desires to amend the general fund budget approved by Resolution 2026-R-59-B.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present, that the City’s General Fund Budget for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026 is hereby amended.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, City Clerk of the City of Irondale, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 21, 2026, as same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

Department	Account Number	Account Name	Org Budget	Adj	New Amount	Description
Parks and Rec	NEW	Flag Football	\$16,250.00	\$11,000.00	\$12,500.00	Flag Football Fall 2026 Player Registration (7U or 1st Grade - 13U/14U or 7th/8th Grade) Based on 100 Players + Girl's Only Team Registration (3rd, 4th, 5th, 6th, and 7th/8th Grade) Based on 5 Teams
Parks and Rec	NEW	Basketball	\$4,500.00	\$300.00	\$500.00	Summer Basketball (Rising 4th, 5th, and 6th Grade)
TOTAL Park			\$20,750.00	\$11,300.00	\$13,000.00	

Department	TOTAL Department Budget	Total of Adjustments	New TOTAL Department Budget
Park Rec	\$470,950.00	\$11,300.00	\$482,250.00

Department	Original Total Budget	Current Total Budget
Fund: 01 - GENERAL FUND		
REVENUE	\$38,612,360.00	\$38,612,360.00
6000 - ADMINSTRATIVE DEPARTMENT	\$5,970,675.40	\$5,980,675.40
6001 - POLICE DEPARTMENT	\$5,851,046.96	\$6,073,229.21
6002 - FIRE DEPARTMENT	\$9,397,683.03	\$9,410,463.03
6003 - PUBLIC RELATIONS	\$1,392,750.00	\$1,447,750.00
6008 - PARKS DIVISION	\$432,900.00	\$470,950.00
6009 - PUBLIC WORKS DIVISION	\$4,112,444.26	\$4,126,444.26
6010 - FLEET MAINTENANCE	\$381,364.80	\$381,364.80
6011 - BUILDING MAINTENANCE	\$309,126.40	\$309,126.40
6012 - LIBRARY DEPARTMENT	\$789,614.00	\$801,714.00
6014 - SENIOR CITIZEN PROGRAM	\$419,228.00	\$429,228.00
6016 - BUILDING INSPECTORS	\$540,750.00	\$540,750.00
6018 - CIVIC CENTER	\$400,400.00	\$400,400.00
6104 - BEAUTIFICATION/FORESTRY DIV	\$78,159.80	\$78,159.80
6106 - DEBT SERVICE	\$6,802,247.00	\$6,802,247.00
Fund: 01 - GENERAL FUND Surplus (Deficit):	\$1,733,970.35	\$1,359,858.10
Report Surplus (Deficit):	\$1,733,970.35	\$1,359,858.10

Resolution 2026-R-93

A RESOLUTION DECLARING THAT CERTAIN PERSONAL PROPERTY IS NOT NEEDED FOR PUBLIC OR MUNICIPAL PURPOSES AND DIRECTING DISPOSAL

WHEREAS, the City of Irondale, Alabama, is the owner of certain unneeded surplus personal property; and

WHEREAS, the City has determined that it would be in the best public interest to dispose of said personal property.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City Council of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that the property listed below is hereby determined to be no longer needed by the City of Irondale and is declared surplus and that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to dispose of the below-referenced property.

Department	Items
Administrative	HP Product Number: B5N09UT#ABA Serial Number: 2UA2420Z19

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026.

Leigh Ann Allison, City Clerk

Resolution 2026-R-94

A RESOLUTION ACCEPTING THE AUDIT FOR FY 2024-25

BE IT HEREBY RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present, that the City Council accepts the audit completed by the auditors for the City for Fiscal Year 2024-25. A copy of this audit is attached hereto as **Exhibit A**.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 21, 2026, as same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

EXHIBIT A
FY 2024-25 AUDIT

Resolution 2025-R-95

***A Resolution Authorizing the Allocation of Public Funds to
Shades Valley High School Track Team***

BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present, that the amount of Seven Hundred Fifty Dollars and 00/100 Dollars (\$750.00) is hereby allocated to Shades Valley High School be used exclusively by the Shades Valley High School Track Team from the FY 2025-26 Discretionary Fund of Councilor John London.

[Signature page to follow.]

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

Resolution 2026-R-96

***Resolution Authorizing the execution of an Agreement
with Singer H&R***

BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present, that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute an agreement with Singer H&R in the amount of Ten Thousand One Hundred Fifty-Five and No/100 Dollars (\$10,155.00) for the design of the kitchen at the Irondale Civic Center. Such agreement shall be in substantially the form attached hereto as Exhibit A.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

EXHIBIT A

DESIGN/CONSULTING AGREEMENT BETWEEN CLIENT AND SINGER H&R

This agreement is made and entered into April 14th, 2026, by and between **Mayor James D. Stewart Jr. City of Irondale, 101 20th St South, Irondale, Al. 35210** and **Singer H&R**, hereinafter called "FOOD SERVICE DESIGN CONSULTANT" (FSDC).

WITNESSETH

Whereas the CLIENT desires **Singer H&R** to design a facility known as **City of Irondale**, hereinafter called "PROJECT":

SCOPE OF WORK: FSDC is to design a kitchen to fit in an existing, renovated space. The kitchen will include dry storage, refrigerated storage (existing walk-in), prep area (existing 2- two door refrigerators & 1- one door freezer), cook line to include two hoods with fans, ware washing (existing soil table, clean table & dish shelves). FSDC will provide an equipment layout, a master equipment schedule, plumbing and electrical rough-ins, and a special conditions plan. Additionally, an itemized product data book will be provided, including specification sheets for the equipment. PDF and RVT (Revit) files will be provided

SERVICES

PHASE I – DESIGN DEVELOPMENT

- 1.1 Meet with the client and/or client's representative to review the scope of the project and establish the schedule. ONGOING
- 1.2 Submit, for approval, schematic design plans for review and comment. ALLOW 2 WEEKS/ONGOING + UNKNOWN RESPONSE TIME FROM CUSTOMER.
- 1.3 Re-submit, if required, to obtain final approval. ALLOW 1 WEEKS + UNKNOWN RESPONSE TIME FROM CUSTOMER. (Note: Subsequent revisions may add more time.)

PHASE II – ENGINEERING INFORMATION

- 2.1 Provide final equipment plan with equipment schedule. ALLOW 2 WEEKS

- 2.2 Provide electronic and hard copies as needed of Engineering Information Manual. Manual will contain manufacturer's "specification sheets" and "cover sheets" with technical information and any special notes. Hard copies available if so desired. ALLOW 1 WEEK (CONCURRENT WITH 2.1.)

PHASE III – CONSTRUCTION INFORMATION and BUDGET 25%

- 3.1 Provide rough-in plans and critical information plan. ALLOW 2 WEEKS
- 3.2 Provide a budget estimate of the cost of the equipment and installation. ALLOW 1 WEEK (CONCURRENT WITH 3.1.)

Singer H&R will make every effort to improve task times, depending on project complexity, workload, and if multiple revisions persist throughout the process.

PAYMENT

The Client agrees to pay Singer H&R \$10,155.00 for the services outlined above. A deposit in the amount of 50% of the total contract amount is due prior to the beginning of the design.

Completed work to be billed after each phase and is due 10 days after invoice date. Final balance due 10 days after completion of design.

Payment is not refundable. Payment is not deductible from the price of equipment purchased from Singer H&R.

COMMENCEMENT

Once a signed copy of the contract has been received, Singer H&R agrees to commence its efforts immediately.

Any design changes that take place after the completion of PHASE III shall constitute a new contract.

This Contract constitutes the sole and entire agreement between the CLIENT and Singer H&R and shall not be amended unless signed by both parties.

This Contract is made pursuant to the laws of the State of Alabama and shall be so construed. In witness thereof the parties have hereunto affixed their hands and seals this date as first written above.

CLIENT: _____

By: _____

Title: _____

Singer H&R
Food Service Design Consultant

By: _____

Title: _____

Resolution 2026-R-97

A Resolution adopting a Purchasing Policy for the City of Irondale

BE IT HEREBY RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that the Purchasing Policy set forth in Exhibit A attached hereto is hereby adopted and shall be effective as of April 22, 2026.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 21, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

Exhibit A

CITY OF IRONDALE, ALABAMA
PURCHASING POLICY

POLICY INFORMATION	DETAILS
Policy Number	FIN-002
Adopted by City Council	Resolution No. XX-XXX_
Effective Date	XX/XX/2026_____
Supersedes	No Prior Policy

CHAPTER 1: INTRODUCTION

1.1 Purpose

The purpose of this Purchasing Procedures Manual (“Manual” or “manual”) is to provide for the fair and equitable treatment of all persons involved in public purchasing by the City of Irondale, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity. This policy establishes the policies, procedures, and best practices for the procurement of goods and services by the City of Irondale.

The goals of this manual are to:

- Comply with Alabama law and City ordinances;
- Establish consistent procurement procedures across all departments;
- Maximize the value of public funds through competitive procurement;
- Maintain transparency and public trust; and
- Provide guidance and training resources for City employees.

It is not the intention of this policy to cover every possible purchasing or contract situation, as any uncommon situation may arise. Additional policies and procedures apply to grants. Special situations shall be evaluated on a case-by-case basis, and guidance shall be provided in accordance with opinions issued by the State of Alabama Attorney General and City’s legal counsel. It is the duty of the Department Head and personnel in a supervisory position to familiarize themselves with the guidelines outlined in this document, conduct departmental purchasing and contracts accordingly, and inform his/her employees of the contents of this policy.

1.2 Authority

This manual has been adopted by resolution of the City Council and shall be reviewed by the City Clerk/Treasurer, as he/she determines appropriate, for compliance with changes in state law and current best practices.

With the approval of the Mayor, the City Clerk/Treasurer may adopt internal operating procedures relating to the execution of the provisions of this manual.

1.3 Applicability

This manual applies to the procurement of supplies and services by the City following the effective date of this policy and to all City departments, officials, and employees involved in the procurement of goods, services, and public works on behalf of the City of Irondale. Compliance with these procedures is mandatory. Nothing in this manual shall prevent the compliance with the terms and conditions of any grant, gift, or bequest that is otherwise consistent with law.

CHAPTER 2: INTERNAL CONTROLS

2.1 COSO Framework

The city adopts the Committee of Sponsoring Organizations (“COSO”) framework for internal controls as recommended by GFOA. The COSO framework consists of five integrated components:

- **Control Environment.** The foundation for all other components, reflecting the City's commitment to integrity, ethical values, and competence.
- **Risk Assessment.** Identification and analysis of risks to achieving procurement objectives.
- **Control Activities.** Policies and procedures that help ensure management directives are carried out.
- **Information and Communication.** Relevant information is identified, captured, and communicated promptly.
- **Monitoring Activities.** Regular evaluations to ascertain whether controls are functioning as intended.

2.2 Segregation of Duties

No single individual shall have control over all phases of a procurement transaction.

2.3 Authorization Levels

The following authorization levels apply to all purchases:

Amount	Authorization Required
\$0 - \$499.99	Department Head or designee
\$500.00 - \$14,999.99	Department Head or designee
\$15,000 - \$29,999	Department Head and City Clerk approval
\$30,000 and above	City Council approval

2.4 Documentation Requirements

All procurement transactions must be documented in writing. Required documentation includes:

- Purchase requisition with budget account coding;
- Quotes or bids (as applicable based on dollar threshold);
- Purchase order or contract;
- Evidence of receipt (packing slip, delivery confirmation);
- Invoice; and
- Approval signatures required.

CHAPTER 3: PROCUREMENT

3.1 Procurement Categories

Purchases and contracts may be procured through one of the following measures:

- 1. Sealed Competitive Bids:** General purchases and contracts greater than or equal to \$30,000, and public works contracts greater than or equal to \$100,000 must be procured in accordance with the competitive bid process and requirements as outlined in Section 41-16-50 and 39-2-2 of the *Code of Alabama*, 1975.
- 2. Purchase Orders (PO):** Confirmation of an approved purchase and an authorization of release of payment to the approved vendor.
- 3. Purchasing Cards (City Credit Cards and/or P-cards):** Routine purchases made for approved online purchases, travel costs, incidental departmental needs, emergencies, or other authorized expenditures. All purchases require going through the normal requisition and Purchase Order approval process. Use of the p-card is not intended to circumvent the purchasing guidelines and procedures adopted by the City.

3.2 Sealed Competitive Bids

All purchases of \$30,000 or more will be procured through a sealed competitive bid process, which is governed by Title 41, Section 41 of the *Code of Alabama*. If the purchase or contract is for a Public Works Project and is in excess of \$100,000 it shall be governed by the Public Works Bid Competitive Law found in Title 39 of the *Code of Alabama*. The aforementioned bid thresholds apply to like kind items purchased during the fiscal year and/or projects undertaken by the City as a whole and not on a vendor-by-vendor basis or department-by- department basis.

If no bids or only one bid is received at the time stated in the advertisement for competitive bids, the City may advertise and seek other competitive bids or may negotiate through the receipt of informal bids not subject to the requirements of the competitive bid law. If only one bid is received, any negotiation for the work shall be for a price lower than the bid. Additional requirements or options may apply to the Public Works Law as interpreted by the City Clerk/Treasurer in cooperation with legal counsel.

In the event both or all bids exceed the City's anticipated budget, the City may negotiate with the lowest responsible and responsive bidder, provided the negotiated price is lower than the bid price and City Council approves the project.

Some bids may require vendor pre-qualification either before or during the bid process.

3.3 Purchase Orders

The purchase order is the vendor's authorization to ship the equipment/materials or to perform the services specified therein, constituting a contract between the City and the vendor. The PO commits the disbursement of City funds to a vendor for goods provided or services performed. It is expected that Department Heads will take care in making municipal purchases so that the best price will be obtained.

For general purchases and contracts that fall below the \$30,000 bid law threshold, departments shall make effort to obtain quotes under the following guidelines:

- \$499 or less: no requirement for obtaining quotes
- \$500 - \$19,999: obtain one quote (exemption for big box retailers such as Home Depot, Walmart, Costco, etc.)
- \$20,000 - \$29,999: attempt to obtain at minimum three quotes (except for items on State Contract, GSA, PACA, or approved purchasing cooperatives which require one quote)
- \$30,000 or more: competitive bid required except items on State Contract, GSA, PACA, or approved purchasing cooperatives (Note: This threshold applies to the total anticipated project cost. Components of a project may not be separated to avoid going over the threshold).

For public works projects that fall below the \$100,000 bid law threshold, departments shall make an effort to obtain a quote under the following guidelines:

- \$499 or less: no requirement for obtaining quotes
- \$500 - \$19,999: obtain one quote
- \$20,000 - \$99,999: attempt to obtain at minimum three quotes
- \$100,000 or more: competitive bid required (Note: This threshold applies to the total anticipated project cost. Components of a project may not be separated to avoid going over the threshold).

Requisitioner should attach quotes to the requisition. If quotes cannot be obtained, the requisitioner should attach documentation supporting efforts to obtain quotes. The Finance Department will review all supporting documentation as part of the approval process.

3.4 City Purchasing Cards

The use of City purchasing cards (p-card) are designed to streamline the procurement and payment of products and services. The utilization of the p-card is not designed to circumvent the City purchasing policy and procedures. Use of these cards is intended to ease the administrative burden of facilitating payments for approved online purchases, travel costs, incidental departmental needs, emergencies, or other authorized expenditures. It is the responsibility of the City Clerk/Treasurer to establish parameters, within City policy, for the use of these cards. All purchases require approval through the standard requisition and purchase order process.

When making purchases with a card, a cardholder must adhere to the provisions of the City's Procurement Card Policy and Procedures Manual adopted by the City Council. Misuse of a P-Card may result in revocation of card privileges, disciplinary action up to and including termination, personal liability for unauthorized charges, and/or criminal prosecution, where applicable.

3.5 Surplus and Obsolete Equipment and Material

Surplus property is considered as any asset, piece of equipment, or property no longer needed for the performance of job duties, functions, operations, or responsibilities of departments. Surplus property may be out of date, no longer operational, or exceeded its full capacity service life. Surplus property includes both capitalized assets and non-capitalized equipment. Examples of surplus property include vehicles, heavy equipment, computers, grounds equipment, office equipment, furniture, etc.

All assets to be surplused must be approved by the City Council. Department Heads have a responsibility to identify assets to be surplused. The Department Head or his or her designee will work with the City Clerk/Treasurer to determine the best method to dispose of property.

City assets may be disposed of through donation to other governmental entities, public and online auctions, trade-in and disposal. Surplus items may be disposed of as refuse as a last-resort alternative.

3.6 Requests for Proposals, Qualifications, and Quotes

The City Clerk shall serve as the main point of contact for all steps involved in the development of any Request for Proposals (RFP), Request for Qualifications (RFQu), or Request for Quotes (RFQ) processes. The Department Head or Designee will coordinate with the City Clerk to draft the specifications, finalize details, and post the final version and any applicable addenda to the City website.

1. Request for Proposals (RFP)

The RFP process may be used when there is a clear understanding of project requirements, but the City is open to various approaches, strategies, or innovations to arrive at a solution. It is used when the requirements are not clearly known, are qualitative rather than quantitative, or when looking for a solution to a complex problem. An RFP tends to be utilized for technical and complex procurements as proposers are encouraged to offer creative and innovative solutions customized to the City's needs.

An RFP could be used, but is not required, to procure providers for insurance coverage, financial services, professional services, or when the judgment of the supplier's experience, qualifications, and solution to the project may take precedence over the price.

2. Request for Qualifications (RFQu)

A RFQu may be used when the City is seeking to access the capabilities and experience of potential vendors, service providers, or contractors for specialized projects. It is ideal for situations where qualifications, experience, capability, and expertise are more important than just the cost and the City wants to assess the potential vendor ability to deliver a specific product or service effectively. The outcome of the RFQu process ranks firms based on the criteria stated in the RFQu, and top contenders may be invited to submit detailed technical proposals based on the criteria stated in the solicitation document. Pre-qualification by a vendor or contractor does not guarantee awarding of the contract; however, it does permit a contractor or vendor to submit a proposal for the project.

3. Request for Quotes (RFQ)

A RFQ is typically used when the City needs to obtain specific price proposals for a product or service where the specifications are clear and well defined. The RFQ helps the City communicate the requirements related to the product or service and request competitive pricing from suppliers. Evaluation and recommendation for the award should be based on the quotation that best meets price, quality, delivery, service, past performance, and reliability.

4. Pre-Qualification Process

As part of the pre-qualification process, vendors/contractors are required to supply detailed information on the vendor's business history, experience, and qualifications. Depending on the nature of the project or purchase, vendors may be asked to provide additional information or documents.

Vendor pre-qualification may take several weeks as prospective vendors should be provided sufficient time to receive the RFQu, complete the application, and compile requested information prior to scheduled pre-qualification deadline and/or project bid opening date. Departments may elect to pre-qualify vendors prior to advertising the project or departments may elect to pre-qualify vendors in conjunction with the project advertisement. With either election, prospective vendors should be given adequate time to complete the pre-qualification requirements. Prior to advertising any pre-qualification, departments shall submit the pre-qualification documents to the City Clerk/Treasurer for review and publishing to the City's website.

3.7 Leasing and/or Contracts; Insurance

Contracts must be submitted by Department Heads to the City Clerk and reviewed by the City Attorney or designee prior to seeking City Council approval. All contracts should be submitted to the City Council for signature authorization. Once all parties have signed the

contract, the fully executed agreement must be sent to the City Clerk for scanning and archival. Individual employees or other representatives may not execute contracts on behalf of the City without approval from City Council. The City Attorney must review all contracts in advance. Requisitions for payments made under the contract should include a signed copy of the agreement and resolution attached.

Generally speaking, lease contracts will be for one (1) year with renewal options that do not exceed three (3) years total per state bid law requirements. Contracts for leasing motor vehicles are not to be let for greater than five (5) years. Lease-purchase contracts for capital improvements and repairs to real property are not to be let for greater than ten (10) years. All other lease purchase contracts are not to be let for greater than ten (10) years. (*Code of Alabama, 1975, Section 41-16-57(f)*).

Employees who execute contracts outside of these guidelines will be subject to disciplinary action and will not be covered by the City's legal protection. Unauthorized and improperly signed contracts are null and void and are not enforceable.

Contractors performing services on City property must carry the appropriate level of insurance as determined by the City Clerk.

3.8 Emergency Purchases

An emergency is one that affects public health and safety, seriously hampers or interrupts City services and operations, or adversely effects the protection or preservation of public properties. Correction or remediation of these events would be compromised or delayed if procurement was made through the normal process. Purchases or contracts entered into under these circumstances may be made without the competitive bid process.

Negligence on the part of the Department Head to properly plan purchases is not justification for an emergency purchase. Due to their nature, emergency purchases are made hurriedly on a non-competitive basis and are potentially very costly. Every effort should be made to keep purchases of this type to an absolute minimum.

1. For emergency purchases, the Department Head must obtain two or more price quotations or price estimates before proceeding. The Department Head will notify the City Clerk in advance to obtain written approval of the transaction.
2. If an emergency occurs at times other than normal working hours, the Department Head may, with City Clerk or designee approval, directly contract for the goods or services needed. If a purchase is made in this manner, the Department Head will submit a requisition for the emergency purchase on the next working day. The Department Head will attach to the requisition a description of the emergency and justification for this action. All purchases made under emergency conditions should have the label "Emergency Purchase" in the description of the requisition.

3. An “Emergency Purchase” over \$30,000 must be brought before the Council or Board at the next regularly held meeting for approval after the fact.
4. Regarding Public Works, if an emergency purchase is deemed necessary, it must be made public and published in writing with reasons documented in accordance with the law.

3.9 Sole Source Purchases

Sole Source purchases are for products and services in excess of \$30,000 where there is only one person or company that can provide the contractual services needed and that any attempt to obtain bids would only result in one person or company being available to meet the need (*Code of Alabama* 1975, Section 41-16-57(b) and Section 41-16-75.)

1. Sole source purchases do not use purchasing method or price as a determinant. While similar types of goods or services may exist among vendors, one vendor with a proprietary product may be preferred for reasons of expertise, standardization, or compatibility, which meets the sole source justification. The City Clerk will review the supplied justification and seek legal counsel if necessary.
2. To declare an item sole source, the Department Head or their Designee shall clearly identify and include in the purchase request the following information:
 - Intended use and/or application of the requirement.
 - Any unique features, mandatory requirements, critical installation schedules dictated by the intended use or applications schedules, which will limit the purchase to a single source.
 - The fact that no other known or practical source of supply exists for the requirement. The steps which led to this conclusion must be elaborated upon.
 - The existence of a patent or copyright.

3.10 Receipt of Goods

Vendor payments are made only after goods and services are provided to the City. Deposits or down payments are not made except as approved by the City Clerk or his/her Designee. The receiving function is an attestation that goods have been received, or services are complete. The Finance Department may require additional documentation to support the delivery date or date of service.

3.11 Purchases Requiring Sealed Bids

In accordance with the Alabama Competitive Bid Law (*Code of Alabama* 1975, Section 41-1650) unless an exception exists therefor, all expenditure of funds for labor, services, or

for the purchase or lease of materials, equipment, supplies, or other personal property involving \$30,000 or more shall be made only after a free and open competitive bidding process has been accomplished.

Also, in accordance with Alabama Public Works Law (Code of Alabama 1975, Section 39-2-2) unless an exception exists therefor, all expenditures of \$100,000 or more related to a public works project shall be made only after a free and open competitive bidding process has been accomplished. This threshold applies to the cumulative total of the expenses for the project.

Splitting purchases to avoid the \$30,000 (\$100,000 Public Works Law) ceiling is prohibited.

A completed bid packet supplied to vendors or contractors will consist of the following:

- a. **Invitation to Bid**
Written invitation to prospective suppliers to submit a bid on materials or services.
- b. **Advertisement to Contractors**
(If over \$100,000 or if required by grant) official notice for qualified bidders on a specific project. The advertisements shall briefly describe the improvement, state that plans and specifications for the improvement are on file for examination in a designated office of the awarding authority, state the procedure for obtaining plans and specifications, state the time and place in which bids shall be received and opened, state time and place of pre-bid meeting if applicable, and identify whether prequalification is required and where all written prequalification information is available for review (*Code of Alabama 1975, Section 39-2-2*).
- c. **Specifications and/or detailed specifications**
Explicit set of requirements to be satisfied by a material, product, or service.
- d. **General information for bidders**
Additional information regarding terms and conditions of bid.
- e. **Bid proposal form and other forms as required**
Standard forms to provide necessary information required for bid evaluation.
- f. **Timeline**
Time, date, and location of pre-bid conference, if applicable, and bid opening.

The following procedure will be used:

- a. **Location**
All bid openings will be conducted at Irondale City Hall unless outlined otherwise.

- b. Initiation**
The Department Head or representative contacts the City Clerk to initiate the bid process. The City Clerk will guide the preparation of the bid packet.
- c. Review**
The City Clerk or designee will review the packet with the department representative or others for any changes needed, including any insurance requirements. The City Attorney may be consulted if applicable.
- d. Verification**
Once all changes have been made, the City Clerk will verify that all information is complete and schedule the bid opening date and pre-bid meeting date, if applicable.
- e. Posting**
The City Clerk/Treasurer will be responsible for posting the bid and any applicable addenda, as well as ensuring that the bid is advertised in accordance with Alabama Bid Law.
- f. Pre-bid meeting**
Pre-bid meetings will be led by the City Clerk/Treasurer in conjunction with the department representative.
- g. Addenda**
Addenda, if required: Originating department will forward answers or clarifications to any questions received, corrections to the bid specifications and/or drawings and plans, and any supplements to the bid specifications, to the City Clerk/Treasurer. City Clerk/Treasurer will then review, prepare, and post Addenda to the website. Addenda will be sent to the plan holders or the pre-bid meeting attendees as applicable.
- h. Opening of Bids**
Bids will be opened publicly as scheduled in the Invitation to Bid. The City Clerk or their Designee will conduct the bid opening and document the responses. The responses will be witnessed by representatives of the City, including the originating department.
- i. Review of Bids**
The City Clerk and the originating department will review the bids after they have been publicly opened and will provide an appropriate recommendation to the City Council for their approval. The City Clerk will submit the recommendation and the required documentation to the Council agenda folder.

- j. **Presentation of Bid**
The originating department will present the bid award recommendation to the City Council at the public meetings for appropriate decision.
- k. **Execution of Contract**
The City Clerk will be responsible for all award letters and other required documents and ensure that the contract is fully executed. A signed copy of the contract will be retained by the City Clerk's Office. The City Clerk/designee or the originating department will advise the awarded vendor of the notice to proceed.
- l. **Coordination of Delivery Requirements**
The originating department will be responsible for preparing the purchase requisition and coordinating delivery requirements with successful bidders.

3.12. Bid Bond Procedures

1. Types of Bonds used by the City in Contracting

- a. **Bid Bond or Surety**
Purpose is to guarantee that if a bidder is awarded the bid, the firm will execute the contract. The required amount is 5% of the bid/proposal price, not to exceed \$10,000, and can be backed by any Alabama banking or bonding institution or by a cashier's check.
- b. **Performance Bond**
Purpose is to ensure that the contracted firm will complete the contract at the contracted price. Bonded amount is the total contract price. This is required for all bids governed by the Public Works Law.
- c. **Payment Bond**
Purpose is to ensure that the contractor pays the suppliers for purchased materials and pays workers or sub-contractors for work performed on the contracted job. Bonded amount is the total contract price. This is required for all bids governed by the Public Works Law.

2. Bond Requirements

Bid bonds are required of every Public Works Project over \$100,000, and governed by *Code of Alabama* 1975, Section 39-1-1.

For all other bids over \$30,000, governed by (*Code of Alabama* 1975, Section 41-16-50(c)), "the awarding authority may require bidders to furnish a bid bond for a particular bid solicitation if the bonding requirement applies to all bidders, is included

in the written bid specifications, and if bonding is available for the services, equipment, or materials.” For all bids not governed by the State of Alabama Public Works Law, it is up to the City to determine if a bid bond will be required.

The State of Alabama Public Works Law sets specific rules and regulations regarding the publication and statement of requirements regarding Bid Bonds, Performance Bonds, and Payment Bonds, and they shall be listed in the bid specifications as advertised (*Code of Alabama* 1975, Section 39-2).

The City can require, at its discretion, any type of the above bonds as long as it is stated in the bid document.

3. Receipt of Bid Bonds

At bid opening, the receipt of either a Bid Bond or cashier’s check is noted on the bid form as received. Any cashier’s checks received will be noted in the comments of the bid tabulation during the bid opening. Bid Bonds and cashier’s checks are retained by the City Clerk’s office.

a. Cashier’s Check

If a cashier’s check is submitted for the Bid Bond, it may be returned to the owner as soon as the low bidder is determined. It is normally returned once the bid is awarded. The return of the cashier’s check is the responsibility of the City Clerk. The City Clerk will retain the successful bidder’s cashier’s check until the contract is executed. The cashier’s check is only good until the contract is executed.

b. Performance Bond and Payment Bond

The Performance Bond and the Payment Bond must be retained by the City Clerk’s Office with a copy sent to the originating department.

c. Forfeited Bonds

According to the State of Alabama Public Works Law (*Code of Alabama*, Section 39-2-11), should the successful bidder or bidders to whom a contract is awarded fail to execute a contract and furnish acceptable contract securities and evidence of insurance as required by law within the period as set forth in Section 39-2-8, the awarding authority shall retain from the proposal guaranty, if it is a cashier’s check, or recover from the principal or the sureties, if the guaranty is a bid bond, the difference between the amount of the contract as awarded and the amount of the proposal of the next lowest bidder. If no other bids are received, the full amount of the proposal guaranty shall be retained or recovered as liquidated damages for such default. Any sums so retained or recovered shall be the property of the awarding authority. Bonds that are forfeited as a result of default by the vendor will be retained with comments and explanations regarding the reasons for the request.

3.13 Business License Requirement

Any payee of the city must have an active business license prior to being authorized to provide a service or commodity if required by city ordinance and/or state law and/or if they meet any of the following:

- Business is physically located in Irondale;
- Sales representative/service person comes into Irondale city limits; or
- The company delivers goods/services in its own vehicle in city limits.

CHAPTER 4: VENDOR MANAGEMENT

4.1 Debarment

Before awarding any contract exceeding \$30,000, the City shall verify the vendor is not on any federal or state debarment lists, including:

- Federal System for Award Management (SAM.gov);
- Alabama Department of Examiners of Public Accounts debarment list; and
- Any other applicable federal or state exclusion lists

4.2 Vendor Development

The city encourages participation by businesses in the City's procurement process. The City Clerk's Office shall maintain a municipal vendor list of vendors who have filed a written request with the City Clerk detailing the vendor's contact information for inclusion on such list. Any vendor desiring to be placed on the City's vendor list should subscribe to the Bid Postings notification list. Companies may also send a bid letter to the City Clerk. If sending a vendor letter, a vendor should state the following information, including:

Contact Name
Company
Mailing Address
Email Address
Telephone Number

and should be addressed to:

Irondale City Clerk
RE: Bid List
101 20th Street South
Irondale, AL 35210

Vendors submitting their name will then be notified of bidding opportunities in the City. Bid opportunities shall also be posted on the City's website to maximize vendor awareness.

CHAPTER 5: ETHICS AND STANDARDS OF CONDUCT

5.1 Ethical Standards

All City employees involved in procurement shall adhere to the highest ethical standards. Employees shall:

- Act in the best interest of the city;
- Avoid the appearance of impropriety;
- Decline personal gifts or gratuities from vendors;
- Maintain confidentiality of procurement information; and
- Treat all vendors fairly and equitably.

5.2 Conflicts of Interest

Employees shall disclose any actual or potential conflict of interest before participating in a procurement decision. A conflict exists when an employee, or a member of the employee's immediate family, has a financial or personal interest in a vendor or the outcome of a procurement. Employees with conflicts shall recuse themselves from the procurement process.

5.3 Gifts and Gratuities

Employees shall not accept:

- Cash or cash equivalents in any amount;
- Gifts valued at more than \$25 from any single vendor in a calendar year;
- Meals exceeding \$50 in value;
- Entertainment, travel, or lodging paid by vendors; and/or
- Any gift offered with the intent to influence a procurement decision.

5.4 Confidentiality

Procurement information, including bid amounts and vendor proposals, shall remain confidential until public opening or announcement. Employees shall not disclose confidential procurement information to unauthorized persons, including other vendors.

5.5 Reporting Violations

Employees who become aware of violations of this ethics policy shall report them to their supervisor, the City Clerk, or the mayor. The city prohibits retaliation against employees who report violations in good faith.

CHAPTER 6: TRAINING AND PROFESSIONAL DEVELOPMENT

6.1 Required Training

All employees with procurement responsibilities shall complete the following training:

- **Initial Training:** Within thirty (30) days of assuming procurement duties, covering this manual, City ordinances, and state law;
- **Annual Refresher:** Annual training on updates to procurement law and policy;
- **P-Card Training:** Required before receiving a purchasing card; and
- **Ethics Training:** Required annually for employees with purchasing authority.

6.2 Training Records

The City's Human Resources representative shall maintain records of all procurement training completed by employees, including date, topic, and instructor. Training records shall be retained for the duration of employment plus three years.

CHAPTER 7: FINANCIAL SERVICES CONTRACTS

7.1 Scope

This chapter applies to contracts for financial services, including:

- Banking and depository services
- Investment advisory services
- Bond counsel and underwriting
- Independent audit services
- Actuarial services
- Financial consulting services

7.2 Periodic Review

In accordance with GFOA best practices, the City shall evaluate its financial services contracts at least every five (5) years to ensure the City is receiving competitive pricing and quality service. The evaluation shall consider:

- Fee structures and total cost;
- Service quality and responsiveness;
- Industry expertise; and
- Available alternatives in the marketplace.

CHAPTER 8: SUSTAINABILITY CONSIDERATIONS

8.1 Environmental Purchasing

The city encourages the purchase of environmentally preferable products and services when they are cost-competitive and meet performance requirements. Considerations may include:

- Recycled content;
- Energy efficiency (ENERGY STAR-rated products);
- Reduced packaging;
- Durability and lifespan; and/or
- End-of-life disposal or recyclability.

CHAPTER 9: POLICY REVIEW AND AMENDMENTS

9.1 Review

This manual shall be reviewed by the City Clerk/Treasurer, as he/she determines appropriate, for compliance with changes in state law and current best practices.

9.2 Amendments

Amendments to this manual shall be approved by resolution of the City Council.

CHAPTER 10: APPENDICES

Appendix A: Forms

The following forms are available from the City Clerk's Office:

- Purchase Requisition Form
- Purchase Order Form
- Vendor Registration Form
- P-Card Application and Agreement
- Single Source Justification Form
- Conflict of Interest Disclosure Form

Resolution 2026-R-98

A Resolution Adopting a Fund Balance Policy

WHEREAS, the City of Irondale, Alabama (the "City") is committed to maintaining sound fiscal management practices and long-term financial stability in the stewardship of public resources;

WHEREAS, the Governmental Accounting Standards Board ("GASB") Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, establishes fund balance classifications and reporting requirements that apply to the City's governmental fund financial statements;

WHEREAS, the Government Finance Officers Association ("GFOA") has published a Best Practice on Fund Balance Guidelines for the General Fund recommending that local governments adopt a formal written fund balance policy establishing minimum reserve levels, spending authorization procedures, and replenishment requirements;

WHEREAS, the City of Irondale currently maintains an unassigned General Fund balance of \$15,941,707 as of September 30, 2025, representing approximately 39.9% of annual General Fund revenues, which reflects exceptional fiscal discipline and provides a strong foundation from which to establish formal reserve policy standards;

WHEREAS, the Mayor has prepared and presented a comprehensive Fund Balance Policy, designated as Policy No. FIN-001, which establishes a three-tier reserve framework with a Floor of 16.7% of revenues, a Target of 25.0% of revenues, and a Ceiling of 41.7% of revenues, consistent with GASB Statement No. 54 and GFOA best practices, and which further establishes strategic designation priorities, replenishment requirements, budget integration standards, and annual reporting obligations;

WHEREAS, the adoption of a formal Fund Balance Policy is a prerequisite for and supports the City's pursuit of the GFOA Certificate of Achievement for Excellence in Financial Reporting, and further supports the maintenance of the City's AA bond rating from Standard & Poor's by demonstrating the institutional fiscal discipline that rating agencies evaluate in their assessment of local government creditworthiness; and

WHEREAS, the City Council has reviewed Policy No. FIN-001 in its entirety and has had the opportunity to ask questions of the Mayor regarding its provisions and has determined that its adoption is in the best interests of the City of Irondale and its residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Irondale, Alabama, duly assembled in regular session, that:

Section 1. Adoption of Fund Balance Policy. The City Council of the City of Irondale, Alabama, hereby adopts Fund Balance Policy No. FIN-001, a copy of which is attached hereto as Exhibit A and incorporated herein by reference as if outlined in full. The Fund Balance Policy shall be effective as of the date of adoption of this Resolution.

Section 2. GASB 54 Compliance. The City Council finds and declares that Policy No. FIN-001 is consistent with the requirements of Governmental Accounting Standards Board Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. All governmental fund financial statements of the City shall be prepared in conformity with the classification standards established in Policy No. FIN-001.

Section 3. Reserve Targets — Formal Establishment. The City Council hereby formally establishes the following reserve thresholds for the unassigned General Fund balance, as more fully described in Policy No. FIN-001: (a) a minimum Floor reserve of 16.7% of total annual General Fund revenues (approximately two months of operating capacity); (b) a Target reserve of 25.0% of total annual General Fund revenues (approximately three months of operating capacity); and (c) a maximum Ceiling reserve of 41.7% of total annual General Fund revenues (approximately five months of operating capacity). These thresholds shall be applied in the budget process and financial reporting of the City, effective immediately.

Section 4. Strategic Designation — Mayor Direction. The City Council directs the Mayor to prepare and present to the City Council, within ninety (90) days of the effective date of this Resolution, recommended resolutions for the formal designation of excess General Fund reserves above the Target level, consistent with the strategic designation priority framework established in Section 4 of Policy No. FIN-001. The Council specifically directs that the proposed designations include, at a minimum, a Capital Stabilization Reserve and a Water Fund Stabilization Reserve as described in Policy No. FIN-001.

Section 5. Budget Integration. Effective with the preparation of the City's FY 2026-27 annual budget, fund balance compliance projections consistent with Policy No. FIN-001 shall be incorporated into all budget proposals presented to the City Council. No annual budget shall be submitted to the City Council for adoption that projects the year-end unassigned General Fund balance below the Floor without a concurrent Restoration Plan as required by Section 5 of Policy No. FIN-001.

Section 6. Annual Review Requirement. An annual review of Policy No. FIN-001 following the close of each fiscal year shall be conducted no later than December 31 and to present the findings and any recommended amendments to the City Council no later than January 31 of the following year. The first annual review shall be presented to the City Council no later than January 31, 2027.

Section 7. Disclosure to Rating Agencies and Auditors. The City Clerk/Treasurer is directed to provide a copy of Policy No. FIN-001 to Standard & Poor's and any other bond rating

agencies reviewing the City's credit, and to the City's independent auditors, upon the adoption of this Resolution and upon any subsequent amendment. The Policy shall be referenced in the Notes to the Financial Statements and in the Management's Discussion and Analysis of the City's Annual Comprehensive Financial Report beginning with the fiscal year ending September 30, 2026.

Section 8. Severability. If any provision of this Resolution or Policy No. FIN-001 is held to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

Section 9. Effective Date. This Resolution shall take effect immediately upon adoption by the City Council of the City of Irondale, Alabama.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

EXHIBIT A

FUND BALANCE POLICY

POLICY INFORMATION	DETAILS
Policy Number	FIN-001
Adopted by City Council	Resolution No. XX-XXX_
Effective Date	XX/XX/2026 _____
Supersedes	No Prior Policy
Review Cycle	Annual — By December 31

Adopted by Resolution No. XX-XXXX approved by the Irondale City Council on XXX/XX/XXX

1 PURPOSE, SCOPE & LEGAL AUTHORITY

1.1 Purpose

The City of Irondale, Alabama (the "City") establishes this Fund Balance Policy to provide a formal framework governing the accumulation, maintenance, classification, use, and replenishment of fund balances in the City's governmental funds. This Policy is intended to:

- Ensure the City maintains adequate financial reserves to protect essential municipal services during periods of economic downturn, revenue shortfall, or unanticipated expenditure demand;
- Provide the City Council, management, residents, and external stakeholders — including bond rating agencies and financial institution partners — with clear, transparent standards for evaluating the City's financial health and reserve adequacy;
- Support the maintenance of the City's AA bond rating by demonstrating the institutional fiscal discipline that rating agencies assess in their evaluation of local government creditworthiness;
- Comply with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, and align with best practices published by the Government Finance Officers Association (GFOA); and
- Prevent the structural erosion of reserves through ad hoc spending decisions made without reference to long-term financial sustainability standards.

1.2 Scope

This Policy applies to all governmental funds of the City of Irondale, including the General Fund, Capital Projects Fund, Public Building Authority Fund (blended component unit), and all nonmajor governmental funds. This Policy does not apply to proprietary funds (the Water Enterprise Fund), fiduciary funds (the OPEB Trust and Deferred Compensation Trust), or component unit funds, which are governed by separate financial policies or legal agreements.

1.3 Legal Authority and Background

The City of Irondale is an Alabama Municipal Corporation incorporated in 1887, governed by an elected Mayor and a five-member City Council. The City Council has the authority and responsibility to establish fiscal policy for the City. This Policy is adopted by City Council resolution and may be amended only by subsequent Council action.

GASB Statement No. 54 establishes five fund balance classifications: Non-spendable, Restricted, Committed, Assigned, and Unassigned. This Policy governs the Committed, Assigned, and Unassigned classifications, as Non-spendable and Restricted classifications are determined by external legal constraints beyond the City's discretion.

2 FUND BALANCE CLASSIFICATIONS — GASB STATEMENT NO. 54

In accordance with GASB Statement No. 54, the City shall report fund balance in the following classifications, listed in order from most to least constrained:

Classification	Definition	Authority to Change	Irondale FY2025 Balance
Non-spendable	Amounts not in spendable form (e.g., prepaid items, inventory) or legally required to remain intact	N/A — external constraint	\$382,801
Restricted	Constrained by external parties (creditors, grantors, laws, regulations) for a specific purpose	N/A — external constraint	\$35,918,125
Committed	Constrained by formal City Council action for a specific purpose, it can only be changed by the same level of action	City Council Resolution	\$728,715
Assigned	Intended for a specific purpose by the City Council or the Mayor's delegation; less formal than committed	Mayor or City Council	\$0 (see Section 4)
Unassigned	Residual fund balance in the General Fund, the only governmental fund that can report a positive unassigned balance	General Fund only	\$15,941,707

2.1 Spending Order Policy

When multiple classifications of fund balance are available for the same purpose, expenditures shall be charged to fund balance classifications in the following order:

1. Restricted — Use restricted resources before all others when the expenditure qualifies.
2. Committed — use committed resources before assigned or unassigned;
3. Assigned — use assigned resources before unassigned; and
4. Unassigned — use only after all other applicable classifications have been exhausted.

This spending order policy ensures that the most flexible resources are preserved the longest, maintaining maximum financial flexibility for the City.

2.2 Authority to Commit Fund Balance

The City Council is the highest level of decision-making authority for the City of Irondale. Only the City Council, acting by formal resolution adopted at a duly noticed public meeting, may commit fund balance to a specific purpose. A commitment remains binding until removed or modified by an equal or higher level of formal Council action.

2.3 Authority to Assign Fund Balance

The City Council hereby delegates to the City Treasurer the authority to assign fund balances for specific purposes that do not rise to the level requiring a Council commitment. All assignments shall be documented in writing.

3 GENERAL FUND RESERVE TARGETS & THRESHOLDS

The General Fund is the City's primary operating fund and the most critical measure of financial health. The City establishes the following reserve levels, each with a defined purpose, calculation basis, and response obligation.

Reserve Level	Target	FY2025 Amount	Status
FLOOR — Minimum Reserve	16.7% of total General Fund revenues (2 months of operating capacity)	~\$6.6M (16.7% of \$39.9M)	✓ Met — Current balance \$15.9M
TARGET — Optimal Reserve	25.0% of total General Fund revenues (3 months of operating capacity)	~\$9.97M (25.0% of \$39.9M)	✓ Met — Current balance \$15.9M
CEILING — Maximum Reserve	41.7% of total General Fund revenues (5 months of operating capacity)	~\$16.6M (41.7% of \$39.9M)	✓ At ceiling — \$15.9M

3.1 Floor Reserve — Minimum Required Balance

The City shall maintain an unassigned General Fund balance of not less than 16.7% of total annual General Fund revenues (approximately two months of operating capacity) at all times. This minimum is consistent with the GFOA recommended minimum and represents the absolute floor below which the City's reserve position is considered inadequate.

Calculation: Floor = Total General Fund Revenues × 16.7%

FY2025 Floor: \$39,918,000 × 16.7% = approximately \$6,666,000

If the unassigned fund balance falls below the Floor at any fiscal year-end, the City Council shall be notified within 30 days and a Restoration Plan shall be presented as required by Section 5 of this Policy.

3.2 Target Reserve — Optimal Operating Balance

The City's long-term target for the unassigned General Fund balance is 25.0% of total annual General Fund revenues (approximately three months of operating capacity). This Target reflects the City's revenue concentration risk — with sales and use tax comprising approximately 49.2% of total governmental revenues — and the need to maintain an adequate cushion against a single-quarter revenue shortfall.

Calculation: Target = Total General Fund Revenues × 25.0%

FY2025 Target: \$39,918,000 × 25.0% = approximately \$9,980,000

The Target represents the fund balance level the City strives to maintain under normal operating conditions. Budget decisions shall be made to maintain the unassigned fund balance at or above the Target.

3.3 Ceiling Reserve — Maximum Unassigned Balance

The City shall not accumulate an unassigned General Fund balance exceeding 41.7% of total annual General Fund revenues (approximately five months of operating capacity) without City Council action. Amounts above the Ceiling represent resources that exceed prudent reserve levels and should be formally designated for specific purposes that serve the City's long-term strategic interests.

Calculation: Ceiling = Total General Fund Revenues × 41.7%

FY2025 Ceiling: \$39,918,000 × 41.7% = approximately \$16,645,000

When the unassigned fund balance exceeds the Ceiling at fiscal year-end, the City Council shall be presented with a recommended designation plan within 90 days. The City Council shall act on the designation plan by resolution within 180 days of the fiscal year-end.

4 STRATEGIC FUND BALANCE DESIGNATIONS

Amounts above the Target Reserve but within the Ceiling may be designated by City Council resolution for specific long-term strategic purposes. The City recognizes the following priority designations, listed in the order in which excess reserves should be allocated:

Priority	Designation	Purpose	Recommended Funding Level
1st	Capital Stabilization Reserve	Emergency capital repair and replacement; bridge funding for capital projects pending grant reimbursement; protection against capital project cost overruns	\$2,000,000 – \$3,000,000
2nd	Water Fund Stabilization Reserve	Support Water Enterprise Fund operational gap during rate restructuring transition; reduce General Fund transfer dependency.	Up to \$1,500,000
3rd	Economic Development Reserve	Bridge funding for economic development initiatives, infrastructure required to support major commercial developments, and the Billion Dollar Vision program obligations	Up to \$2,000,000
4th	Debt Service Reserve Supplement	Supplemental reserve for PBA debt service obligations to reduce exposure during revenue volatility periods	Up to \$1,000,000
5th	Revenue Stabilization Reserve	Counter-cyclical buffer funded during revenue growth years; available to prevent service cuts during revenue downturns	Up to 10% of annual revenues (~\$4,000,000)

4.1 Capital Stabilization Reserve — Operating Rules

The Capital Stabilization Reserve is the City's first strategic priority because it directly prevents emergency capital expenditures — like the \$750,000 Water Fund emergency main repair in FY2025 — from distorting operating fund performance.

- **Allowable uses:** Emergency capital repairs exceeding \$100,000; capital project cost overruns approved by City Council; bridge funding pending confirmed grant reimbursement.
- **Prohibited uses:** Recurring operating expenditures; personnel costs; debt service (except as emergency bridge); any expenditure below \$100,000.
- **Authorization:** All draws require Mayor recommendation and City Council resolution.
- **Replenishment:** Any draw on this reserve must be replenished within two fiscal years through budget appropriation.
- **Annual contribution:** The budget should include an annual contribution target of 1.5% of the City's total capital asset base (approximately \$1.35 million annually based on FY2025 asset values of \$89.7 million).

4.2 Water Fund Stabilization Reserve — Operating Rules

The Water Fund Stabilization Reserve recognizes that the Water Enterprise Fund is undergoing a rate restructuring effective April 2026 and requires temporary General Fund support during the transition to operational self-sufficiency. This reserve formalizes and limits that support.

- **Purpose:** To fund General Fund transfers to the Water Enterprise Fund during the rate transition period, expected to conclude no later than FY2028.
- **Sunset provision:** This designation shall be reviewed annually. The City Council shall determine by FY2028 whether the Water Fund has achieved operational self-sufficiency. At this point, this designation shall be dissolved, and the remaining balance returned to unassigned or redesignated.
- **Maximum transfers:** Annual General Fund transfers to the Water Fund shall not exceed the designated reserve balance. Once the designation is exhausted, additional transfers require a new City Council resolution and a finding that the Water Fund rate structure cannot be further adjusted in the near term.

5 RESERVE REPLENISHMENT & RESTORATION REQUIREMENTS

5.1 Triggering Events

A Restoration Plan is required whenever any of the following conditions occur:

1. The unassigned General Fund balance at fiscal year-end falls below the Floor (16.7% of revenues);
2. The unassigned General Fund balance declines by more than 15% in a single fiscal year due to unanticipated conditions, regardless of whether the Floor has been breached. Planned, Council-approved deficits reflected in the adopted Five-Year Financial Forecast do not constitute a triggering event under this provision; or
3. Any strategic designation established under Section 4 is drawn below 50% of its designated level.

5.2 Restoration Plan Requirements

Upon a triggering event, the Mayor shall present a Restoration Plan to the City Council within 30 days. The Restoration Plan shall include:

- The cause of the reserve decline or draw, with quantification of the financial impact;
- A proposed timeline for restoring the affected balance to its required or target level;
- Specific budget actions (revenue increases, expenditure reductions, or reserve transfers) that will fund the restoration;
- Identification of any one-time factors that will not recur in future periods; and
- A monitoring plan with quarterly progress reports to the City Council until restoration is complete.

5.3 Restoration Timeline Standards

Triggering Condition	Restoration Target	Maximum Timeline
Balance below Floor (16.7%)	Restore to the floor minimum	3 fiscal years
Balance below Target (25.0%)	Restore to Target	5 fiscal years
Single-year decline > 15%	Arrest decline; present plan (does not apply to adopted forecast deficits)	1 fiscal year to present plan
Capital Reserve draw	Restore to the designated level	2 fiscal years
Water Fund Reserve draw	Review and redesignate	Annual review

5.4 Replenishment Priority

When the City generates operating surpluses in any fiscal year, available surplus funds shall be allocated in the following priority order before any other discretionary use:

1. Restore any reserve below its Floor to the Floor level;
2. Restore any Capital Stabilization Reserve draw to the designated level;
3. Restore the General Fund balance to the Target level if below Target;
4. Fund Priority 1 through Priority 3 strategic designations if unfunded;
5. Address any remaining structural budget imbalances; and
6. Remaining surplus available for one-time capital or strategic purposes by Council action.

6 REPORTING, MONITORING & ANNUAL REVIEW

6.1 Monthly Monitoring

The Accountant shall monitor fund balance levels on a monthly basis through the City's financial management system (Incode). The following reports shall be generated and reviewed monthly:

- **Fund Balance Report:** Current unassigned fund balance compared to Floor, Target, and Ceiling thresholds, with year-over-year comparison and year-end projection.
- **Revenue vs. Budget:** Monthly and year-to-date revenues by major category versus budget, with variance analysis for any category exceeding 10% unfavorable variance.
- **Expenditure vs. Budget:** Monthly and year-to-date expenditures by department versus budget, with explanation required for any department exceeding 5% over budget year-to-date.
- **Strategic Designation Status:** Current balance of each designated reserve compared to its authorized level.

6.2 Quarterly Reporting to City Council

The Accountant shall prepare a quarterly financial report for the Mayor to present to the City Council covering the following items as they relate to this Policy:

- Current unassigned fund balance and percentage of revenues, with comparison to prior quarter and prior year;
- Status of all strategic reserve designations;
- Revenue trend analysis — highlighting any category showing more than two consecutive quarters of decline;
- Water Enterprise Fund operating ratio and General Fund transfer year-to-date;
- Any triggering events under Section 5.1 and the status of any active Restoration Plan; and
- Year-end fund balance projection based on current run rates.

6.3 Annual Policy Review

This Policy shall be reviewed annually following the close of each fiscal year, no later than December 31. The annual review shall assess:

- Whether the Floor, Target, and Ceiling thresholds remain appropriate given changes in revenues, expenditure levels, and risk profile;
- Whether the strategic designation priorities and funding levels in Section 4 should be adjusted;
- Whether the Water Fund Stabilization Reserve sunset provisions remain on track;
- Compliance with GFOA best practices, including any GFOA guidance updates issued during the year; and
- Any changes in Alabama law or bond covenants that affect fund balance requirements.

The annual review findings shall be presented to the City Council no later than January 31st of the following year, with recommended amendments, if any.

6.4 S&P and Bond Rating Agency Reporting

This Policy shall be provided to Standard & Poor's and any other rating agencies reviewing the City's credit upon request. The City's annual Comprehensive Financial Report (or Annual Comprehensive Financial Report upon GFOA certification) shall reference this Policy and report the City's compliance with reserve targets for the fiscal year covered.

S&P's USPF criteria explicitly credit formal written fund balance policies as a management positive. The existence of this Policy — and the City's demonstrated compliance with it — supports the City's AA rating and positions Irondale for potential rating improvement as reserves and the Water Fund mature.

7 BUDGET PROCESS INTEGRATION

7.1 Annual Budget Preparation

This Policy shall be integrated into the City's annual budget process as follows:

1. **Budget Kickoff (June):** The Mayor shall present the current fund balance position, the projected year-end balance, and reserve target compliance status to City Council as part of the budget kickoff presentation.
2. **Budget Proposal (August):** The proposed annual budget shall include an explicit fund balance projection showing projected beginning balance, projected revenues, projected expenditures, and projected ending balance compared to Floor, Target, and Ceiling.
3. **Budget Adoption (September):** The City Council shall adopt the budget only after reviewing and accepting the fund balance projection. A budget that projects the ending unassigned fund balance below the Floor shall not be adopted without a concurrent Restoration Plan.
4. **Budget Amendments:** Any mid-year budget amendment that would reduce the projected year-end fund balance below the Target shall be accompanied by a fund balance impact analysis prepared by the Accountant and the Mayor's recommendation before City Council action.

7.2 Prohibition on Structural Deficit Budgeting

The City shall not adopt an annual budget that relies on fund balance draws to fund recurring operating expenditures. Specifically:

- The City shall not use unassigned fund balance to fund personnel salaries, benefits, or other recurring operational costs in consecutive fiscal years.
- One-time use of fund balance for non-recurring capital expenditures or one-time initiatives is permitted, provided the resulting projected year-end balance remains above the Floor.
- Any proposed use of unassigned fund balance in the budget shall be explicitly identified as a fund balance draw in the budget document and in the budget presentation to City Council.

7.3 Revenue Windfall Protocol

When actual revenues exceed budgeted revenues by more than 5% in any fiscal year (a "Revenue Windfall"), the Mayor shall present the City Council with a Windfall Allocation Recommendation within 90 days of fiscal year-end. The allocation shall follow the replenishment priority order in Section 5.4 before any portion is allocated to new programs or expenditures. This protocol ensures that windfall revenues strengthen the City's long-term financial position rather than creating structural expenditure commitments that outlast the revenue surge.

7.4 Annual Compliance Dashboard

The Annual Compliance Dashboard template (as shown in Appendix A) shall be completed on an annual basis as a part of the City's fiscal year-end financial close. It shall be presented to the City Council no later than December 31st.

8 DEFINITIONS

Assigned Fund Balance. Fund balance that the City intends to use for a specific purpose, as expressed by the City Council or the Mayor. The assigned fund balance is less constrained than the committed fund balance.

Ceiling Reserve. The maximum unassigned General Fund balance threshold established by this Policy is set at 41.7% of total annual General Fund revenues. Balances above the Ceiling require City Council designation.

Committed Fund Balance. Fund balance constrained by formal City Council action (resolution) for a specific purpose. It can only be removed or changed by the same level of action.

Floor Reserve. The minimum unassigned General Fund balance required by this Policy is set at 16.7% of total annual General Fund revenues (two months of operating capacity). A breach triggers mandatory Restoration Plan requirements.

Fund Balance. The net position of a governmental fund — total fund assets and deferred outflows of resources minus total fund liabilities and deferred inflows of resources — is reported under the modified accrual basis of accounting.

GASB. The Governmental Accounting Standards Board is the independent standard-setting body for governmental accounting and financial reporting in the United States.

GFOA. Government Finance Officers Association, a professional organization whose best practices and Certificate of Achievement for Excellence in Financial Reporting program establish standards for governmental financial management.

Nonspendable Fund Balance. Fund balance not in spendable form (inventories, prepaid items) or legally required to remain intact. Not subject to this Policy.

Restoration Plan. A formal plan presented by the Mayor to the City Council following a triggering event under Section 5.1, describing the cause of reserve decline and specific steps for restoring the reserve to required levels.

Restricted Fund Balance. Fund balance constrained by external parties (creditors, grantors, laws, constitutional provisions) for specific purposes. Not subject to this Policy.

Revenue Windfall. A fiscal year in which actual General Fund revenues exceed budgeted revenues by more than 5%, triggering the Windfall Allocation Recommendation process under Section 7.3.

Target Reserve. The optimal unassigned General Fund balance established by this Policy is set at 25.0% of total annual General Fund revenues (three months of operating capacity).

Unassigned Fund Balance. The residual classification of fund balance in the General Fund after all other classifications have been applied. Only the General Fund reports a positive unassigned fund balance under GASB Statement No. 54.

9 EXCEPTIONS, AMENDMENTS & ADOPTION

9.1 Exceptions

Exceptions to this Policy may only be granted by the City Council acting by formal resolution. Any resolution granting an exception shall:

- Identify the specific provision(s) of this Policy from which an exception is sought;
- State the reason(s) for the exception and the specific extraordinary circumstances that justify departure from this Policy;
- Specify the time period during which the exception applies; and
- Include a plan for returning to compliance with this Policy upon expiration of the exception period.

9.2 Policy Amendments

This Policy may be amended only by City Council resolution adopted at a duly noticed public meeting. Proposed amendments shall be presented to the City Council with a written analysis prepared by the Mayor addressing: (1) the reason for the proposed amendment; (2) the financial impact of the amendment; and (3) whether the amendment remains consistent with GASB Statement No. 54 and GFOA best practices.

9.3 Relationship to Other Policies

This Policy supplements and does not replace the following fiscal management frameworks and policies:

- The City's Annual Budget Ordinance and budget policies;
- Any debt management policy adopted by the City;
- Any capital improvement program and capital project authorization procedures adopted by the City;
- Any water enterprise fund rate policy and enterprise fund operating guidelines adopted by the City; and
- Alabama statutory requirements governing municipal finance.

In the event of a conflict between this Policy and any of the above, the more restrictive provision shall govern unless otherwise resolved by City Council action.

A APPENDIX A — ANNUAL COMPLIANCE DASHBOARD SAMPLE TEMPLATE

Metric	Policy Requirement	FY2025 Actual	Compliance
Unassigned General Fund Balance	At or above Floor (16.7%)	\$15,941,707 (39.9%)	✓ COMPLIANT
Floor Reserve Test	>= 16.7% of revenues	\$15.9M vs. \$6.7M min.	✓ COMPLIANT
Target Reserve Test	>= 25.0% of revenues	\$15.9M vs. \$10.0M target	✓ COMPLIANT
Ceiling Test	<= 41.7% of revenues	\$15.9M vs. \$16.6M ceiling	✓ COMPLIANT
Capital Stabilization Reserve	\$2M - \$3M designated	Not yet designated	■ PENDING COUNCIL ACTION
Water Fund Stabilization Reserve	Up to \$1.5M designated	Not yet designated	■ PENDING COUNCIL ACTION
Water Fund Transfer (Gen Fund)	Declining toward \$0 by FY2028	\$1,170,076 net in FY2025	■ MONITOR — rate review underway
Fund Balance Policy Adoption	Adopted by Council resolution	This document	■ PENDING ADOPTION
Annual Policy Review Completed	By December 31 annually	First year — N/A	N/A
S&P Rating Maintained	AA or higher	AA	✓ COMPLIANT

Resolution 2026-R-99

A Resolution authorizing execution of an agreement with Charles Williams & Associates, LLC for Professional Design Services for a Public Works Building

BE IT HEREBY RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute an agreement (in substantially the form attached hereto as Exhibit A) with Charles Williams & Associates, LLC in an amount not to exceed 6.2% of the total construction costs for professional design services for a public works building and to execute any document necessary to effectuate such agreement.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

Exhibit A

DRAFT AIA® Document B104® - 2017

Standard Abbreviated Form of Agreement Between Owner and Architect

AGREEMENT made as of the date of the last party to execute this Agreement.

BETWEEN the Architect's client identified as the Owner/Lessee:
(Name, legal status, address and other information)

«The City of Irondale, Alabama »« »
«101 20th Street South »
«Irondale, Alabama 35210 »
« »

and the Architect:
(Name, legal status, address and other information)

«Charles Williams & Associates, Inc. »« »
«3601 8th Avenue South »
«Birmingham, Alabama 35222 »
« »

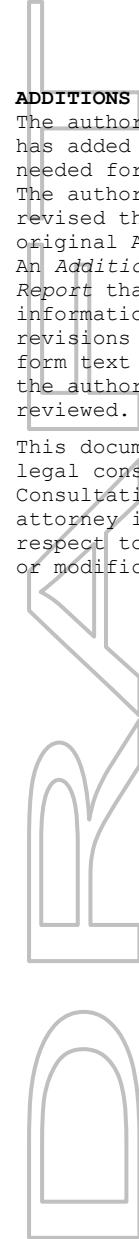
for the following Project:
(Name, location and detailed description)

«Irondale Public Works Facility »
«2074 Ruffner RD
Irondale, Alabama, 35210 »
«A 14,000sf +/- Public works facility with associated exterior amenities »

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.



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ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth below:

(State below details of the Project's site and program, Owner's contractors and consultants, Architect's consultants, Owner's budget for the Cost of the Work, and other information relevant to the Project.)

« The project includes comprehensive architectural and engineering services for the design and construction of a new Public Works Facility for the City of Irondale. The facility will consist of approximately 14,100+/- square feet of enclosed space within a pre-engineered building system, along with supporting exterior components such as a wash bay, fuel island and canopy, and operational storage areas. The facility will accommodate administrative functions, equipment storage, and maintenance operations for the Public Works Department. The project will be located on City-owned property and will include development of approximately 3 acres of the site to support circulation, utilities, parking, and associated infrastructure. The anticipated construction budget is estimated to be \$7.5 million »

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that such information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the schedule, the Architect's services and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide the professional services set forth in this Agreement consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.2 The Architect shall maintain the following insurance until termination of this Agreement. *(Identify types and limits of insurance coverage, and other insurance requirements applicable to the Agreement, if any.)*

.1 Commercial General Liability

«\$2,000,000.00 per occurrence and \$4,000,000.00 general aggregate – See attached Certificate of Insurance »

.2 Automobile Liability (including non-owned and hired)

«\$2,000,000.00 combined single limit – See attached Certificate of Insurance »

.3 Workers' Compensation and Employer's Liability - Worker's compensation insurance in such amounts as required under Alabama state law for its employees

« Employer's Liability - \$1,000,000.00 each accident; \$1,000,000.00 – disease (each employee); and \$1,000,000.00 – disease policy limit – See attached Certificate of Insurance »

.4 Professional Liability

«\$2,000,000.00 per occurrence and \$2,000,000.00 aggregate – See Certificate of Insurance »

.5 Umbrella

«\$2,000,000.00 per occurrence; \$2,000,000.00 aggregate – See Certificate of Insurance »

Such insurance coverages shall be at the expense of the Architect and shall not be an expense of the Owner. Any combination of primary and umbrella/excess coverage is acceptable as long as it satisfies the combined minimum coverage limits of each line. Nothing contained in these insurance requirements is to be construed as limiting the Architect's responsibility for any and all damages resulting from operations under this Agreement. Each of the insurance coverages required above shall be issued by an insurer licensed by the Insurance Commissioner to transact the business of insurance in the state of Alabama for the applicable line of insurance, and such insurer (or, for qualified self-insureds or group self-insureds, a specific excess insurer providing statutory limits) must have a Best Policyholders Rating of "A-" or better and financial size rating of Class VII or larger. Each party hereto waives all subrogation rights against the other for any and all claims or actions covered by the respective party's insurance coverage.

Such insurance certificates held by the Architect shall provide that Owner is an additional insured as required by written contract and that no cancellation or non-renewal of such policies can take effect without thirty (30) days' prior written notice by mail to Owner.

It is understood and agreed between the parties hereto that all insurance coverage types and coverage amounts required herein from the Architect shall be required of any subcontractor and/or consultant that the Architect uses to provide services pursuant to the terms of this Agreement. Architect agrees to ensure that each subcontractor and/or consultant utilized by Architect possesses the requisite insurance as set forth above. Further, Architect agrees to require each subcontractor and/or consultant providing services to provide the Architect with proof thereof in advance of the provision of services hereunder. In the event that a subcontractor and/or consultant does not possess insurance required herein, then Architect shall not use such subcontractor and/or consultant to render services pursuant to this Agreement. Further, in the event that Architect utilizes a subcontractor and/or consultant which does not possess the requisite insurance required in this Agreement, then Architect shall be solely responsible for any and all losses suffered by the

Owner, its agents, employees, officials, representatives, and due to the lack of insurance by the subcontractor and/or consultant. Architect shall obtain a certificate of insurance from each subcontractor and/or consultant to verify the presence of the coverages required herein and shall regularly evaluate such insurance certificates and monitor such coverages for cancellation and expiration of coverage. The insurance certificates shall be made available to the Owner upon request.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on (1) the accuracy and completeness of the services and information furnished by the Owner and (2) the Owner's approvals. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.2 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.3 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall discuss with the Owner the Owner's program, schedule, budget for the Cost of the Work, Project site, and alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the Project requirements.

§ 3.2.3 The Architect shall consider the relative value of alternative materials, building systems and equipment, together with other considerations based on program, aesthetics, and any sustainable objectives, in developing a design for the Project that is consistent with the Owner's schedule and budget for the Cost of the Work.

§ 3.2.4 Based on the Project requirements, the Architect shall prepare Design Documents for the Owner's approval consisting of drawings and other documents appropriate for the Project and the Architect shall prepare and submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.5 The Architect shall submit the Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Construction Documents Phase Services

§ 3.3.1 Based on the Owner's approval of the Design Documents, the Architect shall prepare for the Owner's approval Construction Documents consisting of Drawings and Specifications setting forth in detail the requirements for the construction of the Work. The Owner and Architect acknowledge that in order to construct the Work the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.4.4.

§ 3.3.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.3.3 The Architect shall submit the Construction Documents to the Owner, update the estimate for the Cost of the Work and advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.3.4 The Architect, following the Owner's approval of the Construction Documents and of the latest estimate of the Cost of the Work, shall assist the Owner in obtaining bids or proposals and awarding and preparing contracts for construction.

§ 3.4 Construction Phase Services

§ 3.4.1 General

§ 3.4.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A104™-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. If the Owner and Contractor modify AIA Document A104-2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.4.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.4.1.3 Subject to Section 4.2, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.4.2 Evaluations of the Work

§ 3.4.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.2, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.4.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents and has the authority to require inspection or testing of the Work.

§ 3.4.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.4.2.4 When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith.

§ 3.4.2.5 The Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.4.3 Certificates for Payment to Contractor

§ 3.4.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the

Architect's evaluation of the Work as provided in Section 3.4.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified.

§ 3.4.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.4.4 Submittals

§ 3.4.4.1 The Architect shall review and approve, or take other appropriate action, upon the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or any construction means, methods, techniques, sequences or procedures.

§ 3.4.4.2 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.4.4.3 The Architect shall review and respond to written requests for information about the Contract Documents. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness.

§ 3.4.5 Changes in the Work

The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2.3, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.4.6 Project Completion

The Architect shall conduct inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion; forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services are not included in Basic Services but may be required for the Project. The Architect shall not provide the Supplemental Services indicated below (or any other Supplemental Service) until the Architect receives the Owner's written authorization, and the Owner shall compensate the Architect as provided in Section 11.2 for Supplemental Services approved by Owner. Supplemental Services may include preparatory surveys, programming, site evaluation and planning, environmental studies, civil engineering, landscape design, telecommunications/data, security, measured drawings of existing conditions, coordination of separate contractors or

independent consultants, detailed cost estimates, on-site project representation beyond requirements of Section 4.2.2, value analysis, interior architectural design, tenant related services, preparation of record drawings, commissioning, sustainable project services, publishing of the advertisement for bids, and any other services not otherwise included in this Agreement.

(Identify below the Supplemental Services that the Architect is required to provide and insert a description of each Supplemental Service, if not further described in an exhibit attached to this document.)

«.. »

§ 4.2 The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Upon recognizing the need to perform Additional Services, the Architect shall notify the Owner. The Architect shall not provide the Additional Services until the Architect receives the Owner's written authorization. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3.

§ 4.2.1 The Architect shall provide services necessitated by a change in the Initial Information, changes in previous instructions or approvals given by the Owner, or a material change in the Project including size; quality; complexity; the Owner's schedule or budget for Cost of the Work; or procurement or delivery method as an Additional Service.

§ 4.2.2 The Architect has included in Basic Services ~~«thirty »~~ (~~«30 »~~) visits to the site by the Architect during construction. The Architect shall conduct site visits in excess of that amount as an Additional Service.

§ 4.2.3 The Architect shall, as an Additional Service, provide services made necessary by a Contractor's proposed change in the Work. The Architect shall prepare revisions to the Architect's Instruments of Service necessitated by Change Orders and Construction Change Directives as an Additional Service.

§ 4.2.4 If the services covered by this Agreement have not been completed through no fault of the Architect within ~~«twenty-four »~~ (~~«24 »~~) months from the date of ~~this Agreement~~ commencement of schematic design by Architect and as agreed to by both parties, , the extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program which shall set forth the Owner's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project; a written legal description of the site; and services of geotechnical engineers or other consultants, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project.

§ 5.4 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.5 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests; tests for air and water pollution; and tests for hazardous materials.

§ 5.6 Except as otherwise provided herein, the Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.7 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.8 The Owner shall endeavor to communicate with the Contractor through the Architect about matters arising out of or relating to the Contract Documents.

§ 5.9 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.10 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding and price escalation; to determine what materials, equipment, component systems and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, construction procurement activities have not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted, as necessary, to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's current budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;

- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums when due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other, for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A104–2017, Standard Abbreviated Form of Agreement Between Owner and Contractor. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party’s termination of this Agreement, except as specifically provided in Section 9.6.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect’s services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 Mediation, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. The parties shall share the mediator’s fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.3 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:
(Check the appropriate box.)

[« »] Arbitration pursuant to Section 8.3 of this Agreement

[«X »] Litigation in a court of competent jurisdiction

[« »] Other: *(Specify)*

« »

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Intentionally deleted.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect’s option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give

seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for reasonable expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 In the event of termination not the fault of the Architect, the Architect shall be compensated for services performed prior to termination, Reimbursable Expenses incurred, and all reasonable costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:
(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

«Zero dollars (\$0.00) »

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

« Twenty-five Thousand dollars (\$25,000.00) »

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A104-2017, Standard Abbreviated Form of Agreement Between Owner and Contractor.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates or consents, the proposed language of such certificates or consents shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 The Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. However, the Architect's materials shall not include information the Owner has identified in writing as confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

§ 10.9 By signing this Agreement, the contracting parties affirm, for the duration of the Agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the Agreement and shall be responsible for all damages resulting therefrom.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- .1 Stipulated Sum
(Insert amount)

« »

- .2 Percentage Basis
(Insert percentage value)

«Six point two » («6.2 ») % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

- .3 Other
(Describe the method of compensation)

« »

§ 11.2 For Supplemental Services identified in Section 4.1, the Owner shall compensate the Architect as follows: (Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

«1.2 times the direct cost for all Supplemental Services »

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

«1.2 times the direct cost for all Additional Services »

§ 11.3.1 Additional Services Allowance

The Owner agrees to a not-to-exceed allowance of \$50,000 for Additional Services. This allowance shall be used only with prior written authorization from the Owner and may include reimbursable consultant services or hourly services performed by the Architect. The Architect will invoice against this allowance as services are performed and will notify the Owner upon reaching 75% of the allowance.

§ 11.4 Compensation for Supplemental and Additional Services of the Architect’s consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus « » percent (« »%), or as follows:

«1.2 times the direct cost for all Supplemental and Additional Services »

§ 11.5 Where compensation for Basic Services is based on a stipulated sum or percentage of the Cost of the Work, the compensation for each phase of services shall be as follows:

Schematic Design Phase	«ten »	percent («10 »	%)
Construction Documents	«fifteen »	percent («15 »	%)
Design Development Phase				
Construction Documents	«fifty »	percent («50 »	%)
Phase				
Bidding/Negotiation	«five »		«5 »	%)
Contract Administration	«twenty »		«20 »	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner’s most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner’s budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect’s consultants, if any, are set forth below. The rates shall be adjusted in accordance with the Architect’s and Architect’s consultants’ normal review practices.

(If applicable, attach an exhibit of hourly billing rates or insert them below.)

« »

Employee or Category	Rate
Principal	\$345.00
Director	\$330.00
Senior Project Manager	\$295.00
Project Manager	\$270.00
Senior Project Architect/Designer	\$270.00
Project Architect/Designer	\$225.00
Clerical / Admin.	\$150.00

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Deleted;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in writing in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project with Owner's prior written approval;
- .9 All taxes levied on reimbursable expenses; and
- .10 Site office expenses.

§ 11.8.2 For Reimbursable Expenses, the compensation shall be the expenses incurred by the Architect and the Architect's consultants at 1.2 times the direct cost.

§ 11.9 Payments to the Architect

§ 11.9.1 Initial Payment

An initial payment of «zero dollars » (\$ «0.00 ») shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.9.2 Progress Payments

§ 11.9.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice.

« » % « »

§ 11.9.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.9.2.3 Records of Reimbursable Expenses, expenses pertaining to Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times and which shall not unreasonably be withheld.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

«The Architect shall be paid a Basic Fee to be based on a Cost of Work to include Sales Tax Savings.

The total cost to be paid by the Owner under the terms of this Agreement shall not exceed \$465,050.00 without advance written approval of the Owner »

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

.1 AIA Document B104™–2017, Standard Abbreviated Form of Agreement Between Owner and Architect

.2 Building Information Modeling Exhibit, if completed:

«N/A »

.3 Exhibits:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits identified in Section 4.1.)

«Certificate of Insurance »

.4 Other documents:
(List other documents, if any, including additional scopes of service forming part of the Agreement.)

«Proposal to Mayor James D. Stewart, Jr. dated April 13, 2026 from. To the extent that any terms of this Agreement conflict with the proposal, the terms of the proposal shall control. »

This Agreement entered into as of the date of the last party to execute this agreement as set forth below.

OWNER *(Signature)*

« James D. Stewart, Jr., Mayor
City of Irondale, Alabama »

(Printed name and title)

Date: _____

ARCHITECT *(Signature)*

«Charles Williams, AIA »«President – CWA, Inc. »

(Printed name, title, and license number, if required)

Date: _____

April 13, 2026
Hon. James D. Stewart, Jr.
Mayor
City of Irondale
101 20th Street
Irondale, AL 35210

Re: **New Irondale Public Works Facility**
Architectural & Engineering Services
Letter of Proposal

Mayor Stewart,

Charles Williams & Associates, Inc. appreciates the opportunity to provide a proposal for architectural and engineering services for this project. We are excited about the opportunity to support the City and further strengthen our relationship. This proposal outlines our understanding of the project scope, budget, and services required.

PROJECT SCOPE

The project includes comprehensive architectural and engineering services for the design and construction of a new Public Works Facility for the City of Irondale. The facility will consist of approximately 11,000–12,000 square feet of enclosed space within a pre-engineered building system, along with supporting exterior components such as a wash bay, fuel island and canopy, and operational storage areas.

The facility will accommodate administrative functions, equipment storage, and maintenance operations for the Public Works Department. The project will be located on City-owned property and will include development of approximately 3 acres of the site to support circulation, utilities, parking, and associated infrastructure.

PRELIMINARY PROGRAM

The facility is anticipated to include:

- Administrative / office space for Public Works staff
- Enclosed equipment storage for fleet and large equipment
- Small engine shop for maintenance and repair
- Dedicated storage areas (sign and shop storage)
- Wash bay and cleaning area with appropriate drainage and environmental controls
- Fuel island and canopy with associated storage and dispensing systems
- Accessory and support spaces as required

Site development will include:

- Grading and drainage
- Utility extensions and coordination
- Paving, drives, and equipment maneuvering areas
- Environmental considerations related to fuel and wash operations
- Parking and site circulation

BUDGET

Based on the current program, the enclosed building area is approximately 11,300 SF. With a 25% allowance for circulation and mechanical space, the effective building area is approximately 14,100 SF. At a planning unit cost of \$350/SF, the estimated building cost is approximately \$4.9M.

Letter of proposal continued

Site development for approximately 3 acres is anticipated to range from \$1.5M to \$2.0M, depending largely on fuel storage and dispensing requirements. This results in a total construction cost range of approximately \$6.7M to \$7.2M.

To account for unknowns—particularly subsurface conditions—we recommend carrying a planning budget of **\$7.5M**.

This budget is based on currently available information and is intended to establish a basis for this proposal. The scope and budget will be refined and aligned throughout the design process.

SERVICES

Our services will include standard architectural basic services as outlined in the AIA Agreement between Owner and Architect. Work will be performed in the following phases, with cost alignment at each stage:

Phase	% Fee	Duration
Schematic Design	10%	60 days
Design Development	15%	60 days
Construction Documents	50%	60 days
Bidding / Negotiation	5%	Owner Driven
Construction Administration	20%	12–14 months (est.)
Total	100%	

FEE

In accordance with the Alabama Division of Construction Management (DCM) Basic Fee Schedule, we propose a fee of **6.2% of the construction cost**. The fee will be adjusted proportionally as the construction cost is refined.

ADDITIONAL SERVICES

Additional Services include work beyond Basic Services or items not fully defined at this stage. These services will be performed only upon prior written authorization and will be provided as a negotiated lump sum or hourly fee.

Consultant-related additional services will be billed at **1.2 times direct cost**, with a **Not-to-Exceed allowance of \$50,000**.

OWNER PROVIDED INFORMATION

Certain information may be required to support the project and is typically provided by third-party consultants. We can assist in procuring and coordinating these services if desired.

Items may include:

- Topographic, boundary, and utility survey
- Geotechnical report
- Environmental analysis

REIMBURSABLE SERVICES

Reimbursable expenses will be billed at **1.2 times direct cost** and may include printing, delivery, renderings, and travel. Mileage beyond 40 miles will be billed at the standard federal rate.

Letter of proposal continued

We appreciate the opportunity to submit this proposal. Upon acceptance, we will formalize the agreement using the standard AIA Owner-Architect Agreement (draft attached). Please let us know if you have any questions or would like to discuss any aspect of this proposal.

Sincerely,



Charles Williams, AIA, NCARB
Principal
Charles Williams & Associates

Acceptance of this proposal by:

Hon. James D. Stewart, Jr.
Mayor
City of Irondale

Resolution 2026-R-100

A Resolution authorizing the City of Irondale to enter into a Tax Abatement Agreement with CAV Kitchen LLC

WHEREAS, the City Council (the “Council”) of the City of Irondale, a political subdivision of the State of Alabama (the “City”), is authorized to grant tax abatements as permitted by the Tax Incentive Reform Act of 1992, codified as Section 40-9B-1 *et seq.* of the Alabama Code;

WHEREAS, CAV Kitchen LLC (“CAV”) plans to purchase and renovate a facility located at 1507 Alex Drive, Irondale, Jefferson County, Alabama (the “Site”) and plans to purchase furniture and equipment for the Site and operate the Site as a culinary incubator and corporate office (collectively, the “Project”), all with a total project capital investment, including building, furnishings, and equipment costs, of at least Two Million Eight Hundred Thousand Dollars (\$2,800,000.00);

WHEREAS, CAV will bring approximately sixty-five (65) jobs at a site located within the corporate limits of the City as described in the Tax Abatement Agreement between the City and the Company (the “Abatement Agreement”);

WHEREAS, the Project qualifies, by definition, as an “industrial or research enterprise,” as defined under Alabama Code § 40-9B-3(a)(10)a.2 in that it concerns a target of the state’s economic development efforts pursuant to The Accelerate Alabama Strategic Economic Development Plan (“Plan”) as the Project is supportive infrastructure for food production businesses, a targeted industry of the Plan;

WHEREAS, the terms of such abatements shall be set forth in the Abatement Agreement in substantially the form set forth herein in Exhibit A;

WHEREAS, CAV has presented a tax abatement application to the City with respect to the proposed tax abatements;

WHEREAS, the Council has determined that CAV should be granted an abatement of taxes as set forth herein in order to encourage and incentivize CAV to undertake the Project in the City; and

WHEREAS, copies of the Abatement Agreement have been presented to, considered and approved by the Council.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF IRONDALE, ALABAMA, in regular meeting duly assembled, a quorum being present as follows:

1. The Council does hereby approve and authorize (i) the approval of tax incentives for CAV as provided in the Abatement Agreement, (ii) the execution and delivery of the

Abatement Agreement, and (iii) the consummation of all other transactions described in the recitals to this resolution and contemplated by the Abatement Agreement.

2. Mayor James D. Stewart, Jr., or his designee, is hereby authorized and directed to execute and deliver the Abatement Agreement.

ADOPTED AND APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 21, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

EXHIBIT A

TAX ABATEMENT AGREEMENT

TAX ABATEMENT AGREEMENT

This **TAX ABATEMENT AGREEMENT** (“Agreement”) is entered into as of the date of the last party to execute this Agreement (“Effective Date”), by and between the **CITY OF IRONDALE, ALABAMA**, a political subdivision of the State of Alabama (the “City”) and **CAV KITCHEN, LLC**, an Alabama limited liability limited company (“CAV”). The City and CAV are each a “Party” to this Agreement and are collectively referred to as the “Parties”.

Recitals

WHEREAS, CAV plans to purchase and renovate a facility located at 1507 Alex Drive, Irondale, Jefferson County, Alabama (the “Site”) and plans to purchase furniture and equipment for the Site and operate the Site as a culinary incubator and corporate office (collectively, the “Project”); all with a total project capital investment, including land, building, furnishings, and equipment costs, of at least Two Million Eight Hundred Thousand Dollars (\$2,800,000.00) (“Total Project Costs”).

WHEREAS, CAV (i) will provide for the development of the food production industry through supportive infrastructure for food-production businesses by providing a location where food products are produced for resale beyond on-site consumption and (ii) will support the scaling of and distribution by such food-production businesses;

WHEREAS, CAV will bring approximately 65 onsite jobs into the City of Irondale;

WHEREAS, the Tax Incentive Reform Act of 1992 (the “Act”) is codified as amended in § 40-9B-1, *et seq.* of the *Code of Alabama*;

WHEREAS, CAV has submitted an Application to Granting Authority for Abatement of Taxes to the City, copies of which are attached hereto as **Exhibit 1** (the “Application”);

WHEREAS, the Project qualifies, by definition, as an “industrial or research enterprise,” as defined under Alabama Code § 40-9B-3(a)(10)a.2 in that it concerns a target of the state’s economic development efforts pursuant to The Accelerate Alabama Strategic Economic Development Plan (“Plan”) as the Project is supportive infrastructure for food production businesses, a targeted industry of the Plan;

WHEREAS, CAV has requested approval from the City for an abatement of noneducational ad valorem taxes for a period of ten (10) years and an abatement of construction related non-educational sales and use taxes; and

WHEREAS, the City has considered the Application and desires to grant an abatement of certain non-educational property taxes and construction-related transaction taxes with respect to the Project based upon the Application and the terms of the Agreement.

Agreement

NOW, THEREFORE, in consideration for the mutual promises and covenants contained in this Agreement, and for other valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Term. Except as provided in Section 7(b) hereof, the term of this Agreement shall commence on the Effective Date and shall continue in effect until the expiration of the tax abatements set forth in Section 2 hereof or until terminated as provided herein.

2. Abatement Grant. The City hereby grants to CAV an exemption from liability for the following taxes with respect to the Project, which abatements may be availed of by CAV and any contractor or supplier with respect to the Project.

(a) Non-educational Property Taxes: all property taxes imposed by the State of Alabama and the counties, municipalities and other taxing jurisdictions of the State of Alabama that are not required to be used for educational purposes or for capital improvements for education. CAV shall, at all times, remain liable for all educational property taxes.

(b) Construction-Related Transaction Taxes: the transaction taxes imposed by Chapter 23 of Title 40 of the *Code of Alabama (1975)*, and any county, city or other local construction-related (sales and use) transaction taxes on tangible personal property and taxable services to be incorporated into the Project, the cost of which may be added to a capital account with respect to the Project, except for those local construction-related transaction taxes levied for educational purposes or for capital improvements for education; and as such taxes are defined in the Act.

(c) Unless otherwise set forth herein, the non-educational property taxes and the non-educational construction-related transaction taxes abated pursuant to this Agreement shall be abated:

- (1) with respect to non-educational property taxes, for a period of ten (10) years beginning on the October 1st following the date on which the property owner takes possession of and is treated as the owner of such property for federal income tax purposes; and
- (2) with respect to construction-related transaction taxes, for a period beginning on the Effective Date of this Agreement and ending on the date on which the Project is placed in service, but in no event later than two (2) years from the Effective Date of the Agreement. For purposes of this Agreement, the phrase 'placed in service' shall mean, with respect to the Project, the day on which the period for depreciation begins, under the owner's customary depreciation practices.

3. Failure to Establish the Project and to Meet Projections. CAV must place the Project in service on the Site within two (2) years of the Effective Date of this Agreement and substantially meet the Projections (as set forth below in Section 6(b)(i) and (ii)) by January 31, 2030. If CAV does not meet both requirements within such time frames, then all such abatements granted herein may be revoked at the option of the City and the Agreement terminated according to the terms provided in Section 7.

4. Estimated Value of Abatement. Based in part upon the representations of CAV as to the relative costs of different elements comprising the Project and in part upon the City's knowledge of applicable tax rates within the City of Irondale, Jefferson County, and the State of Alabama, the amount of each tax abatement herein granted is hereby estimated to be as set forth below; provided, however, that the actual amount of such abatements shall not be deemed limited by the good faith estimates thereof made below. The estimated abatement amounts total \$430,000.00, which is comprised of the following:

(a) estimate of the total amount of non-educational real and personal property taxes abated: approximately \$250,000.00 over the term of this Agreement; and

(b) estimate of total amount of construction-related sales/use transaction taxes abated: approximately \$180,000.00.

5. Representations, Covenants and Warranties of CAV. CAV represents, covenants, and warrants to the City that:

(a) The Project will provide supportive infrastructure for food production businesses, a targeted industry of the state's economic development efforts pursuant to The Accelerate Alabama Strategic Economic Development Plan, to qualify the Project as an "industrial or research enterprise" under ALA. CODE §40-9B-3(a)(10)a.2.

(b) The Application contains good faith projections of (i) the amount to be invested in the Project, (ii) the number of individuals to be employed at the Project, initially and in the succeeding three years and (iii) the payroll at the Project, initially and in the succeeding three years. The Parties acknowledge and agree that the granting of the abatements herein is conditioned upon the ability of CAV to meet the projections contained in the Applications as to investment and job creation.

(c) No part of the Project consists of the replacement of existing equipment owned by CAV or the repair, maintenance, renovation, remodeling or rebuilding of existing property of CAV that has been placed in service.

(d) No part of the Project has been placed in service in Alabama by CAV or a person who is a related party thereof, as defined in 26 U.S.C. § 267, prior to the execution and delivery of this Agreement.

(e) The construction, acquisition and installation of the Project will constitute "private use industrial property" within the meaning of the Act as set forth herein.

(f) For the purposes of the abatement of all construction related transaction taxes, no portion of the Project, which has been requested for abatement, has been purchased, improved and placed in service prior to the Effective Date of this Agreement.

(g) CAV (i) is in good standing, licensed and qualified to do business in the State of Alabama, all in accordance with Alabama law; and (ii) shall remain licensed, qualified, in good standing, and in compliance with all Alabama laws applicable to their operations at all times that they are in business in the City.

6. Commitments of CAV. In consideration of the City providing the tax incentives set forth herein, CAV makes the following commitments to the City:

(a) CAV acknowledges that the citizens of the City anticipate the prompt return of substantial economic benefits to the local economy in return for the investment of public monies in the Project. Therefore, CAV agrees to use commercially reasonable efforts to prosecute the development of the Project. Subject to an Event of Force Majeure, CAV will place the Project in service for sales and use tax purposes no later than two (2) years from the Effective Date of this Agreement. An "Event of Force Majeure" means an event beyond the control of a Party hereto, which prevents that Party from complying with any of its obligations under this Agreement, including but not limited to: an act of God (such as, but not limited to, fires, explosions, earthquakes, drought, tidal waves and floods); war, hostilities (whether war be declared or not), invasion, act of foreign enemies, mobilization, requisition, or embargo; rebellion, revolution, insurrection, or military or usurped power, or civil war; pandemic; contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component of such assembly; riot, commotion, strikes, go slows, lock outs or disorder, unless solely restricted to employees of a Party; or acts or threats of terrorism.

(b) In furtherance of this Project, subject to an Event of Force Majeure and/or as provided herein in Section 3,

(i) CAV will purchase, renovate, and place in service a facility located at the Site and will invest a total amount of at least \$2,800,000.00 in such purchase and renovation within a period that is no later than two (2) years from the Effective Date of this Agreement; and

(ii) CAV will (1) invest at least \$600,000.00 (the "Committed Project Costs") in the Project for the purchase of furniture, personal property, and manufacturing equipment for the Site within two (2) years of the Effective Date of this Agreement and (2) endeavor to assist in the employment of at least sixty-five (65) persons at the Project Site by January 31, 2030. Along with annual verification as required herein, CAV will provide written proof of such investment and job numbers satisfactory to the City within a reasonable time at the request of the City. Sections 6(b)(i) and (ii) shall be collectively referred to herein as the "Projections."

(c) CAV made good faith projections on information and belief as set forth in the Applications of (i) the amount to be invested in the Project, (ii) the number of individuals to be employed at the Project, initially and in the succeeding three (3) years, and (iii) the payroll at the Project, initially and in the succeeding three (3) years. CAV agrees to provide to the City in writing, at the execution of this Agreement and thereafter on an annual basis following the date of execution of this Agreement, documentation satisfactory to the City to evidence progress toward achieving the Projections and, specifically, (i) the amount invested in the Project, (ii) the number of individuals employed at the Project, and (iii) the payroll at the Project for such annual period.

(d) CAV agrees to provide in writing to the City within sixty (60) days of the date that the Project is placed in service, documentation satisfactory to the City to evidence the achievement of the Projections and, specifically, (i) the amount invested in the Project, (ii) the number of individuals to be employed at the Project, initially and employed each year in the succeeding three years and (iii) the payroll at the Project, initially and in each of the succeeding three years.

(e) CAV shall give commercially reasonable consideration to qualified City residents for employment at the Project, subject in all cases to its then usual and customary hiring policies.

(f) Adequate funding to complete the purchase, development and construction of the Project and to conduct CAV's business at the Project has been committed to the Project by the management of CAV.

7. Termination.

(a) Upon the occurrence of any event described in paragraphs (1) - (3) below, the City shall be entitled to terminate this Agreement by providing CAV written notice thereof at City's sole option.

- (1) If any of the material statements contained in this Agreement or in the Applications are determined to have been materially misrepresented by CAV whether intentionally, negligently, or otherwise.
- (2) Failure of the Site to be used for its intended Project purpose for at least six (6) consecutive months.
- (3) CAV substantially breaches any other material obligation in this Agreement.
- (4) CAV fails to meet the requirements of Section 3.
- (5) The receipt by the City of an objection by any governmental entity to which this agreement is provided by law (pursuant to the

requirements of the Tax Incentive Reform Act of 1992 as set forth in Ala. Code §40-9B-1, *et seq.*) concerning the abatements allowed by the City herein to CAV.

Upon such termination, the City's commitment to abate taxes contained in this Agreement shall cease, CAV shall pay to the City the amount of any taxes that had been abated prior to the termination, and the City shall be entitled to take such other action as may be available to it under the law.

(b) CAV shall be entitled to terminate this Agreement by providing the City thirty (30) days written notice thereof. Upon such termination, the City's commitment to abate taxes contained in this Agreement shall cease, CAV shall pay to the City the amount of taxes that had been abated prior to the termination, and the City shall be entitled to take such other action as may be available to it under the law.

8. Covenants of the Parties.

(a) Pursuant to the requirements of ALA. CODE § 40-9B-6(c), CAV agrees to file a copy of this Agreement with the Alabama Department of Revenue within ninety (90) days after execution hereof.

(b) CAV will submit the completed abatement package to the Alabama Department of Revenue (with complete contents specified by the Department) within 90 days after the abatement is granted by the City. CAV will also provide the abatement package to the Jefferson County Tax Assessor. Pursuant to the requirements of ALA. CODE § 40-9B-5(d), the City will deliver to the Jefferson County Commission a certified copy of the City's resolution approving this Agreement, and upon receipt of the certified resolution from the City Clerk of the City, CAV shall furnish to the Department of Revenue proof of such delivery at the same time as the filing of a copy of this Agreement pursuant to ALA. CODE § 40-9B-6. Pursuant to Alabama Code §40-9B-5(d), any abatement of county taxes granted herein shall not be valid until the expiration of (1) ten (10) days following the date of physical delivery to the county commission or (2) thirteen (13) days following the date of mailing by certified mail to the county commission of a copy of the resolution granting such abatement. If the procedures herein prescribed are followed, any abatement of state taxes shall be effective as of the date granted.

(c) Notwithstanding any provision contained herein to the contrary, this Agreement is limited solely to the abatement of all state, county, city and other local taxes subject to abatement under the Act. Nothing in this Agreement shall be construed as a waiver by CAV of any greater benefits that the Project or any portion thereof may have available under provisions of the law other than the Act.

(d) CAV will indemnify and hold harmless the City and the individual members of the City Council of the City against any and all liability (including reasonable attorneys' fees and expenses) to the extent incurred by the City without bad faith or willful misconduct on its part arising out of the granting by the City of the abatements provided for under this Agreement. The indemnity provisions of this Section shall survive the termination or expiration of this Agreement for a period of three (3) years thereafter.

9. Miscellaneous.

(a) Each Party to this Agreement hereby represents and warrants that the person(s) executing this Agreement on behalf of the Party is authorized to do so and that this Agreement shall be binding and enforceable when duly executed and delivered by each Party.

(b) If CAV fails to comply with any provision in this Agreement or if any of the material statements contained herein are determined to have been misrepresented whether intentionally, negligently, or otherwise, the City may, at its option and after a 30-day notice period and opportunity to cure, terminate this Agreement and take such equitable action available to it as if this Agreement had never existed. If it is determined that certain items, which are identified on the Applications, are not in compliance with the Act and/or governing regulations, these items may be subject to taxation for all local and state taxing authorities.

(c) Any communication, notice or demand expressly required or permitted under this Agreement must be in writing and will be deemed to have been given (i) on the date personally delivered, (ii) on the date delivered by any nationally recognized overnight carrier that routinely issues receipts, or (iii) as of the date of acceptance or rejection noted on the return receipt if delivered by the United States Postal Service, postage prepaid, certified or registered mail, return receipt requested, and addressed to the Party for whom it is intended at the address set forth below. Any Party to this Agreement may add additional addresses or change its addresses for purposes of receipt of any such communication by giving ten (10) days prior written notice of such change to the other Parties in the manner prescribed in this Section.

If to the City: City of Irondale, Alabama
Attn: Mayor James Stewart
101 20th Street South
Irondale, Alabama 35210
Email: jstewart@cityofirondaleal.gov

With a copy to: April B. Danielson, City Attorney
Hand Arendall Harrison Sale
1801 5th Avenue North, Suite 400
Birmingham, Alabama 35203
Email: adanielson@handfirm.com

If to CAV: CAV Kitchen LLC
Attn: Dr. L. Ray Morris
1800 International Park Drive, Suite 215
Birmingham, Alabama 35243
Email: rmorris@sabrefinance.org

(d) This Agreement shall be binding upon and inure to the benefit of the Parties named herein and their respective successors and permitted assigns. This Agreement may not be assigned by any Party hereto without the prior written consent of the other Parties.

(e) This Agreement shall be construed, interpreted and the rights of the Parties determined in accordance with the laws of the State of Alabama without reference to choice of law provisions of Alabama law.

(f) This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and electronic (in PDF format) copies of this Agreement and electronic (in PDF format) signatures by the Parties shall be deemed effective.

(Remainder of Page Left Intentionally Blank)

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date set forth below.

THE CITY OF IRONDALE, ALABAMA

By: _____

Name: James D. Stewart, Jr.

Title: Mayor

Date: _____

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the date set forth below.

CAV KITCHEN, LLC

By: _____

Name: Dr. L. Ray Morris

Title: _____

Date: _____

EXHIBIT A

Abatement Application



ALABAMA DEPARTMENT OF REVENUE
Application to Granting Authority
for Abatement of Taxes

Under Chapter 9B, Title 40, Code of Alabama 1975

Noneducational Sales and Use Taxes, Noneducational Property Taxes, and/or Mortgage and Recording Taxes

This form is to be submitted to the granting authority for consideration in granting an abatement of all state and local noneducational property taxes, all construction related transaction (sales and use) taxes, except those local construction related transaction taxes levied for educational purposes or for capital improvements for education, and/or mortgage and recording fees, in accordance with the provisions of Section 40-9B-1 et seq., Code of Alabama 1975.

1a. TYPE OF ABATEMENT APPLYING FOR: [X] Sales & Use Taxes [X] Property Taxes [X] Mortgage & Recording Taxes
2. PROJECT NAICS CODE: 531120
1b. IS APPLICANT REQUESTING PROPERTY TAX ABATEMENT FOR A PERIOD LONGER THAN 10 YEARS? [] Yes [X] No
3. TYPE OF PROJECT: [X] New Project [] Major Addition To An Existing Facility
4. DOES MAJOR ADDITION EQUAL THE LESSER OF: (CHECK APPLICABLE BOX)
[X] \$2,000,000 - OR - [] 30% of original cost of existing property, original cost \$
5. PROJECT APPLICANT: CAV Kitchen LLC DBA: CAV Kitchen LLC
6. ADDRESS OF APPLICANT: 1800 International Park Drive Ste. 215 Birmingham AL 35243
7. NAME OF CONTACT PERSON: Dr. L. Ray Morris EMAIL ADDRESS: rmorris@sabrefinance.org TELEPHONE NUMBER: (205) 540-0803
8. DATE COMPANY ORGANIZED: 2026
9. PHYSICAL LOCATION OF PROJECT: 1507 Alex Drive
CITY (IF OUTSIDE CITY LIMITS, PLEASE INDICATE): Irondale COUNTY: Jefferson ZIP CODE: 35210
10. BRIEF DESCRIPTION OF PROJECT (ATTACH A COMPLETE AND DETAILED LISTING OF PROJECT PROPERTY COSTS TO ENABLE A COST/BENEFIT ANALYSIS BY GRANTING AUTHORITY): Construction of a culinary incubator and relocation of Sabre Finance corporate office.
11. ESTIMATED DATE CONSTRUCTION WILL BEGIN: Spring / Summer 2026
12. ESTIMATED DATE CONSTRUCTION WILL BE COMPLETED: Fall / Winter 2026
13. ESTIMATED DATE PROPERTY WILL BE PLACED IN SERVICE: Jan 2027
14. HAVE BONDS BEEN ISSUED FOR PROJECT: [X] No [] Yes If yes, date bonds issued:
15. WILL BONDS BE ISSUED FOR PROJECT [] No [] Yes If yes, projected date of issue:

Table with 5 columns: 16. ESTIMATED NUMBER OF NEW EMPLOYEES, 17. ESTIMATED ANNUAL PAYROLL OF NEW EMPLOYEES, Estimated Investment for Project, 18. COST OR VALUE FOR PROPERTY TAX, 19. COST SUBJECT TO SALES TAX. Rows include Land, Existing Building(s), Existing Personal Property, New Building(s) and/or New Additions to Existing Building(s), New Manufacturing Machinery, Other New Personal Property, and TOTALS.

The abatement of noneducational property taxes is based on the market value of specific assets; therefore, the actual amount of taxes abated is determined each year as the property is assessed and valued. An abatement of noneducational sales and use taxes shall apply only to tangible personal property and taxable services incorporated into private use industrial property, the cost of which may be added to capital account with respect to the property, determined without regard to any rule which permits expenditures properly chargeable to capital account to be treated as current expenses. No abatement of sales and use taxes shall extend beyond the date private use industrial property is placed in service. A verification inspection of qualifying property will be conducted by the Alabama Department of Revenue to insure compliance with Section 40-9B-1 et seq., Code of Alabama 1975, as amended.

I hereby affirm that, to the best of my knowledge and belief, the information in this application and any accompanying statement, schedules, and other information is true, correct and complete.

Dr. L Ray Morris

NAME (PRINT)

Chief Executive Officer

03/03/26

Dr. L. Ray Morris (Mar 3, 2026 11:53:17 CST)

SIGNATURE

TITLE

DATE

Instructions for Preparing Application to Granting Authority for Abatement of Taxes (Form CO: CAA)

Under Chapter 9B of Title 40, *Code of Alabama 1975*

GENERAL INSTRUCTIONS

Chapter 9B, Title 40, *Code of Alabama 1975*, provides for an abatement of all state and local noneducational property taxes, all construction related transaction taxes (sales and use taxes), except those local construction related transaction taxes levied for educational purposes or for capital improvements for education, and/or all mortgage and recording taxes relating to mortgages, deeds, and documents used to issue or secure obligations and convey title into or out of the name of a public authority, county or municipal government.

This form is to be submitted to the granting authority for consideration in granting an abatement of noneducational sales and use taxes, noneducational property taxes, and/or mortgage and recording taxes. **If you have any questions about this form or the abatement of taxes in general, please contact the Alabama Department of Revenue at (334) 242-1175.**

A complete and detailed listing of project costs should be attached to this application in order for the granting authority to make a cost/benefit analysis in accordance with Section 40-9B-6(a).

STATUTORY REQUIREMENTS FOR ABATEMENTS

The following are qualifying business activities under Section 40-9B-3, *Code of Alabama 1975*:

- Industrial or Research Enterprise – Any trade or business in the 2007 North American Industrial Classification System (NAICS), promulgated by the Executive Office of the President of the United States, Office of Management and Budget as: Sectors 31 (except National Industry 311811), 32, 33, 55 (if not for the production of electricity), Subsectors 423, 424, 482, 493, 511, 517, 518, 927, Industry Groups 1133, 2121, 4862, 4882, 4883 (other than 48833) 5121 (other than 51213), 5415, 5417, Industries 22111, 48691, 48699, 48819, 51221, 51913, 52232, 54133, 54134, 54138, 56291, 56292, 92811, National Industries 115111, 221330, 541614, 561422 (in bound call centers only), 562213, and 611512.
- Subsector 493, Industry Number 488310, or 488320 when such trade or business is conducted on premises in which the Alabama State Port Authority has an ownership, leasehold, or other possessory interest and such premises are used as part of the operations of the Alabama State Port Authority. These projects require written approval of the Governor, Finance Director, and the Director of the Alabama State Port Authority.
- Headquarters Facility – Any trade or business in the 2007 North American Industrial Classification System (NAICS), promulgated by the Executive Office of the President of the United States, Office of Management and Budget as National Industry 551114 at which at least 50 new jobs are located.
- Data Processing Center – An establishment, at which at least 20 new jobs are located, engaged in the provision of complete processing and specialized reports from data, the provision of automated data processing and data entry services, the provision of an infrastructure for hosting or data processing services, the provision of specialized hosting activities, the provision of application service provisioning, the provision of general time-share mainframe facilities, or some combination of the foregoing, without regard to whether any other activities are conducted at the establishment.
- Research & Development Facility – An establishment engaged in conducting original investigations undertaken on a systematic basis to gain new knowledge and/or applying research findings or other scientific knowledge to create new or significantly improved products or processes.
- Renewable Energy Facility – Any plant, property, or facility that either:
 1. Produces electricity or natural gas, in whole or in part, from biofuels as such term is defined in Section 2-2-90(c)(2) or from renewable energy resources as such term is defined in Section 40-18-1(30) with the exception that hydropower production shall be excluded from such definition; or
 2. Produces biofuel as such term is defined in Section 2-2-90(c)(2).
- Alternative Energy Resources Electricity Production Project - A project owned by a utility described in Section 37-4-1(7)a, Code of Alabama 1975, or owned by a company which is itself owned by a utility, at which the predominant trade or business activity conducted will be the production of electricity from alternative energy resources (coal gasification or liquefaction, nuclear and/or advanced fossil-based generation), the capital costs of which are not less than \$100,000,000.
- Hydropower Electricity Production Project - A project owned by a utility described in Section 37-4-1(7)a, or owned by a company which is itself owned by a utility, at which the predominant trade or business activity conducted will be the production of electricity from hydropower production as defined in Section 40-18-1(16), the capital costs of which are not less than \$5,000,000.
- Tourist Destination Attractions – A commercial enterprise which is open to the public not less than 120 days during a calendar year and is designed to attract visitors from inside or outside of the State of Alabama, typically for its inherent cultural value, historical significance, natural or man-made beauty, or entertainment or amusement opportunities. The term shall include, but not be limited to, a cultural or historical site; a botanical garden; a museum; a wildlife park or aquarium open to the public that cares for and displays a collection of animals or fish; an amusement park; a convention hotel and conference center; a water park; or a spectator venue or arena.
- Any of the 11 targeted business sectors under the Accelerate Alabama Strategic Economic Development Plan adopted in January 2012 by the Alabama Economic Development Alliance, created by Executive Order Number 21 of the Governor on July 18, 2011, which include Advanced Manufacturing in Aerospace/Defense, Automotive, Agricultural Products/Food Production, Steel/Metal, Forestry Products and Chemicals; Technology in Biosciences, Information Technology, Enabling Technologies; Distribution/Logistics and Corporate Operations.

LINE BY LINE INSTRUCTIONS

Item 1a. Indicate the type(s) of abatement(s) being requested.

Sales and Use Taxes – Chapter 9B, Title 40, *Code of Alabama 1975*, provides for the abatement of certain noneducational sales and use taxes imposed by Chapter 23 of Title 40, *Code of Alabama 1975*. The abatement applies to the tangible personal property and taxable services incorporated into the project, the cost of which may be added to the capital account with respect to the project. However, only the state and local noneducational sales and use taxes may be abated. No sales and use tax abatement shall extend beyond the date the project is placed in service.

Property Taxes – Chapter 9B, Title 40, *Code of Alabama 1975*, provides for the abatement of noneducational property taxes imposed by the state, counties, municipalities and other taxing jurisdictions in Alabama. Only industrial property not previously placed in service in Alabama by the user or a related party may be eligible for an abatement of noneducational property taxes.

Mortgage And Recording Taxes – Chapter 9B, Title 40, *Code of Alabama 1975*, provides for the abatement of all taxes imposed by Chapter 22 of Title 40 of the *Code of Alabama 1975*, relating to mortgages, deeds, and documents used to issue or secure obligations and convey title into or out of the name of a public authority.

Item 1b. Indicate if applicant is requesting abatement of property taxes for a period longer than 10 years. For any property tax abatement that is granted for over 10 years, the noneducational municipal taxes can only be abated by the City Government, noneducational county taxes can only be abated by the County Government, and state taxes can only be abated by the Governor. The governing body of the municipality and county can authorize a public industrial authority to provide by resolution for such consent on its behalf.

Item 2. If the predominant business activity is a headquarters facility, an industrial or research enterprise as defined in *Code of Alabama 1975* Section 40-9B-3(10)(a) or a state docks project as defined in Section 40-9B-3(10)(b), enter the 2007 North American Industrial Classification System (NAICS) code for the project.

Item 3. Indicate if project is a new project or a major addition.

New Project – Any new business in Alabama at which the predominant trade or business activity conducted will constitute an industrial or research enterprise or other qualifying business activity as described above. If new project, skip Item 4.

Major Addition – Pursuant to Section 40-9B-3(11), a major addition is an addition to an existing facility in which the addition equals the lesser of thirty (30) percent of the original cost of the existing land, buildings, and equipment (industrial development property), or \$2,000,000, and at which the predominant trade or business activity conducted in Alabama will constitute an industrial or research enterprise or other qualifying business activity as described above. Capitalized repairs, rebuilds, maintenance, replacement equipment, or costs associated with the renovating or remodeling of existing facilities of industrial development property previously placed in service in Alabama by the Company are not eligible for abatement under Chapter 9B.

Item 4. Indicate if major addition is in accordance with Section 40-9B-3(11) requirement as denoted above. If major addition does not meet threshold requirement, project is not qualified to receive abatement. Original cost should include the total cost of existing facilities as of the date of application.

Item 5. Enter the name of the private user requesting abatement. If project is doing business under another name, also enter the name of the company under "Doing Business As (DBA)."

Item 6. Enter the address of the private user requesting abatement.

Item 7. Enter the name, email address and telephone number of the person to which all correspondence should be directed regarding the abatement.

Item 8. Enter the date the company was organized.

Item 9. Enter the physical location of the project. Please include a detailed location, including the City, County and Zip Code.

Item 10. Describe the type of business that the project will be engaged in. For projects that do not require a NAICS code, provide a detailed description that will identify the activities as qualifying activities. Attach additional sheets if necessary.

Item 11. Enter the estimated date the construction of the project will begin.

Item 12. Enter the estimated date the construction of the project will be completed. A data processing center project's completion date will be the maximum exemption period allowed pursuant to Section 40-9B-3(12)b.

Item 13. Enter the estimated date the project will be placed in service. If revenue bonds are issued, "placed in service," for property tax purposes, is determined as of the date of the initial issuance of such bonds. Otherwise, with the exception of a data processing center project, "placed in service" for sales and use tax and property tax purposes is determined as the later of 1) the date on which title to the property was acquired by or vested in a county, city, or public authority, or 2) the date on which the property is or becomes owned, for federal income tax purposes, by a private user. A data processing center project's placed in service date will be the maximum exemption period allowed pursuant to Section 40-9B-3(12)b.

Item 14. Indicate if bonds have been issued in financing the project. If bonds have been issued, enter the issuance date.

Item 15. Indicate if bonds will be issued for financing the project. If bonds will be issued, enter the projected issuance date.

Column 16. Enter the estimated number of new employees to be hired at the project. The law requires the number of employees to be employed at the project initially and in each of the succeeding three years.

Column 17. Enter the estimated annual payroll for employees at the project. The law requires the estimated payroll of new employees initially and in each of the succeeding three years.

Column 18.

18a. Enter all costs or value for project land. If land is donated, enter the market value of the land.

18b. Enter all costs or value for existing building(s), if any.

18c. Enter all costs or value for existing personal property to be incorporated into project. Only personal property not previously placed in service in Alabama by the private user or a related party can be included. If a private user is including existing equipment from outside of Alabama, the existing equipment should be entered here at its original cost.

18d. Enter the total cost for new building(s) and/or new additions to existing building(s). Total cost includes building materials, construction costs, engineering costs, etc. Costs associated with renovating or remodeling existing facilities of an operating industrial or research enterprise do not qualify for abatement.

18e. Enter the total cost for new manufacturing equipment to be incorporated into the project. Replacement equipment does not qualify for abate-

ment under Chapter 9B. New equipment that is defined as upgraded equipment may qualify. Upgraded equipment is equipment that replaces existing equipment, and performs not only the same functions, but also an additional function.

18f. Enter the total cost for all other new personal property. Other new personal property may include, but is not limited to, non-manufacturing machinery, office equipment, computers, vehicles, etc. Only personal property that is a depreciable item can be included.

18g. Add 18a through 18f and enter total here. This is the total amount on which the initial property taxes will be based. This total must be the total value of the cost or investment in the project. This total must agree with the total investment amount in the abatement resolution and the total investment amount in the abatement agreement.

Column 19.

19d. Enter the cost of the building materials (subject to sales tax) that become a part of realty for new building(s) and/or new additions to existing building(s). Other building costs (labor, engineering) are not subject to sales tax.

19e. Enter the cost of new manufacturing equipment for the project. For sales tax purposes, manufacturing equipment is taxed at a lower rate. Equipment that is purchased used from another company in an isolated transaction is not subject to sales tax and should not be included.

19f. Enter the cost of all other new personal property.

19g. Add 19d through 19f and enter total here.

RESOLUTION 2026-R-101

Authorizes the execution of a Facility Use License Agreement with Church of the Highlands, Inc.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that Irondale Police Chief Paul Kellogg is hereby authorized to execute a Facility Use License Agreement (in substantially the form attached hereto as Exhibit A) with Church of the Highlands, Inc. for the use of classroom space at the Church of the Highlands Grants Mill Campus for Irondale Police Department training on May 29, 2026.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Allison, City Clerk

CERTIFICATION

I, Leigh Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 21, 2026, as the same appears in the minutes of record of said meeting.

Leigh Allison, City Clerk

Exhibit A

**CHURCH OF THE HIGHLANDS
FACILITY USE LICENSE AGREEMENT**

This Facility Use Agreement (“Agreement”) is entered into as of the date of the final signature below (the “Effective Date”) by and between Church of the Highlands, Inc., located at 3600 Grandview Parkway, Birmingham, Alabama 35243 (“Highlands”) and the City of Irondale, Alabama, located at 101 20th Street S, Irondale, Alabama 35210 (“User”).

Upon the terms and conditions stated herein and for good and valuable consideration, Highlands and User agree as follows:

1. Highlands grants User the limited and revocable license to use the Grants Mill campus common areas, restrooms, parking area, and Classroom 1, a property owned and operated by Highlands located at 4700 Highlands Way, Birmingham, Alabama 35210 (“Facility”) on May 29th, 2026, during the hours of 7:30 AM – 5:30 PM, to host the Irondale Police Department Training Meeting (the “Event”).
2. This limited and revocable license is subject to, and upon all of the terms, covenants, and conditions contained in this Agreement.
3. User will adhere to start and finish times of the Event and limit them only to space reserved for the Event.
4. User will keep doorways, marked exits, and fire extinguishers free from any obstruction.
5. User will be responsible for any damage to Highlands’ property that occurs as a result of the Event or actions by User’s employees, volunteers, vendors, guests, contractors, or other attendees.
6. Upon completion of the Event, User shall ensure that all trash is placed in receptacles, User’s items are removed, and the Facility is restored to its original condition.
7. User, at its sole cost and expense, shall maintain during the dates of use of this Agreement public liability insurance insuring against all liability of User, Highlands, and their authorized representatives arising out of and in connection with the Event and User’s use of the Facility, with a single liability limit of \$1,000,000.00 and property damage limits covering the Facility and equipment to be used of not less than \$1,000,000.00. It is the intention of both User and Church that both the public liability and property damage insurance shall insure performance by User of the indemnity provision contained below. However, the limits of such insurance shall not limit the liability of User hereunder. Highlands shall be named as an “additional named insured” on the insurance policy purchased by User, which is the subject of this Agreement. User agrees to provide Highlands with a copy of the certificate of insurance evidencing that it has complied with the insurance requirement of this Agreement within three (3) days of the Effective Date, but in no event later than the first day of the Event.
8. “Permitted Use” is for setting up and hosting the Event. User agrees that during the Event at the Facility User will not engage in any activities, participate in any events, and/or allow any conduct in violation of the Highlands’ Statement of Faith which can be found attached as Exhibit.

9. This Agreement is not intended to create a partnership, joint venture or agency relationship between the parties.
10. This Agreement does not convey to User any interest in the real estate or Facility.
11. User acknowledges that Highlands is a religious organization under Section 501(c)(3) of the Internal Revenue Code of 1986 that is operated exclusively for religious, charitable, and educational purposes. User agrees that it will not use the Facility during the Event for any purpose that is contrary to the mission, purpose, or belief of Highlands, as set out in Exhibit A.
12. User understands and agrees that it will refrain from using Highlands' facilities to engage in lobbying or political campaign-related activity on behalf of any candidate for public office.
13. User understands and agrees that illegal drugs and alcohol are prohibited anywhere in or around the Facility.
14. User shall comply in all respects with all federal, state, county, city, or other local laws, regulations and ordinances and all rules and regulations of any governmental authority, in connection with this Agreement.
15. User understands and agrees that childcare services will not be provided or allowed by User, including User's participants, within the Facility.
- 16. User is responsible for safety and security at the Event.**
17. User agrees to comply at all times with Highlands' rules, policies and requests, including any requests or restrictions imposed by Highlands which it deems reasonable or necessary under the circumstances, related its property. Other restrictions and limitations may also apply to the number of permitted attendees, including fire, safety, service and other rules and restrictions imposed by Highlands at its discretion.
18. User understands and agrees that a staff member, agent, or security officer designated by Highlands must be present within the Facility at all times during the Event.
19. User shall be solely responsible for the conduct and welfare of all persons attending the Event or assisting User while on Highlands' premises and/or in the Facility.
20. Highlands may, at any time, terminate this Agreement and revoke the license upon giving User notice in writing. Upon giving of such notice, this Agreement shall end on the date fixed in such notice and Highlands shall have the right to remove all persons, goods and fixtures without liability for damage. In addition, Highlands reserves the right to cancel or reschedule the Event in the event of circumstances beyond the reasonable control of Highlands.
21. Highlands reserves the right to establish minimum and/or maximum group sizes and requirements.

Highlands reserves the right to update its facilities offerings and availability. This Agreement may be terminated by Highlands at its sole discretion, at any time, without prior notice to User for failure of User to strictly comply with any of the terms or conditions in this Agreement.

22. Staff, volunteers, vendors, or contractors authorized by Highlands will have the right at all times to enter any part of the facilities without hindrance in order to perform their duties.
23. Highlands makes no warranties or representations that the Facility or its equipment and furnishings are safe or suitable for the purposes for which User is being permitted to use the Facility under the terms of the Agreement. Use of the Facility is "as is" and "with all faults." Use of Highlands' equipment, furnishings, and facility are at User's own risk. User shall notify Highlands immediately of any malfunction, damage or other issues with the equipment or furnishings belonging to Highlands.
24. **USER AGREES TO INDEMNIFY AND HOLD HIGHLANDS, AND ITS OFFICERS, BOARD, ELDERS, OVERSEERS, EMPLOYEES, AGENTS, CONTRACTORS, AND VOLUNTEERS ("INDEMNIFIED PARTIES") HARMLESS FROM ANY AND ALL LIABILITY, DAMAGES, SUITS, ACTIONS, CLAIMS, DEMANDS, EXPENSES, JUDGMENTS, FEES AND COSTS OF WHATEVER KIND OR CHARACTER, INCLUDING REASONABLE ATTORNEY'S COSTS AND FEES, ARISING FROM, BY REASON OF, OR IN CONNECTION WITH THIS AGREEMENT AND/OR USER'S USE OF THE FACILITY DESCRIBED HEREIN. IT IS THE INTENTION OF THE PARTIES THAT THE INDEMNIFIED PARTIES SHALL NOT BE LIABLE OR IN ANY WAY RESPONSIBLE FOR INJURY, DAMAGE, LIABILITY, LOSS OR EXPENSE RESULTING TO THE USER AND/OR THOSE INDIVIDUALS THAT USER BRINGS ONTO HIGHLANDS' PREMISES, DUE TO ACCIDENTS, MISHAPS, MISCONDUCT, NEGLIGENCE OR INJURIES, EITHER IN PERSON OR PROPERTY. USER ASSUMES FULL RESPONSIBILITY FOR ANY AND ALL DAMAGES OR INJURIES WHICH MAY RESULT TO ANY PERSON OR PROPERTY BY REASON OF OR IN CONNECTION WITH USE OF THE FACILITY PURSUANT TO THIS AGREEMENT, AND AGREES TO PAY HIGHLANDS FOR ALL DAMAGES CAUSED TO THE FACILITY RESULTING FROM USER'S ACTIVITIES HEREUNDER.**
25. Any claim or dispute arising from or related to this Agreement shall be settled by biblically-based mediation in Jefferson County, Alabama, and, if not resolved by mediation, then by legally binding arbitration in Jefferson County, Alabama, with a panel of one (1) arbitrator under, and in accordance with, the then governing rules of the Institute for Christian Conciliation (complete text of the Rules is available www.aorhope.org/rules or by contacting ICC at icc@aorhope.org). If the Institute for Christian Conciliation ceases to exist during the course of this Agreement, arbitration under this section shall be conducted according to the rules of the American Arbitration Association. Judgment upon an arbitration decision may be entered in the District Court for the County of Jefferson, State of Alabama. The parties understand that these methods shall be the sole remedy for any controversy or claim arising out of this Agreement and expressly waive their right to jury and their right to file a lawsuit in any civil court against one another for such disputes, except to enforce an arbitration decision. The parties understand that each shall bear their own costs related to any mediation or arbitration proceeding under this section.

Nothing contained herein shall prevent Highlands from filing any action in a court of competent jurisdiction for the limited purposes of outlining and supervising the enforcement of the mandatory arbitration process and of issuing any injunctive or similar preliminary relief as may be deemed appropriate by such court in advance of the issuance of any arbitration award.

- 26. This Agreement shall be construed and enforced in accordance with Alabama law.
- 27. User agrees that it will not assign any of its rights under this Agreement, and any such assignment will void this Agreement at the sole option of Highlands.
- 28. This Agreement incorporates the entire understanding and agreement between Highlands and User. This Agreement may be modified only writing and signed by both parties. Any waiver of a breach or default hereunder shall not be deemed a waiver of a subsequent breach or default of either the same provision or any other provision of this Agreement.
- 29. If any one or more parts of this Agreement shall be held unenforceable for any reason, the remainder of this Agreement shall continue in full force and effect. If any provision of this Agreement is deemed invalid or unenforceable by any court of competent jurisdiction, and if limiting such provision would make the provision valid, then such provision shall be deemed to be construed as so limited.

IN WITNESS THEREOF, User has agreed to the terms of and executed this Agreement as of the day and year first below written.

The City of Irondale, Alabama:

Signature of Authorized Representative: _____

Printed Name & Title: Chief Paul Kellogg

Date: _____

Exhibit A to Facility Use Agreement

CHURCH OF THE HIGHLANDS' VISION: We are here to reach people with the life-giving message of Jesus.

CHURCH OF THE HIGHLANDS' MISSION: We help people know God, find Freedom, discover their Purpose, and make a Difference.

CHURCH OF THE HIGHLANDS' STATEMENT OF FAITH

Holy Bible

The Holy Bible, and only the Bible, is the authoritative Word of God. It alone is the final authority in determining all doctrinal truths. In its original writing, it is inspired, infallible and inerrant. (II Timothy 3:16; II Peter 1:20-21; Proverbs 30:5; Romans 16:25-26)

Trinity

There is one God, eternally existent in three persons: Father, Son and Holy Spirit. These three are coequal and co-eternal. (I John 5:7; Genesis 1:26; Matthew 3:16-17, 28:19; Luke 1:35; Isaiah 9:6; Hebrews 3:7-11).

Jesus Christ

Jesus Christ is God the Son, the second person of the Trinity. On earth, **Jesus was 100% God and 100% man**. He is the only man ever to have lived a sinless life. He was born of a virgin, lived a sinless life, performed miracles, **died on the cross for mankind and thus, atoned for our sins through the shedding of His blood**. He rose from the dead on the third day according to the Scriptures, ascended to the right hand of the Father, and will return again in power and glory. (John 1:1,14, 20:28; I Timothy 3:16; Isaiah 9:6; Philippians 2:5-6; I Timothy 2:5).

Virgin Birth

Jesus Christ was conceived by God the Father, through the Holy Spirit (the third person of the Trinity) in the virgin Mary's womb; therefore, He is the Son of God. (Matthew 1:18, 25; Luke 1:35; Isaiah 7:14; Luke 1:27-35).

Redemption

Man was created good and upright, but by voluntary transgression he fell; his only hope of redemption is in Jesus Christ, the Son of God. (Gen. 1:26-31, 3:1-7; Romans 5:12-21).

Regeneration

For anyone to know God, regeneration by the Holy Spirit is absolutely essential. (John 6:44, 65; Matthew 19:28; Titus 3:5).

Salvation

We are saved by grace through faith in Jesus Christ: His death, burial, and resurrection. Salvation is a gift from God, not a result of our good works or of any human efforts. (Ephesians 2:8-9; Galatians 2:16, 3:8; Titus 3:5; Romans 10:9-10; Acts 16:31; Hebrews 9:22).

Repentance

Repentance is the commitment to turn away from sin in every area of our lives and to follow Christ, which allows us to receive His redemption and to be regenerated by the Holy Spirit. Thus, through repentance we receive forgiveness of sins and appropriate salvation. (Acts 2:21, 3:19; I John 1:9).

Sanctification

Sanctification is the ongoing process of yielding to God's Word and His Spirit in order to complete the development of Christ's character in us. It is through the present ministry of the Holy Spirit and the Word of God that the Christian is enabled to live a Godly life. (I Thessalonians 4:3, 5:23; II Corinthians 3:18, 6:14-18, II Thessalonians 2:1-3, Romans 8:29, 12:1-2, Hebrews 2:11).

Jesus' Blood

The Blood that Jesus Christ shed on the Cross of Calvary was sinless and is 100% sufficient to cleanse mankind of all sin. Jesus allowed Himself to be punished for both our sinfulness and our sins, enabling all those who believe to be free from the penalty of sin, which is death. (I John 1:7; Revelation 1:5, 5:9; Colossians 1:20; Romans 3:10-12, 23, 5:9; John 1:29).

Jesus Christ Indwells All Believers

Christians are people who have invited the Lord Jesus Christ to come and live inside them by His Holy Spirit. They relinquish the authority of their lives over to him thus making Jesus the Lord of their life as well as Savior. They put their trust in what Jesus accomplished for them when He died, was buried, and rose again from the dead. (John 1:12; John 14:17, 23; John 15:4; Romans 8:11; Revelation 3:20).

Baptism in the Holy Spirit

Given at Pentecost, it is the promise of the Father, sent by Jesus after His Ascension, to empower the Church to preach the Gospel throughout the whole earth, one of the signs being speaking in other tongues along with other gifts. (Joel 2:28-29; Matthew 3:11; Mark 16:17; Acts 1:5,8, 2:1-4, 17, 38-39, 8:14-17, 10:38, 44-47, 11:15-17, 19:1-6).

The Gifts of the Holy Spirit

The Holy Spirit is manifested through a variety of spiritual gifts to build and sanctify the church, demonstrate the validity of the resurrection, and confirm the power of the Gospel. The Bible's lists of these gifts are not necessarily exhaustive, and the gifts may occur in various combinations. All believers are commanded to earnestly desire the manifestation of the gifts in their lives. These gifts always operate in harmony with the Scriptures and should never be used in violation of Biblical parameters. (Hebrews 2:4; Romans 1:11, 12 :4-8; Ephesians 4:16; I Timothy 4:14; II Timothy 1:6-7; I Corinthians 12:1-31, 14:1-40; I Peter 4:10).

The Church

The church is the Body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of Jesus' Great Commission. Every person who is born of the Spirit is an integral part of the church as a member of the body of believers. There is a spiritual unity of all believers in our Lord Jesus Christ. (Ephesians 1:22, 2:19-22; Hebrews 12:23; John 17:11, 20-23).

Sacraments

Water Baptism: Following faith in the Lord Jesus Christ, the new convert is commanded by the Word of God to be baptized in water in the Name of the Father and of the Son and of the Holy Spirit and by full immersion. (Matthew 28:19; Acts 2:38; Mark 16:16; Acts 8:12, 36-38; 10:47-48).

The Lord's Supper

A unique time of communion in the presence of God when the elements of bread and grape juice (the symbols of Body and Blood of the Lord Jesus Christ) are taken in remembrance of Jesus' sacrifice on the Cross. (Matthew 26:26-29; I Corinthians 10:16, 11:23-25).

Marriage

We believe that because God our Creator established marriage as a sacred institution between one man and one woman, marriage is a covenant only between one man and one woman, as clearly conveyed in God's inerrant Scriptures, including for example in Matthew 19:4-6 where in speaking about marriage Jesus referred to the fact that "he which made them at the beginning made them male and female." (Genesis 1:27 & 5:2)

Sexuality

We believe sexuality and the divinely prescribed boundaries for its expression are covered clearly in the Holy Scriptures, which limit sexual expression to the marital relationship of one man with one

woman. Homosexual acts, adultery, bestiality, and all forms of fornication are categorically condemned in the Holy Scriptures. We believe that sexuality is assigned by God at conception, male or female, whatever that may be, and the Holy Scriptures does not permit an individual to alter their sexual identity physically or otherwise. (Deuteronomy 23:1, 1 Corinthians 6:18; 1 Thessalonians 4:3; Romans. 1:26-27; Proverbs. 5:3-5, 8-13; 7:21-27; Galatians. 5:19; Exodus 20:14; Deuteronomy 5:18; Matthew 5:27; 19:18; Luke 18:20; Romans 13:9; James 2:11; Leviticus 20:10-21; 1 Corinthians 10:8; and 6:18; Jude 7).

Healing of the Sick

Healing of the sick is illustrated in the life and ministry of Jesus and included in the commission of Jesus to His disciples. It is given as a sign, which is to follow believers. It is also a part of Jesus' work on the Cross and one of the gifts of the Spirit. (Psalm 103:2-3; Isaiah 53:5; Matthew 8:16-17; Mark 16:17-18; Acts 8:6-7; James 5:14-16; I Corinthians 12:9, 28; Romans 11:29).

God's Will for Provision

It is the Father's will for believers to become whole, healthy and successful in all areas of life. But because of the fall, many may not receive the full benefits of God's will while on Earth. That fact, though, should never prevent all believers from seeking the full benefits of Christ's provision in order to better serve others.

Spiritual (John 3:3-11; II Corinthians 5:17-21; Romans 10:9-10)

Mental and Emotional (II Timothy 1:7, 2:11; Philippians 4:7-8; Romans 12:2; Isaiah 26:3)

Physical (Isaiah 53:4,5; Matthew 8:17; I Peter 2:24)

Financial (Joshua 1:8; Malachi 3:10-11; Luke 6:38; II Corinthians 9:6-10; Deuteronomy 28:1-14; Psalm 34:10, 84:11; Philippians 4:19)

Resurrection

Jesus Christ was physically resurrected from the dead in a glorified body three days after His death on the cross. In addition, both the saved and the lost will be resurrected; they that are saved to the resurrection of life and they that are lost to the resurrection of eternal damnation. (Luke 24:16, 36, 39; John 2:19-21, 20:26-28, 21:4; Acts 24:15; I Corinthians 15:42, 44; Philippians 1:21-23, 3:21).

Heaven

Heaven is the eternal dwelling place for all believers in the Gospel of Jesus Christ. All of God's children will reign forever in a new heaven and a new earth. (Matthew 5:3, 12, 20, 6:20, 19:21, 25:34; John 17:24; II Corinthians 5:1; Hebrews 11:16; I Peter 1:4; Revelation 21:1-5).

Hell

After living one life on earth, the unbelievers will be judged by God and sent to Hell where they will be eternally tormented with the Devil and the Fallen Angels. (Matthew 25:41; Mark 9:43-48; Hebrews 9:27; Revelation 14:9-11, 20:12-15, 21:8).

Second Coming

Jesus Christ will physically and visibly return to earth for the second time to establish His Kingdom. This will occur at a date undisclosed by the Scriptures. (Matthew 24:30, 26:63-64; Acts 1:9-11; I Thessalonians 4:15-17; II Thessalonians 1:7-8; Revelation 1:7).

RESOLUTION 2026-R-102

***A Resolution Authorizing the Allocation of Public Funds to Purchase
a Swing for the Ruffner Park Sports Complex***

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that an amount not to exceed One Thousand Five Hundred Seventy-Nine and 57/100 Dollars (\$1,579.57) from the FY 2025-26 Discretionary Fund of Councilor John London is hereby allocated to be used exclusively for the purchase of a swing for the Ruffner Park Sports Complex.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk



QUOTE

BCI BURKE COMPANY
PO BOX 549
FOND DU LAC, WI 54936-0549

Quote Number 00003065
Created Date 4/15/2026
Expiration Date 5/15/2026
Quote Name Ruffner Park
Estimated Burke Equipment Lead Time 5-6 Weeks

Project Information

PROJECT MANAGER

Pam Stephenson
pstephenson@burkeplay.com
(256) 200-1355

PROJECT LOCATION

Ruffner Park
Alfred Menifield
301 Ruffner Road
Irondale, Alabama 35210
United States
amenifield@cityofirondaleal.gov
(205) 951-1420

OMNIA contract #R220201 | OMNIA Member
Ruffner Park ID 6038457

Billing & Shipping Information

BILL TO

City of Irondale
Alfred Menifield
101 20th Street South
Irondale, Alabama 35210
United States
amenifield@cityofirondaleal.gov
(205) 951-1420

SHIP TO

City of Irondale
Alfred Menifield
101 20th Street South
Irondale, Alabama 35210
United States
amenifield@cityofirondaleal.gov
(205) 951-1420

Burke Product Code	BCI Line Item Description	Quantity	Total Price
550-0099	Tot Seat, 7' & 8' Single, Std. Chain	1.00	\$241.00
550-0171	Freedom Swing Seat, 8' Beam, Std. Chain	1.00	\$1,291.00
Discount	OMNIA Discount	1.00	-\$107.24

Total Price \$1,424.76
Burke Equipment \$154.81
Freight

****Tax Rate Subject to Change****

Grand Total \$1,579.57



QUOTE

BCI BURKE COMPANY
PO BOX 549
FOND DU LAC, WI 54936-0549

Quote Number 00003065
Created Date 4/15/2026
Expiration Date 5/15/2026
Quote Name Ruffner Park
Estimated Burke Equipment Lead Time 5-6 Weeks

Payment Terms

1st Deposit Amount \$1,579.57
1st Deposit Due Date Due 30 days after Burke equipment ship date

To place an order, please review the Terms of Sale below and sign and return this quote. If applicable, include a copy of your tax exempt certificate to avoid state/local sales taxes. Payment by credit card may be accepted; a 4.5% fee will be added per transaction.

Terms of Sale

Acceptance by either a signature or a purchase order based on this quotation indicates that you are in full agreement with all terms and conditions of this quotation including the following:

If a mutually agreed upon contract has been signed, those terms and conditions will supersede these terms and conditions.

Prices are stated in USD and are valid for 30 days. After 30 days, prices are subject to change without notice. Sales tax will be charged unless a copy of a valid Sales tax exemption certificate is presented with order.

Quoted lead times are based on normal production levels. Actual lead times may vary due to quantities ordered, seasonality and higher than normal production levels. Customer will receive an order acknowledgement which will state the anticipated ship date.

Specify all color selections in writing. Any discrepancies that arise due to oral color selections will be the responsibility of the customer. Custom colors, where available, would be an additional charge.

If customer is installing equipment, all equipment is to be installed per manufacturer's instructions and appropriate guidelines such as ASTM and CPSC.

Loss or Damage in Transit: A signed bill of lading is our receipt from a carrier that our shipment to you was complete and in good condition upon arrival. Before you sign, please check the Bill of Lading carefully when the shipment arrives to make sure nothing is missing and there are no damages. Freight terms are FOB Fond du Lac, WI and charges are predicated on all items being ordered and shipped at the same time. Therefore, once the shipment leaves our plant, we are no longer responsible for any damage, loss or shortage.

Installation, site work, building permits, engineered drawings, etc. are not included unless noted in quotation.

Installation Terms:



QUOTE

BCI BURKE COMPANY
PO BOX 549
FOND DU LAC, WI 54936-0549

Quote Number 00003065
Created Date 4/15/2026
Expiration Date 5/15/2026
Quote Name Ruffner Park
Estimated Burke Equipment Lead Time 5-6 Weeks

A. Burke Responsibilities (Applicable if Burke quoted)

Standard Services Include:

- Shipping Notification/Receiving Instructions
- Installation of Equipment and Materials
- Trash Clean Up (Not including cost for Dumpsters and Off-Site Trash Disposal unless noted)
- All Burke Structure shipments include a FREE Maintenance Kit (Includes Installation Booklet, Graffiti Remover, Tools and Touch Up Paint).

B. Optional Responsibilities (Must be clearly outlined in the applicable Burke quotation/contract):

- Removal of Existing Equipment.
- Underground Utility Check.
- Accept Delivery and Unload Equipment.
- Site Preparation and Grading, Drainage Systems, etc.
- Engineered Drawings for Purchased Equipment.
- Other Permits or Engineered Drawings (i.e. zoning permits, environmental permits, site surveys, etc.).
- Provision of Temporary Fencing.

*All other responsibilities must be clearly outlined in the applicable quotation/contract.

Customer Responsibilities (Applicable if BCI Burke is NOT quoting installation):

- Trash Disposal - Dumpsters or Off Site Disposal.
- Underground Utility Check.
- Accept Delivery and Unload Equipment.
- Provide Area for Storage and Staging.
- Provide Temporary Fencing.
- Secure Site and Equipment.
- Provide Access as Outlined below.

Building Permits

Building permits are the responsibility of the owner. If a building permit is required for your project, there will be an administrative, expeditor, and application fee included on project quote. This fee does not include the cost of the actual permit. Customer will be charged "actual permit" cost on final invoice.

NOTE - All zoning, planning, environmental, etc. permits and approvals are the responsibility of others.

Other Notes:

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage such as providing plywood over sod for access. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport



QUOTE

BCI BURKE COMPANY
PO BOX 549
FOND DU LAC, WI 54936-0549

Quote Number 00003065
Created Date 4/15/2026
Expiration Date 5/15/2026
Quote Name Ruffner Park
Estimated Burke Equipment Lead Time 5-6 Weeks

materials and/or supplies will be the responsibility of the customer.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rock, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Playground Surfacing. All playground equipment is to be installed in conjunction with safety surfacing per CPSC guidelines and ASTM standards. If the customer contracts for something contrary to the guidelines, they are accepting all responsibility for any liability and future litigation that may arise.

Acceptance

ACCEPTED & APPROVED

The undersigned hereby agrees to the charges listed in this quotation and to the attached terms and conditions. An order will be placed in accordance to this quotation unless otherwise noted.

Signed: _____ Dated: _____

Print Full Name & Title _____

Resolution 2026-R-103

***Authorizing the Purchase of Real Estate
at 2000 Crestwood Boulevard, Irondale, Alabama 35210***

BE IT HEREBY RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute a purchase agreement with RaceTrac, Inc., or one of its affiliates, for the purchase of property located at 2000 Crestwood Boulevard, Irondale, Alabama 35210 in the amount of \$1,350,000.00 plus closing costs and to execute any amendment thereto as well as any documents necessary to effectuate such property purchase.

ADOPTED & APPROVED: This the 21st day of April, 2026.

David Spivey, Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on April 21, 2026, as same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

Resolution 2026-R-104

***Resolution Authorizing the execution of an Agreement
with the Regional Planning Commission of Greater Birmingham***

BE IT RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present, that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute an agreement with the Regional Planning Commission of Greater Birmingham for the acceptance of funds related to the purchase of a Champion Challenger with a wheelchair lift. Such agreement shall be in substantially the form attached hereto as Exhibit A.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

EXHIBIT A

**SUBRECIPIENT FUNDING AGREEMENT BETWEEN
REGIONAL PLANNING COMMISSION OF GREATER BIRMINGHAM
and
CITY OF IRONDALE**

This Subrecipient Funding Agreement (“Agreement”) is made and entered into by and between the Regional Planning Commission of Greater Birmingham (RPCGB) and the City of Irondale (Subrecipient), collectively referred to as Parties.

RECITALS

WHEREAS, RPCGB acts as the Designated Recipient for the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities for the Birmingham urbanized area apportionment funds (5310); and

WHEREAS, RPCGB, working through FTA, has the authority to fund local projects, provided that an agency receiving grant funds agrees to and can perform the responsibilities required by FTA; and

WHEREAS, Subrecipient through this agreement agrees to adhere to the federal fiscal year certifications and assurances for the FTA assistance programs as required; and

WHEREAS, Subrecipient has submitted a project proposal (project) for financial assistance and, based on representations made, the Subrecipient is eligible to receive 5310 grant funding; and

WHEREAS, to the extent required, the project is included in the approved Human Services Coordinated Transportation Plan; and

WHEREAS, RPCGB has agreed to provide Subrecipient with a portion of the 5310 Birmingham urbanized area apportionment.

NOW THEREFORE, the Parties agree, and by the execution hereof are bound, to the mutual obligations, performance, and accomplishment of the tasks hereinafter described.

ARTICLES

I. TERMS AND CONDITIONS

This Agreement begins on April 1, 2026 and remains in effect through the FTA useful life of the vehicle and/or equipment purchased through this Agreement unless terminated or otherwise modified in an amendment. Any project funds not utilized by the termination date of this Agreement will be used for other eligible 5310 projects.

As a Subrecipient of Section 5310 funds, the Subrecipient understands and agrees that receipt of such funding is contingent and conditioned on its compliance with all RPCGB and federal requirements, and that these requirements necessarily encompass all applicable federal statutes, regulations, terms, and conditions of the federal award, as well as those set out in the FTA Master Agreement (Master Agreement), as amended from time to time. The terms and conditions of the Master Agreement are hereby incorporated herein and made a part hereof for all purposes as if fully set out. Any conflict between this Agreement and the Master Agreement will be resolved in favor of the Master Agreement. Any violation of a federal requirement by the Subrecipient can result in an enforcement action undertaken by FTA and termination of this Agreement by RPCGB and/or FTA.

The Subrecipient must not represent itself as an agent or employee of RPCGB and has no authority to bind RPCGB in contract or otherwise.

The Subrecipient agrees to maintain sufficient legal, financial, technical, and managerial capacity to:

- plan, manage, and complete the project and provide for the use of project services during the project agreement term
- comply with the terms of this Agreement, the approved project budget, and the project schedule, and
- comply with all applicable federal laws, regulations, and requirements, the Master Agreement, and the annual Certifications and Assurances to FTA

Subrecipient must notify RPCGB as soon as possible but not more than thirty (30) days after the occurrence of any change in conditions (including its legal, technical, financial, or managerial capacity), any change in local law, or any other event that may significantly affect Subrecipient's ability to perform the project in accordance with the terms of this Agreement. Subrecipient must provide immediate written notification to RPCGB of any current or prospective major dispute, breach, default, or litigation that may affect RPCGB's or the federal government's interest in the project or the federal government's administration or enforcement of its laws or regulations, and must also inform RPCGB and FTA in writing before naming the federal government as a party to litigation. Subrecipient agrees and understands that FTA retains the right to concur in any compromise or settlement of any claim involving the project.

Parties agree and understand that any given term under this Agreement cannot be extended past the period of the grant award from which the funding is originating.

II. PROJECT DESCRIPTION

FTA 5310 Program funds are for the provision of transportation services to meet the specific needs of seniors and individuals with disabilities. Subrecipient has submitted and must be responsible for implementing and completing the project as described in Exhibit A attached hereto and incorporated herein. Subrecipient must promptly notify RPCGB, in writing, any time the transportation services being funded either directly or through the purchase of capital equipment for 5310 eligible services under this agreement will be suspended or discontinued.

Vehicles acquired with 5310 program funds must be used for public transportation with a focus on meeting the transportation needs of seniors and individuals with disabilities. Vehicles acquired through this agreement may not be used for private transportation including transportation for other subrecipient functions not specifically meeting the transportation needs of seniors and people with disabilities. Incidental use is permissible for other federally supported activities when the incidental use does not interfere with the purpose of the grant. Under the incidental use policy established by FTA C 9070.1H, the subrecipient may coordinate and assist in providing meal delivery services for homebound people on a regular basis, if the meal delivery services do not conflict with the provision of transit services or result in a reduction of service to seniors and individuals with disabilities.

III. FUNDING

To the extent that RPCGB receives Section 5310 funds for the project, RPCGB will use FTA funds to compensate the Subrecipient for eligible expenses as listed in Exhibit A.

Subrecipient understands that the federal funds to be provided under this Agreement are contingent on FTA's approval of the grant application and are subject to the federal lapsing requirements. RPCGB assumes no responsibility for funding any portion of the project. The entering into this Agreement by RPCGB is subject to RPCGB's receipt of federal funds adequate to carry out the provisions of this Agreement. RPCGB may cancel the project and associated work if RPCGB determines that there will be a lack of adequate funding available for the project. In such an event, RPCGB must notify the Subrecipient in writing within thirty (30) days in advance of the date that such cancellation is effective, and the cancellation will be treated as a termination for convenience under Article IX of this Agreement. RPCGB is not responsible for providing any funding to substitute for the federal funds in the event the grant is withdrawn or not provided for any reason. In the event the grant is closed, the Subrecipient must reimburse RPCGB for any funds paid that were no longer available in the FTA grant award.

This is a one-time grant award of federal funds by RPCGB to the Subrecipient and does not imply or obligate RPCGB to any future funding commitment.

Subrecipient must provide local match funds as listed in Exhibit A. The subrecipient agrees to provide sufficient funds, together with the federal assistance, that will ensure payment of the actual cost of each project activity covered by FTA grant funds. Subrecipient agrees to complete all proceedings necessary to provide the local share of the project costs at or before the time the local share is needed for the project. Subrecipient also agrees to provide the proportionate

amount of the local share promptly as it incurs project costs or as project costs become due. No refund or reduction of the local share may be made unless, at the same time, a refund of the proportional amount of the federal funds is made. If unobligated funds remain after the end of the project performance period, RPCGB will release the unused funds to be used on future 5310 projects.

Subrecipient must expend federal funds only for eligible project costs, as set forth in the Master Agreement and applicable FTA Circulars, and as described in the Subrecipient's grant application. To be eligible for federal participation, costs must:

- be in conformance with the project description and all other terms of this Agreement
- be necessary to accomplish the project
- be reasonable for the goods or services purchased
- be the actual net costs to the Subrecipient
- be incurred for activity within the effective dates of this Agreement, unless otherwise noted
- be satisfactorily documented
- be eligible for federal participation under federal laws, regulations, and/or directives
- be treated consistently in accordance with accounting principles and procedures approved by RPCGB; and
- follow Department of Transportation regulations pertaining to allowable costs (49 C.F.R. §18.22(b) or §19.27), which specify the applicability of Office of Management and Budget (OMB) circulars.

Subrecipient must submit invoices and/or reimbursement requests for actual and eligible project costs incurred and paid by the Subrecipient consistent with the project scope of work. Final requests for payment must be submitted no later than 60 days following the end of the fiscal year in which the funds are allocated. Failure to comply with submission deadlines will be considered a material breach of this Agreement and may result in delay or denial of payment. All payments made by RPCGB are subject to audit.

Should vehicle delivery or funds for preventive maintenance, purchase of transportation, or operational expenses not be expended by the end of the fiscal year, where possible, the RPCGB may assist the Subrecipient in extending the remaining funds for use in the next fiscal year. The Subrecipient must notify the RPCGB no less than 45 days before the end of the fiscal year that funds may be outstanding. Subrecipients should understand that the FTA expects all funds to be expended within three years of allocation.

Payment

Unless otherwise agreed to by both Parties, a payment request must include an invoice and supporting documentation. Payment will only be made for eligible costs approved by RPCGB in advance of the purchase. RPCGB will not make payment until all supporting documentation required by this Agreement has been submitted.

RPCGB will pay Subrecipient within ten (10) days of the receipt of an approved request for payment, subject to the appropriation and availability of federal funds for this grant. If federal funds are not available to RPCGB for this grant, RPCGB may defer payment to the Subrecipient until the funds become available or terminate this Agreement for Convenience as provided for under Article XI of this Agreement.

Subrecipient understands and agrees that payment for any project cost does not constitute the FTA's final decision about whether that cost is allowable and eligible for payment under the project and does not constitute a waiver of any violation by the Subrecipient of the terms of this Agreement. Subrecipient acknowledges that FTA will not make a final determination about the allowability and eligibility of any cost until an audit of the project has been completed. If the FTA determines that RPCGB or Subrecipient is not entitled to receive any portion of the federal assistance requested or paid, FTA will notify RPCGB in writing, stating its reasons. Subrecipient agrees that project closeout will not alter Subrecipient's responsibility to return any funds as a result of later refunds, corrections, or other similar transactions, nor will project closeout alter the FTA's right to disallow costs and recover funds provided for the project based on an audit or other review. Unless prohibited by federal law or regulation, FTA may recover any federal financial assistance made available for the project as necessary to satisfy any outstanding monetary claims that it may have. Subrecipient must reimburse RPCGB for any expenditures not in compliance with this Agreement or any FTA requirement, or otherwise disallowed by FTA.

Subrecipient understands that the FTA may de-obligate unexpended federal funds before project closeout.

In addition to a payment request, Subrecipient must submit, in a form acceptable to RPCGB, all data RPCGB deems necessary to comply with the 49 U.S.C. Section 5310 grant requirements. Subrecipient agrees to and must fully cooperate with RPCGB in securing the required information for required reporting periods.

IV. AMENDMENTS

All amendments to this Agreement must be executed by both Subrecipient and RPCGB. Before any changes to the Agreement are made, the Party desiring an amendment must notify the other Party in writing by describing the revision and explaining the need.

V. SUBCONTRACTORS

Any subcontract with individuals or organizations to provide services under this Agreement requires RPCGB's approval. Subcontracts must include all applicable federal requirements, including any necessary provisions requiring subcontractor to extend applicable requirements to its subcontractors to the lowest tier necessary.

Subrecipient understands that it is the policy of the United States Department of Transportation (USDOT) that Disadvantaged Business Enterprises (DBE), as defined in 49 C.F.R. 26, will have the opportunity to participate in the performance of contracts financed in whole or in part with federal funds.

Subrecipient is solely responsible for the performance of all subcontractors and the fulfillment of all requirements of this Agreement. RPCGB has a contract with and will recognize only the Subrecipient.

Subrecipient assures that each of its subcontractors fully and properly perform their work under the subcontract.

Subrecipient agrees that subcontracts do not relieve it of any duty or liability under this Agreement, nor does it create any duty or liability on the part of RPCGB to any subcontractor. Subrecipient has sole responsibility for promptly settling any disputes between subcontractors and between the Subrecipient and any subcontractor. Upon request of RPCGB, Subrecipient must provide RPCGB with information regarding the status of any disputes involving any of its subcontractors.

Subrecipient must pay its subcontractors on a timely basis, for work performed by such subcontractors, in accordance with the terms of the respective subcontracts and in accordance with applicable state and federal law. Upon request, Subrecipient must provide RPCGB with information regarding the status of payments to subcontractors, including the reasons for any nonpayment.

VI. ACCOUNTING AND AUDIT

In compliance with applicable federal laws, regulations, and directives, and except to the extent that FTA determines otherwise in writing, Subrecipient agrees as follows:

- Except to the extent that FTA determines otherwise in writing, Subrecipient agrees to support all costs charged to the project, including any approved services or property contributed by the Subrecipient or others, with properly executed payrolls, time records, invoices, contracts, or vouchers describing in detail the nature and propriety of the charges. Subrecipient also agrees to maintain accurate records of all program income derived from project implementation, except certain income FTA determines to be exempt from federal program income requirements. Regarding Program Income, Subrecipient agrees to adhere to the terms and conditions set out in Article VII of this Agreement.
- Subrecipient must provide for control and accountability for all federal and project funds consistent with any applicable grant requirements.
- Subrecipient must establish and maintain proper accounting procedures and cash management records and documents in accordance with generally accepted accounting principles.
- Subrecipient must meet or exceed all applicable audit requirements outlined in Title 48 C.F.R. Unless permitted otherwise by federal statute or regulation, Subrecipient must comply with all applicable provisions of 2 C.F.R. Part 200. Subrecipient must perform, if applicable, and provide as promptly as possible, any financial and compliance audits as

required by the Single Audit Act Amendments of 1996, 31 U.S.C. 7501 *et seq.*; 2 C.F.R. Part 200, and the most recent applicable OMB Compliance Supplement provisions for the U.S. DOT. Subrecipient must provide RPCGB a copy of the audit reports and bring to RPCGB's attention any audit findings relevant to Subrecipient's use of 49 U.S.C. 5310 funds, along with a statement that clearly describes the expected action of Subrecipient to repay any disallowed costs, make financial adjustment, or take other action. RPCGB may impose conditions on further funding based on such audit findings. In the event Subrecipient fails to provide required audits, or if Subrecipient is unable or unwilling to have a required audit(s) as provided in this agreement, RPCGB may:

- Withhold a percentage of the grant funds until the audit(s) is completed
- Withhold any disallowed costs
- Suspend or condition further grant funding until the audit(s) is completed, or
- Terminate this Agreement

During the period of this Agreement, as set forth in Article I, RPCGB will monitor and may conduct fiscal and/or program audits of Subrecipient under the terms of the Agreement. Representatives of RPCGB and/or the federal government must have access to project facilities, records, and financial statements at all reasonable times relevant to this Agreement for these purposes. Subrecipient agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as RPCGB and/or the federal government deem necessary.

Subrecipient agrees to maintain all documentation and materials relevant to this Agreement for a period as required by the appropriate retention statutes but in no case less than four (4) years after the date of termination or expiration of this Agreement, except in the event of litigation or settlement of claims arising from the performance of this Agreement, in which case Subrecipient agrees to maintain same until all such litigation, appeals, claims or exceptions related thereto have been conclusively resolved.

VII. STANDARDS FOR ADMINISTRATION

For purposes of this Agreement, Subrecipient agrees that its standards for financial administration will conform to the requirements of 49 C.F.R. Part 18, §18.20.

Except for income from royalties and proceeds from the sale of real property or equipment, Subrecipient must retain Program Income, if any, and apply such income to allowable capital or operating expenses. If federally funded, Program Income from royalties and proceeds from sale of real property or equipment must be managed as specified in federal provisions. Program income means gross income received by Subrecipient directly generated by a grant-supported activity or earned only because of this Agreement. Subrecipient must comply with standards governing the receipt and application of program income as set forth in 49 C.F.R. §18.25.

Program income includes income from fees for services performed, from the use or rental of real or personal property acquired with grant funds, from the sale of commodities or items fabricated under an agreement similar to this Agreement, and from payments of principal and interest on loans made with grant funds. Except as otherwise provided in federal regulations, Program

Income does not include interest on grant funds, rebates, credits, discounts, refunds, etc., and interest earned on any of them.

Additionally, per 2 CFR 200.313, RPCGB must abide by federal regulations for the disposal or sale of property purchased with Federal assistance. As such, the Subrecipient must contact RPCGB for instructions on the disposal or sale of the items purchased under this agreement.

VIII. PROPERTY

Subrecipient's property/equipment (property) management standards must include, but not be limited to:

- Records that include:
 - Description and source of property
 - Serial number or other identification number
 - Titleholder(s)
 - Acquisition date and cost
 - Percentage of federal participation
 - Location, use, and current condition
 - Maintenance history for each vehicle
 - Disposition data, including sale price and date, and method of disposal, after the useful life of the item has been exceeded, and within the parameters set above.
- Conducting a physical inventory of the property at least once every year and reconciling the inventory with property records described in the preceding paragraph
- Developing a control system to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft is to be investigated and documented.
- Developing and following procedures to keep the property maintained and in good condition. At a minimum, Subrecipient must follow the vehicle maintenance schedule recommended by the manufacturer, showing the date maintenance was performed. Maintenance records must be provided to RPCGB quarterly, and upon request.
- Requesting disposition instructions from RPCGB, and if authorized to sell the property, using proper sales procedures to ensure the highest possible return.

Subrecipient must comply with all applicable laws, including, but not limited to, FTA Circular 5010.1E, to protect public investment in real property and property purchased in whole or in part with federal funds.

If project property is not used in the proper manner or is withdrawn from public transportation services, Subrecipient must immediately notify RPCGB. RPCGB reserves the right to direct the sale or transfer of property acquired under this Agreement upon determination by RPCGB that project property has not been fully or properly used.

Irrespective of coverage by insurance, in the event of loss or damage to project property, whether by casualty or fire, the fair market value will be the value of the property immediately before the casualty or fire.

Subrecipient must notify RPCGB immediately of theft, accident, vandalism, or other destruction of project-related property.

IX. REPORTS

Subrecipient must, at a minimum, submit the following reports to RPCGB for the duration of the project:

- Requests for Payment/Reimbursement
- Annual FTA Certifications and Assurances
- Annual financial report and audit
- Any other reports or documents that may be requested by RPCGB or FTA.

Request for Payment/Reimbursement documentation should be submitted to RPCGB and must be emailed to bharper@rpcgb.org or sent to:

Brooke Harper
Regional Planning Commission of Greater Birmingham
Two 20th St N, Ste 1200
Birmingham, AL 35203

All reports required to be submitted to RPCGB must be emailed to bharper@rpcgb.org.

Subrecipient must cooperate in and comply with all management reviews, triennial reviews, financial audits, and compliance reviews that RPCGB or FTA may undertake regarding the project.

Subrecipient must promptly notify RPCGB, in writing, any time the transportation services being funded under this agreement will be negatively impacted, including problems, delays, or adverse conditions that will materially affect Subrecipient's ability to provide the transportation services under this Agreement. This disclosure must be accompanied by a statement of the action taken or contemplated by Subrecipient.

Subrecipient agrees to submit to RPCGB all reports required by federal laws, regulations, and directives, this Agreement, and any other reports RPCGB or FTA may specify. All reports and other documents or information intended for public availability developed during the project and required to be submitted to RPCGB or FTA. As part of the audit requirements under Article VI of this Agreement, during the course of the project or useful life of the item purchased with Federal funds, and for four (4) years thereafter from the date of transmission of the final progress report, Subrecipient agrees to maintain and have readily accessible all data, documents, reports, records, contracts, and supporting materials relating to the project as the federal government may require.

Subrecipient agrees to permit the U.S. Secretary of Transportation and the Comptroller General of the United States or their authorized representatives, upon request, to examine and inspect all project records, documents, papers, and contracts related to the project as required by 49 U.S.C. § 5325(g).

X. DISPUTES AND REMEDIES

Any dispute arising under or related to this Agreement that is not disposed of by agreement between RPCGB and the Subrecipient must be decided in accordance with the provisions of this Article, provided that by mutual agreement, the matter may be taken immediately to any higher step in the dispute resolution process or to litigation. Pending final resolution of a dispute, Subrecipient must proceed diligently with the performance of the Agreement in accordance with the decision or determination of RPCGB, provided that the action of Subrecipient in proceeding with such performance must not prejudice its position in the dispute resolution process.

All disputes must be initiated through a written dispute notice submitted by either Party to the other Party within fifteen (15) business days after the date the dispute first arises. Within twenty (20) business days after delivery of the dispute notice, the receiving Party must submit a written response to the other Party. The dispute notice and written response must include:

- a statement of the Party's position and a summary of the arguments supporting that position
- evidence supporting the Party's position
- the name of the person who will represent that Party and any other person who will participate in negotiations and/or dispute resolution.

Following a dispute notice and response as specified in the above paragraph, the Parties must first attempt in good faith to promptly resolve the dispute by discussion and negotiation between persons who have authority to settle the controversy and who are at a higher level of management than the persons with direct responsibility for administration of this Agreement. The Parties will meet at a mutually acceptable time and place within fifteen (15) days after delivery of the dispute response and thereafter, as they reasonably deem necessary, to attempt to resolve the dispute. All reasonable requests for information from one Party to the other must be honored.

If the dispute is not resolved within forty-five (45) days after delivery of the dispute notice, either Party may submit the dispute (together with the dispute notice, the response, and any minutes from the process) to a two-person panel consisting of the executive directors for Subrecipient and RPCGB or a designee authorized to bind the respective agency in the agreement. These two individuals must meet within thirty (30) days after the date of the submittal and must attempt to reach a fair and equitable resolution of the dispute. If the two-person panel resolves the dispute, they will issue a written decision to be administratively final and conclusive. If the panel is unable to resolve the dispute, either Party may proceed to mediation.

Any dispute which is not resolved by the Parties through the operation of the preceding provisions of this Article may be submitted by either Party to mediation in accordance with Alabama Civil Court Mediation Rules set forth in Act No. 96-515, 1996 Ala. Acts, codified at §6-6-20, Ala. Code 1975. If not resolved by mediation, either Party may pursue its case in a court of competent jurisdiction.

Pending final resolution of a dispute under this Article, the Subrecipient must proceed diligently with the performance of its obligations under the Agreement (including those matters giving rise to the dispute) in accordance with the direction of RPCGB, provided that the action of the Subrecipient in proceeding with such performance must not prejudice its position in the dispute resolution process.

If agreed by both Parties, disputes may be resolved by a mutually agreed alternative dispute resolution process, including arbitration, which may include structured negotiations different from that specified in this Article, mediation, arbitration, or fact finding.

This Agreement must not be considered as specifying the exclusive remedy for any default, but all remedies existing at law and in equity may be availed by any Party and must be cumulative.

XI. TERMINATION

RPCGB reserves the right to terminate this Agreement for cause, convenience, or agreement as follows.

Termination for Cause

RPCGB reserves the right to terminate this Agreement and withhold all payments of funds in the event of any of the following circumstances:

- Subrecipient has breached or failed to perform any term or condition of this Agreement
- Subrecipient has violated the terms of FTA's Master Agreement or other federal requirement, or
- Subrecipient fails to make progress in the performance of the project to endanger its performance

Prior to termination, RPCGB must notify Subrecipient in writing of the specific violation and provide a thirty (30) day remedy period, during which time Subrecipient must provide material evidence of an earnest effort to resolve the violation. If, after thirty (30) days, RPCGB is not satisfied with Subrecipient's efforts to remedy the situation, RPCGB may give written notice of termination to Subrecipient specifying the effective date thereof, at least five (5) days before the effective date of termination.

Notwithstanding the above, Subrecipient must not be relieved of liability to RPCGB for damage sustained to RPCGB by any breach of this Agreement by Subconsultant, and RPCGB may withhold payments to Subrecipient as collateral until the exact amount of damages due RPCGB is determined.

Termination of any financial assistance for the project will not invalidate obligations properly incurred by the Subrecipient by the termination date, to the extent such obligations cannot be cancelled. If, however, RPCGB determines that Subrecipient has willfully misused funds by failing to make adequate progress, failing to make appropriate use of the funds, or failing to comply with the terms of this Agreement, RPCGB reserves the right to require the Subrecipient to refund the entire amount of federal funds provided for the project.

Except as otherwise provided, settlement of claims under this termination clause must be in accordance with the provisions set forth in 48 C.F.R. Part 49. If a determination is made, either pursuant to a dispute resolution process or by a court of competent jurisdiction, that RPCGB's termination of this Agreement for default was improper or otherwise contrary to this Agreement, then that termination will automatically convert to a Termination by Convenience under this Article unless the Parties otherwise agree.

The rights and remedies of RPCGB under this Article are not exclusive and are in addition to any other rights and remedies RPCGB may have under this Agreement or applicable law.

Termination for Convenience

This Agreement may be terminated by either Party in accordance with this Article whenever a Party determines that such termination is in its best interest. Any such termination must be effected by delivery to the other Party of a written notice of termination, provided it is not less than thirty (30) days prior to the termination date, specifying the extent to which performance of work under the Agreement is terminated and the date upon which such termination becomes effective.

Upon receipt of a notice of termination under this Article and except as otherwise directed by RPCGB, the Subrecipient must:

- stop work under the Agreement on the date and to the extent specified in the notice of termination
- place no further orders or subcontracts for materials, services, or facilities, except as may be necessary for completion of such portion of the work under the Agreement as is not terminated
- terminate all orders and subcontracts to the extent that they relate to the performance of work terminated by the notice of termination

- assign to RPCGB in the manner, at the times, and to the extent directed by RPCGB, all right, title, and interest of the Subrecipient under the orders and subcontracts so terminated
- settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of RPCGB, to the extent RPCGB may require, which approval or ratification will be final for all the purposes of this Article
- transfer title to RPCGB and deliver in the manner, at the times, and to the extent, if any, directed by RPCGB, supplies, equipment, and other material produced as a part of or acquired in connection with the performance of the work terminated, and any information and other property which, if the Agreement had been completed, would have been required to be furnished to RPCGB
- complete any such part of the work that was not terminated by the notice of termination
- act as necessary, or as RPCGB may direct, for the protection and preservation of the property related to this Agreement, which is in the possession of the Subrecipient and in which RPCGB has or may acquire an interest. Except as otherwise provided, settlement of claims by a Contractor must be in accordance with the provisions set forth in 48 C.F.R. Part 49.

Termination by Agreement

This Agreement may be terminated by mutual agreement of the Parties. Such termination will be effective in accordance with a written agreement by the Parties.

Force Majeure

Subrecipient must not be in default for failure in performance of this Agreement if such failure arises out of causes beyond the control and without the fault or negligence of Subrecipient. Such causes may include, but are not limited to, acts of God or the public enemy, acts of government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather.

XII. INDEMNIFICATION

To the extent permitted by law, Subrecipient covenants and agrees to fully indemnify, hold harmless, and defend RPCGB and its Trustees, employees, officers, director, and representatives, individually or collectively, from and against any costs, claims, liens, damages, losses, expenses, fees, fines, penalties, proceedings, actions, demands, causes of action, liability, and suits of any kind and nature, personal or bodily injury, death and property damage, made upon RPCGB, caused by Subrecipient's activities under this Agreement, including any acts or omissions of Subrecipient, any agent, officer, director, representative, employee, consultant, or subcontractor and their respective officers, agents, employees, directors, and representatives while exercising or performing the rights or duties under this Agreement. The indemnity provided in this paragraph does not apply to any liability resulting from the negligence of RPCGB, its officers, or employees.

In the event Subrecipient and RPCGB are found jointly liable by a court of competent jurisdiction, liability will be apportioned comparatively in accordance with the laws of the State of Alabama, without waiving any governmental immunity available to either Party under Alabama law and without waiving any defenses of the Parties.

The provisions of this indemnification are solely for the benefit of the Parties hereto and not intended to create or grant any rights, contractual or otherwise, to any other person or entity. Each Party must promptly advise the other in writing of any claim or demand made known to said Party related to or arising out of activities under this Agreement.

Subrecipient acknowledges that it is not an agent, servant, or employee of RPCGB and that it is responsible for its acts and deeds and those of its agents, employees, or volunteers during the performance of the Agreement.

XIII. INSURANCE

Subrecipient understands and agrees that any directors, employees, agents, and/or representatives of Subrecipient, while engaged in the performance of any work for Subrecipient or any work related to this Agreement, will be considered directors, employees, agents, representatives of Subrecipient under any Workers' Compensation, Unemployment Compensation or Disability Benefits law or under any similar law.

Upon request, Subrecipient must furnish copies of Certificates of Insurance and applicable endorsements to RPCGB, which must be completed by an agent authorized to bind the named underwriter(s) and their company to the coverage, limit, and termination provisions shown thereon, and which contains all required information referenced or indicated thereon.

RPCGB reserves the right to review the insurance requirements of this Article during the effective period of this Agreement and any extension or renewal of the term thereof and to modify insurance coverage and their limits when deemed necessary and prudent based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement, but in no instance will RPCGB allow modification whereupon RPCGB may incur increased risk.

Subrecipient's financial integrity is of interest to RPCGB, therefore, subject to Subrecipient's right to maintain reasonable deductibles, Subrecipient must obtain and maintain in full force and effect for the duration of this Agreement, and any extension thereof, at Subrecipient's sole expense, insurance coverage written on an occurrence basis, by companies authorized and admitted to conduct business in the State of Alabama, in the types and amounts with limits of liability not less than the following:

- **Workers' Compensation Insurance:** Coverage is required for workers' compensation providing Statutory Benefits in accordance with the Workers' Compensation Act of the State of Alabama and/or any other state or federal law as may be applicable.

- Employer's Liability Insurance: Coverage is required for employer's liability with limits of liability not less than \$1,000,000 for Each Accident
- Coverage is required for general liability, including coverage for the following where exposure exists:
 - Premises/Operations
 - Independent Contractors
 - Personal Injury
 - Contractual Liability
- Broad Form Property Damage
 - General Aggregate: \$2,000,000
 - Personal Injury per occurrence: \$1,000,000
 - Each Occurrence: \$1,000,000
 - Fire Damage to Leased Premises: sufficient to cover all losses
- Coverage is required for automobile liability, covering all owned/leased, hired, and non-owned motor vehicles in the amount of \$ 1,000,000 Combined Single Limit

RPCGB is entitled, upon request and without expense, to receive copies of the policies and all endorsements thereto as they apply to the limits required by RPCGB, and may make a reasonable request for deletion, revision, or modification of policy terms, conditions, limitations, or exclusions (except where policy provisions are established by law or regulation binding upon either of the Parties hereto or the underwriter of any such policies). Upon such request by RPCGB, Subrecipient must exercise reasonable efforts to accomplish such changes in policy coverage and must pay the cost thereof.

Subrecipient agrees that with respect to the above-required insurance, all insurance contracts and Certificate(s) of Insurance will contain the following required provisions:

- RPCGB must be named, along with its officers, employees, and Board of Trustees, as additional insureds by endorsement with respect to operations and activities of or on behalf of the named insured performed under contract with RPCGB, except workers' compensation.
- Subrecipient's insurance must be deemed primary and noncontributory with respect to any insurance or self-insurance carried by RPCGB for liability arising from matters under this Agreement.
- Workers' compensation and employers' liability policies will provide a waiver of subrogation in favor of RPCGB.

Subrecipient must notify RPCGB of any notice of cancellation, nonrenewal, or material change in coverage and must give such notices not less than thirty (30) days prior to the change, or ten (10) day notice for cancellation due to nonpayment of premiums, which notice must be accompanied by a replacement Certificate of Insurance. All notices must be provided to RPCGB by emailing Bharper@rpcgb.org or mailing to:

Brooke Harper
Regional Planning Commission of Greater Birmingham
Two 20th St N, Ste 1200
Birmingham, AL 35203

Should Subrecipient fail to maintain the insurance or to secure and maintain the endorsements, RPCGB may determine Subrecipient to be in default of this Agreement.

Nothing contained herein will be construed as limiting in any way the extent to which Subrecipient may be held responsible for payment of damages to persons or property under this Agreement.

To the extent applicable, the insurance terms and conditions, as outlined in this Article, may be satisfied by and through a Subrecipient's self-insurance program. Self-insurance certificates showing the equivalent in coverage must be provided to RPCGB on or prior to the date this Agreement is signed by Subrecipient. Upon request, Subrecipient agrees to submit evidence of such self-insurance program coverages to RPCGB by providing, at a minimum, a then current self-insurance certificate.

XIV. COMPLIANCE

Subrecipient must comply with all applicable federal, state, and local laws, statutes, ordinances, rules, regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any matter affecting the performance of this Agreement. When required, Subrecipient must furnish RPCGB with satisfactory proof of compliance. This includes all RPCGB policies that are effective or become effective during the term of this Agreement.

In accordance with The Beason-Hammon Alabama Taxpayer and Citizen Protection Act (Act), Subrecipient must not knowingly employ, hire for employment, or continue to employ an unauthorized alien. During the performance of this Agreement, Subrecipient must maintain participation in the E-Verify program and must verify every employee according to the applicable federal rules and regulations.

The Subrecipient will ensure that these requirements are satisfied by each subcontractor in accordance with the Act. Subrecipient must maintain within their files an Affidavit of Alabama Immigration Law Compliance and E-Verify Memorandum of Understanding (MOU) for each subcontractor and make these documents available upon request by the RPCGB, state authorities, or law enforcement to verify compliance with the Act.

Failure to comply with these requirements may result in breach of contract, termination of this Agreement, and possibly suspension or revocation of business opportunities with the RPCGB.

XV. NONCOLLUSION

Subrecipient warrants and represents that it has not employed or retained any company or person, other than a bona fide employee working for it, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or person, other than a bona fide employee, officer, or director, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. In the event Subrecipient breaches or violates this warranty, RPCGB has the right to annul this Agreement without liability or, in its discretion, to deduct from the amount in Article III of this Agreement, or otherwise recover the full amount of such award, fee, commission, brokerage fee, gift, or contingent fee.

XVI. CIVIL RIGHTS

In accordance with Title VI of the Civil Rights Act, as amended (42 U.S.C. §2000d), Section 303 of the Age Discrimination Act of 1975, as amended (42 U.S.C. §6102), Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. §12132), and federal transit law at 49 U.S.C. §5332, Subrecipient agrees that it will not discriminate against any person employed by Subrecipient or against any person participating in or with Subrecipient because of race, color, religion, national origin, sex, age, or disability.

XVII. SUSPENSION AND DEBARMENT

Subrecipient certifies that it is not suspended or debarred from receiving federal funds and there are no pending proceedings for suspension or debarment. Further, Subrecipient represents that it is not named on any list of suspended or debarred entities as shown on any list maintained by the federal government (Debarment List) and has not been on any such list for the last three years. Subrecipient may not subcontract with any entity that is suspended or debarred from receiving federal funds as listed on any Debarment List or has been on any such list in the last three years. Subrecipient must verify that such entity (and its principals as defined in 2 C.F.R. 180.995) is not suspended or debarred from receiving federal funds (nor are there pending proceedings to do so) and that such entity or its principals are not named on any Disbarment List, that such entity (or its principals) has not been on any such list for the last three years, and Subrecipient must maintain documentation of verification of compliance. The verification may be accomplished by checking the System for Award Management (SAM) maintained by the U.S. General Services Administration (GSA) and available at www.sam.gov/portal/public/SAM or by collecting a certification from the entity.

All FTA and other federally mandated terms will be deemed to control in the event of a conflict with any provisions contained in this Agreement. Notwithstanding any other provision in this Agreement, Subrecipient must not perform any act, fail to conform, or refuse to comply with any requests necessary for RPCGB to comply with federal laws and regulations.

Subrecipient must specifically comply with the federal contracting requirements as set forth in the Federal Transit Administration Master Agreement (Master Agreement), which is part of this Agreement.

This Agreement incorporates by reference:

- Project Description (Exhibit A)
- Federal Fiscal Year Certifications and Assurances for FTA grant programs
- FTA Master Agreement

This Agreement, including Exhibit A, the Federal Fiscal Year Certifications and Assurances for FTA, and the FTA Master Agreement, represents the entire Agreement between the Parties concerning the subject matter herein and supersedes any prior or contemporaneous oral or written statements, agreements, correspondence, quotations, and negotiations.

The Parties agree and understand that a statutory or regulatory reference made in this Agreement means and refers to the current statutory or regulatory provision as it is or has been amended. Furthermore, the cited references are included only to the extent they apply to the use of these grant funds and/or this Agreement.

XVIII. EMPLOYEE PROTECTIONS

The Recipient agrees to comply and assures that each Third Party Participant will comply with all federal laws, regulations, and requirements providing wage and hour protections for nonconstruction employees, including Section 102 of the Contract Work Hours and Safety Standards Act, as amended, 40 U.S.C. § 3702, and other relevant parts of that Act, 40 U.S.C. § 3701, et seq., and U.S. DOL regulations, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction (also Labor Standards Provisions Applicable to Nonconstruction Contracts Subject to the Contract Work Hours and Safety Standards Act)," 29 CFR Part 5.

XIX. DRUG-FREE WORKPLACE

By execution of this Agreement, Subrecipient certifies that it will comply with all applicable provisions of The Drug-Free Workplace Act of 1988 (41 U.S.C. 81).

XX. SUCCESSORS AND ASSIGNS

Subrecipient binds itself, its successors, assigns, executors, and administrators to all covenants of this Agreement. Subrecipient must not sign, sublet, or transfer their interest in this Agreement without the written consent of RPCGB.

XXI. LEGAL CONSTRUCTION

If one or more of the provisions contained in this Agreement are found, for any reason, to be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability will not affect any other provision hereof and this Agreement will be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. Exhibits referenced herein are incorporated for all purposes.

XXII. SIGNATORY WARRANTY

The undersigned signatory for Subrecipient hereby warrants and represents that they are an officer of the organization for whom they have executed this Agreement and that they have complete authority to enter into this Agreement on behalf of the organization and bind the organizations to the terms and conditions herein stated.

IN TESTIMONY WHEREOF, the Parties have executed this Agreement on the dates identified below.

CITY OF IRONDALE

**REGIONAL PLANNING COMMISSION
OF GREATER BIRMINGHAM**

Charles Ball, Executive Director

Date

Date

**EXHIBIT A
PROJECT DESCRIPTION**

FTA 5310 Grant:	AL-2026-0XX-00
SUBRECIPIENT:	City of Irondale
FEDERAL 5310 FUNDING:	\$96,096.00
LOCAL MATCH:	\$24,024.00
TOTAL PROJECT COST:	\$120,120.00
PROJECT DESCRIPTION:	Champion Challenger 8/4 with side wheelchair lift

Project Budget:

Item	Quantity	Price	Total
Champion Challenger 8/4	1	\$120,120.00	\$120,120.00
		Total	\$120,120.00
		Federal	\$96,096.00
		City of Irondale	\$24,024.00

Note: City of Irondale is responsible for vehicle graphics, tags, title and any other costs charged for the delivery of the vehicle.

PREPARED BY	Simms Abney	▼
	Commercial Bus Sales	▼
	Birmingham, AL	▼
	sabney@thebuscenter.com	▼
	(205) 907-5782	▼

New 2025 Champion Challenger (E-450)



**8(12) Passengers, Driver
 + 4 Wheelchair Positions**

Unit# CH-4 ▼
5 Units in Stock ▼

Chassis and Body Specifications

- 2026 Ford E-450 Chassis ▼
- 7.3L V-8 Gas Engine ▼
- 14,500# GVWR ▼
- 158" Wheelbase ▼
- 24' Body ▼
- 96" Wide ▼
- Dual Rear Wheels ▼
- ABS Hydraulic Brakes ▼
- 225 Amp Alternator ▼
- 55 Gallon Fuel Tank ▼
- Cruise Control & Tilt Steering Wheel ▼
- Automatic Transmission ▼
- OEM Dash AC ▼
- LED Interior & Exterior Lights ▼
- 3/4" Plywood Subfloor ▼
- White Step Nosing ▼
- Protective Rust Inhibitor Applied Underneath Bus ▼
- Spring Suspension System ▼
- Fully Welded Steel Cage Construction ▼

OPTIONS INCLUDED

- Interior**
- Padded Vinyl Walls & Ceiling (gray) ▼
- Dual Grab Rails Parallel to Entry Steps ▼
- Stanchion & Modesty Panel Behind Driver ▼
- Stanchion & Modesty Panel at Pass Entry ▼
- Exterior**
- Stainless Steel Wheel Inserts ▼
- Valve Stem Extenders for Inner Rear Wheels ▼
- Mud Flaps ▼
- LED Rear Center Mount Brake Light ▼

PROPOSAL EXCLUSIVELY FOR:

Regional Planning Commission of GB

Proposal Date: March 6, 2026

PREPARED BY	Simms Abney
	Commercial Bus Sales
	Birmingham, AL
	sabney@thebuscenter.com
	(205) 907-5782

OPTIONS INCLUDED

Seating

- Freedman Shield Driver Seat
- Re-Upholstered Driver Seat to Match Passenger Seats
- (8) Freedman Mid-Back Passenger Seats
- (2) Double Freedman Foldaway Seats
- Level 1 Grey Vinyl Upholstery
- Seat Color: Oxen Grey
- Anti-Vandal Grab Handles
- Armrests
- 2pt Retractable Seatbelts

Climate Control

- 70,000 BTU Rear AC System w/ Dual Compressors
- 65,000 BTU Rear Heater
- Heater Booster Pump

ADA / Paratransit

- Double Wheelchair Lift Doors in Rear of Bus
- Gateway Intermotive Fast Idle System w/ Interlock
- Braun Century Wheelchair Lift
- (4) Sure-Lok Deluxe Retractor Tie-Down Kits
- Storage Pouches for Tie-Downs
- ADA Priority Seating & Wheelchair Signage

Flooring

- Gerflor Non-Slip Safety Flooring (grey)
- White Step Nosing

Luggage

- Driver Overhead Storage Compartment

Doors & Windows

- 36" Wide Electric Passenger Entry Door
- Rear Door w/ Upper Window
- Tinted T-Slider Passenger Windows

Electrical

- Intermotive FlexTech Electrical System
- LED Dome Lights
- Door Activated Interior Lights

Audio / Video Equipment

- Deluxe AM/FM/CD Player
- 6 Upgraded Jensen Speakers

Safety

- Rear Back Up Camera
- First Aid Kit, Fire Extinguisher, & Safety Triangles
- Back Up Alarm
- Interior Convex Driver Mirror
- White Standee Line

Factory Warranties

- 5 year / 100,000 mile Champion Body
- 5 year / 100,000 mile Rear AC
- 5 year / 80,000 mile Engine & Powertrain
- 3 year / 36,000 mile Basic Chassis

Additional Options (NOT Included in Pricing)

- Free Delivery to any Transit Risk Manager Location

PRICING:

Unit Price \$ 120,120

Total Price **\$ 120,120**
 (FOB Pelham, AL)

Est. LEASE Pmt. Months
 Est. FINANCE Pmt. Months

*Est. Lease and Finance payments based on 80 down + \$400 Doc Fee, upon credit approval. Lease based off of 12k miles per year.

Terms and Conditions:
 20% Deposit Required to Hold Unit. All quotes valid for 30 days. All stock units are subject to prior sale. Price or Payments do not include tax, license, or delivery unless stated.

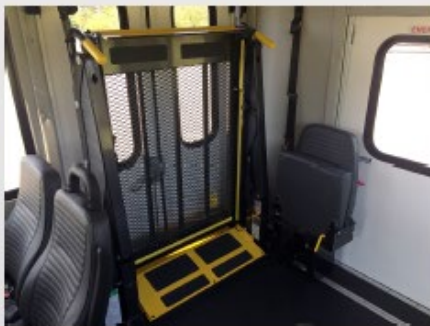
Customer Signature: _____

Sales Rep. Signature: _____

Date: _____

PREPARED BY	Simms Abney	▼
	Commercial Bus Sales	▼
	Birmingham, AL	▼
	sabney@thebuscenter.com (205) 907-5782	▼

Sample Images



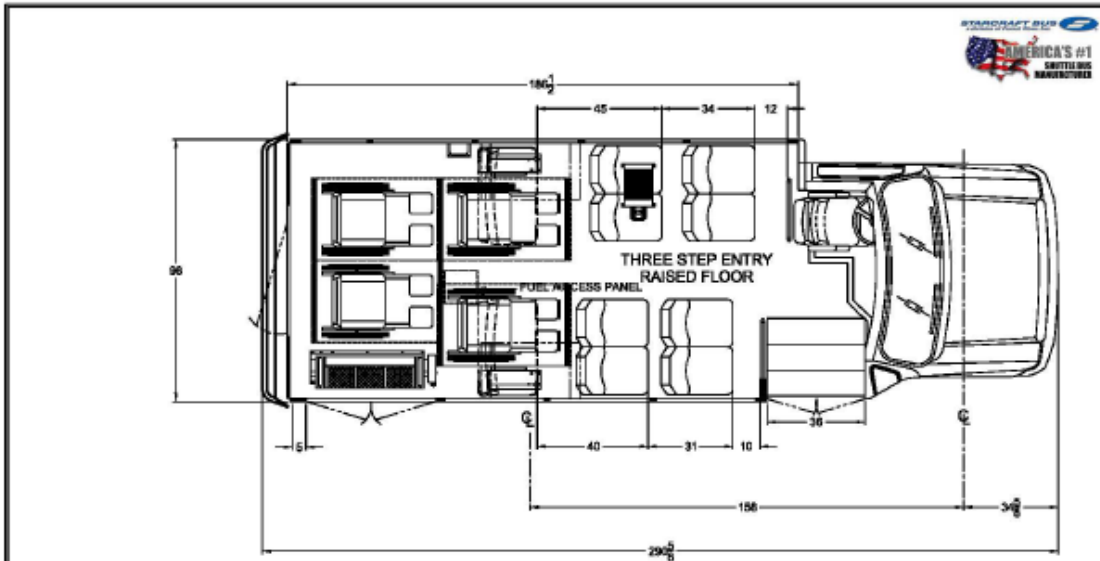
PROPOSAL EXCLUSIVELY FOR:

Regional Planning Commission of GB

Proposal Date: March 8, 2026

PREPARED BY	Simms Abney	▼
	Commercial Bus Sales	▼
	Birmingham, AL	▼
	sabney@thebuscenter.com	▼
	(205) 907-5782	▼

Floor Plan

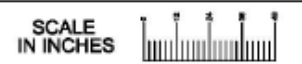


DEALER APPROVAL

APPROVED

 CUSTOMER SIGNATURE

NOTE: SHOWN WITH MED. HI FREEDMAN SEATS
 ALL SEAT 16 AND 14, 900 GVWR
 THIS FLOOR PLAN IS FOR ILLUSTRATION PURPOSES ONLY.
 A WEIGHT ANALYSIS HAS NOT YET BEEN PERFORMED.
 FINAL APPROVAL WITH A WEIGHT ANALYSIS IS REQUIRED UPON RECEIPT OF A
 COMPLETED ORDER WITH ALL OPTIONS SHOWN.
 OPTIONAL EQUIPMENT MAY BE SHOWN.
 THE SALES ORDER FLAGGED DICTATES ACTUAL OPTION CONTENT.



<small>THIS DRAWING AND THE INFORMATION THEREON ARE THE SOLE PROPERTY OF STARCRRAFT BUS, A DIVISION OF FORSTNER RIVAL. IT SHALL NOT BE COPIED OR REPRODUCED IN ANY MANNER, NOR SHALL IT BE SUBMITTED TO OTHERS WITHOUT OUR WRITTEN CONSENT. IT IS LOANED FOR USE WITH REFERENCE TO YOUR ORDER CONTRACT WITH OUR COMPANY. ALL RIGHTS ARE RESERVED TO STARCRRAFT BUS, A DIVISION OF FORSTNER RIVAL.</small>				STARCRRAFT BUS <small>a division of Forstner/Rival, Inc.</small>	
MODEL NUMBER	OTHERS SPECIFIED	WOOD	OTHER	DATE	TITLE
		1 1/2"	1 1/2"	1/20/23	8 4 WG 156 WG 177 BODY OF ALLSTAR
REV	DESCRIPTION OF CHANGE	BY	CHK	DATE	CONTR. NO.
A	PRELIM PADGET	SAG		10/26/23	8 4 WG 2 DB FOLDS 158 178 USA

Additional Information

Blank area for additional information.

Resolution 2026-R-105

***A Resolution authorizing execution of an agreement with
KultureCity for Sensory Inclusive Areas at City Facilities***

BE IT HEREBY RESOLVED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present that Mayor James D. Stewart, Jr., or his designee, is hereby authorized to execute an agreement (in substantially the form attached hereto as Exhibit A) with KultureCity in an amount not to exceed Two Thousand Five Hundred Dollars (\$2,500) yearly for sensory inclusive areas at five City facilities and to execute any document necessary to effectuate such agreement.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Ann Allison, City Clerk

CERTIFICATION

I, Leigh Ann Allison, the City Clerk of the City of Irondale, Alabama, hereby certify that the above to be a true and correct copy of a resolution adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Ann Allison, City Clerk

Exhibit A

KultureCity Sensory Inclusive Initiative Contract

This contract (“Contract”) is entered into on the ____ day of _____, 2026 (“Effective Date”) by and between KultureCity, a domestic non-profit corporation (“KultureCity”), and the City of Irondale, Alabama, a municipal corporation (“City”).

WHEREAS, the mission of KultureCity’s sensory inclusive movement is to create sensory inclusive spaces that provide universal accessibility for any person with a sensory issue, including persons with Autism, PTSD, Parkinson’s, OCD, ADHD, etc.;

WHEREAS, sensory inclusive spaces allow for individuals, regardless of ability, to be able to enjoy the amenities that a facility offers; and

WHEREAS, sensory inclusive spaces ensure daily accessibility, not limited by time or location, thus creating an accepting and inclusive community.

NOW THEREFORE, in consideration of the promises and covenants herein contained and other good and valuable consideration, the receipt of which is hereby acknowledged, KultureCity and the City agree as follows:

I. COVERED CITY FACILITIES. KultureCity shall provide each of the following City facilities with the products and services set forth in Sections II and III hereof:

1. Irondale City Hall
2. Irondale Public Library
3. Irondale Senior Activity Center
4. Irondale Water Department
5. Ruffner Park Sports Complex

These facilities are collectively known hereafter as the “Covered Facilities” or individually as a “Covered Facility.” The cost for the provision of all such products and services is set forth in Section V hereof.

II. TRAINING. KultureCity shall provide the following training to each Covered Facility:

A. ONLINE. KultureCity shall provide online training for employees and volunteers designated by City and that is taught by physicians, board certified speech, ABA (applied behavioral analysis) and occupational therapists, who are all trained experts in sensory issues. Upon completion of the online training, KultureCity will provide a test to all persons designated by the City and an email certification to the City upon each such person passing the test. KultureCity will also provide a yearly online recertification course and access to KultureCity’s admin portal for the updating of venue info, reports, etc. Upon completion of online training by employees designated by City at each Covered Facility, KultureCity will designate such facility as a sensory inclusive facility and the City as a sensory inclusive entity.

B. IN PERSON. KultureCity will also provide a thirty (30) minute training session provided by a KultureCity team member at a mutually agreeable time and location between the parties hereto.

The City agrees to begin the on-boarding and training process within two (2) months from the Effective Date of this Agreement unless otherwise agreed to between the parties hereto.

III. SENSORY BAGS AND WEIGHTED LAP PADS. Sensory bags and lap pads shall also be provided by KultureCity to each of the Covered Facilities as follows:

A. SENSORY BAGS. KultureCity shall provide each of the Covered Facilities with five (5) sensory bags, which shall each contain noise canceling headphones, fidget tools, identification tags (to allow employees to recognize that this person has a sensory issue), and feeling thermometer cards. Sensory bag items damaged within one (1) year from the date of purchase will be replaced by KultureCity at no cost to the City. Additional sensory bags may be purchased by the City from KultureCity.

B. WEIGHTED LAP PADS. KultureCity shall provide each of the Covered Facilities with one (1) weighted lap pad. Additional lap pads may be purchased by the City from KultureCity.

C. SIGNAGE. KultureCity shall provide each of the Covered Facilities with Signage to indicate a sensory inclusive location, headphone zones, sensory room, etc.

IV. PUBLIC RELATIONS. KultureCity will also aid the City with certain public relations initiatives related to accessibility and inclusivity. Specifically, KultureCity shall: aid the City with the public relations launch of the initiative, including the use of KultureCity’s marketing team, media contacts, influencers, etc.; place the City on KultureCity’s app; assist the City with the City’s website information to provide a “social story” for the initiative; assist with a secret shopper program; and provide a customer survey system for those who have used the Sensory Bags to provide feedback.

V. TERM AND COST. The term of this Contract shall begin on the Effective Date and, unless sooner terminated pursuant to the provisions of Section X hereof, shall continue for a period of one (1) year therefrom. This Contract will automatically renew unless terminated by either party hereto. The cost for the items and services to be provided by KultureCity to the City as set forth herein shall be as follows:

- Year 1: \$2,500 (includes for each Covered Facility: online and in person training, five (5) sensory bags, one (1) weighted lap pad, social story development, and necessary signage)
- Year 2 and onward: \$2,500/annually (includes for each Covered Facility: recertification training, app integration and signage replacement)

VII. CITY RESPONSIBILITIES. It shall be the responsibility of City to follow the processes set forth in writing by KultureCity and given to the City during training, to clean the bags and items in them after every use, and to place sensory signage.

VIII. WARRANTIES AND REPRESENTATIONS OF KULTURECITY. KultureCity hereby represents and warrants that all products to be provided hereunder will be (i) in conformity with the terms, conditions and other requirements provided for herein and for which such products should be used, (ii) in conformance with generally accepted industry practices, and (iii) in accordance with all applicable laws and regulations, including permits and permissions by any regulatory or quasi-regulatory agency. KultureCity further represents and warrants that all personnel providing training hereunder are properly licensed and qualified to perform such services pursuant to applicable ordinances, laws and regulations.

IX. INDEMNIFICATION. KultureCity hereby agrees to defend, indemnify and hold the City and its officials, officers, affiliates, directors, employees, contractors, agents, and representatives harmless from any and all loss, costs, expenses (including reasonable attorneys' fees and associated expenses), claims, demands, liabilities, causes of action, judgments, and/or damages, arising out of or related in any way to (i) the use of the products provided by KultureCity pursuant to this Contract, (ii) any breach or alleged breach by KultureCity of any representation, warranty or obligation of KultureCity set forth herein, (iii) any of KultureCity's products, services, marketing or advertising, (iv) any acts or omissions of KultureCity and/or its employees, officers, agents, and representatives, and (v) any agreements or alleged agreements made and/or entered into by KultureCity to effectuate the terms of or in connection with this Contract. The obligations of KultureCity contained in this Section IX shall survive the termination or expiration of this Contract.

X. TERMINATION. The parties agree that this Contract may be terminated at any time by either party hereto for any reason by providing written notice to the other as set forth in Section XI. City understands that the sensory inclusion certification given to City by KultureCity may be revoked at any time by KultureCity if the City fails to fulfill the obligations of this Contract.

XI. NOTICES. All notices required or permitted to be given pursuant to this Contract shall be in writing and delivered personally or sent by certified mail, return receipt requested, or by generally recognized, prepaid, overnight air courier services, to the address and individual set forth below. All such notices to any party shall be deemed to have been provided when delivered, if delivered personally, three (3) days after mailed, if sent by certified mail, or the next business day, if sent by generally recognized, prepaid, overnight air courier services.

If to City: City of Irondale, Alabama
 101 20th Street South
 Irondale, Alabama 35210
 Attn: Mayor James D. Stewart, Jr.

If to KultureCity: KultureCity
732 Montgomery Highway
Vestavia Hills, Alabama 35216
Attn: Executive Director

XII. COUNTERPARTS. This Contract may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document.

IN WITNESS WHEREOF, the parties have caused this Contract to be executed as of the day and year set forth below.

CITY OF IRONDALE, ALABAMA

By: _____
James D. Stewart, Jr.

Date

Its: Mayor

KULTURECITY

By: _____
Traci Johnson

Date

Its: Executive Director

ORDINANCE NO. 2026-16

AN ORDINANCE AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE III FINANCES, DIVISION 1, GENERALLY, OF *THE MUNICIPAL CODE OF THE CITY OF IRONDALE*

WHEREAS, the City of Irondale adopted purchasing procedures codified as Section 2-98 of the Code of Ordinances and a local preference zone codified as Section 2-100 of the Code of Ordinances; and

WHEREAS, the City Council desires to amend the Municipal Code to revise the purchasing policies of the City in order to update the same to comply with current state law and to adopt such policies by resolution of the City Council.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Irondale, Alabama, in regular meeting duly assembled, a quorum being present, as follows:

SECTION 1. MODIFICATION OF CHAPTER 2, ADMINISTRATION, ARTICLE III. – FINANCES, DIVISION 1, GENERALLY. Chapter 2, Article III, Division 1 of the *Municipal Code of the City of Irondale, Alabama* is hereby amended by deleting Section 2-98 in its entirety and replacing it as follows:

Chapter 2 – Administration

Article III – Finances

Division 1 – Generally

Sec. 2-98. Purchasing.

- (a) **Purpose and Scope.** All purchasing procedures for the City of Irondale shall be done in compliance with Title 39 (Public Works) and Title 41, Chapter 16 (Competitive Bidding), *Code of Alabama* 1975, as amended.
- (b) **Local Preference Zone.** Pursuant to Section 41-16-50(b), *Code of Alabama*, 1975, the City hereby establishes its local preference zone as consisting of the boundaries of the Birmingham, Alabama Metropolitan Statistical Area (BMSA). According to the U.S. Census Bureau, the BMSA consists of Bibb, Blount, Chilton, Jefferson, St. Clair, Shelby, and Walker Counties.
- (c) **Purchasing Procedures Manual.** The City Clerk/Treasurer shall develop and maintain a Purchasing Procedures Manual. This manual shall address, at a minimum, internal controls, purchasing card procedures, vendor management, ethics and standards of conduct, and training requirements. The manual shall be approved by resolution of the City Council and reviewed by the City Clerk/Treasurer, as he/she determines appropriate, for changes in state law and current best practices.

SECTION 2. MODIFICATION OF CHAPTER 2, ADMINISTRATION, ARTICLE III. – FINANCES, DIVISION 1, GENERALLY. Chapter 2, Article III, Division 1 of the *Municipal Code of the City of Irondale, Alabama* is hereby amended by deleting Sec. 2-100, local preference zone established, without replacement.

SECTION 3. ORDINANCES REPEALED. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. SEVERABILITY. That if any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Irondale hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses or phrases be declared unconstitutional.

SECTION 5. LEGAL RIGHTS NOT IMPAIRED. Nothing in this ordinance or in the Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

SECTION 6. PUBLICATION OF ORDINANCE. The City Clerk of the City of Irondale is hereby ordered and directed to cause this ordinance to be published as required by law and that a copy of this ordinance be entered upon the minutes of the meeting of the City Council.

SECTION 7. EFFECTIVE DATE. That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall be in full force and effect upon adoption and publication as required by law and shall continue in full force and effect from month to month and year to year from its effective date until repealed.

THEREFORE, BE IT ORDAINED, that the City Council of the City of Irondale does hereby ordain and enact the foregoing ordinance for the City of Irondale.

ADOPTED & APPROVED: This 21st day of April, 2026.

David Spivey, City Council President

APPROVED:

James D. Stewart, Jr., Mayor

ATTESTED:

Leigh Allison, City Clerk

CERTIFICATION

I, Leigh Allison, City Clerk of the City of Irondale, Alabama, hereby certify the above to be a true and correct copy of an ordinance adopted by the City Council of the City of Irondale at its regular meeting held on the 21st day of April, 2026, as the same appears in the minutes of record of said meeting.

Leigh Allison, City Clerk