



**CITY OF IRONDALE  
INFORMATION REQUIRED FOR FILING AN APPLICATION TO  
THE ZONING BOARD OF ADJUSTMENT**

**Plot Plan of the proposed improvement(s) and/or proposed use(s), providing the following:**

- Copy of the Owner’s Deed
- If the applicant is acting as agent for the owner, a notarized letter or form of authorization to act as owner’s representative or agent.
- Detail showing the location of the proposed structure, improvement or use, in relation to the lot or parcel property lines as to the requested conditions.
- Detail should also show any existing structures or uses presently located on the property.
- Detail should show all streets, alleys, easements or other public encroachments of record or in existence in relation to the property.
- If any, show landscaping, parking lots or greenbelts as required by the Zoning District or use.
- Applicant will be responsible for all costs as required by the application.

**NOTE: The applicant will be responsible for the correctness and validity of all information provided concerning the application and any misrepresentation of facts of uses shall constitute grounds for revocation of the application or denial by the Zoning Board of Adjustment of the City of Irondale. The Board may require other information as needed to reach a final decision.**

All information must be provided by \_\_\_\_\_ Hearing Date \_\_\_\_\_  
DATE

\_\_\_\_\_  
Applicants Initials

\_\_\_\_\_  
Date

**To be attached to the application or other information provided by the applicant.**